



PARTICIPATORY BUDGETING

Budget & Management Services

CITY OF DURHAM

Participatory Budgeting Steering Committee Meeting

AGENDA

Monday, September 8, 2025

Virtual Meeting Via Zoom

I. Call to Order

- Kenneth Webb called the meeting to order at 6:05 pm and began with an icebreaker
- Welcome new member – Elizabeth Edmiston

Roll call

- | | |
|--|---|
| <input checked="" type="checkbox"/> Angela Jimerson | <input checked="" type="checkbox"/> Kenneth Webb |
| <input checked="" type="checkbox"/> Christopher Rhodes | <input type="checkbox"/> Orlander Thomas |
| <input checked="" type="checkbox"/> Daniel Sater | <input checked="" type="checkbox"/> Raivynn Smith |
| <input checked="" type="checkbox"/> Denard Haney | <input checked="" type="checkbox"/> Rosa Cuppari Paradiso |
| <input type="checkbox"/> Donna Kaye | <input checked="" type="checkbox"/> Rosemary James |
| <input checked="" type="checkbox"/> Elizabeth Edmiston | <input checked="" type="checkbox"/> Samuel Thomas |

Also present: James Davis Jr., Carmen Ortiz, Fallon Thompson, Kara Matthews, Councilmember Javiera Caballero

II. Approval of August Minutes

- Fallon read through the minutes. Daniel Sater's name was misspelled and corrected. Kenneth motioned to approve with Rosa seconding. All in favor.

III. Announcements

- Co-chair appointment
 - i. Raivynn and Donna were both nominated, but Donna withdrew. Kenneth motioned to appoint Raivynn as co-chair and Rosemary seconded the motion. All were in favor.

IV. PB Staff Update

- Proposal Development Update
 - i. 15 projects were submitted for technical feasibility and cost assessment.
 - ii. Over the next two weeks, PB staff will engage with residents in areas where projects would be installed to ensure that the final proposal matches resident needs.
 - iii. A designer has been hired to do the renderings for the ballot.
 - iv. Planning to use PB Stanford again for the voting process, with the top 5 (out of 10) projects ranked. The alternative to PB Stanford is Social Pinpoint, though their ranking capability is different and less customizable.
 - v. PB staff is working with Kids Voting Durham to increase student engagement. Currently designing a sticker to promote voting.



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- vi. Major push for National Night Out events (October 7th), so will likely need to call a special meeting to approve the ballot.
 - vii. Also preparing the budget delegate celebration to thank delegates for their commitment to the PB process
 - Elizabeth asked about where projects can be found and how community engagement works.
 - i. Projects are not currently publicly available, but Carmen will circulate the working list to PBSC members
 - ii. For engagement, staff table or attend events in the community with the goal of receiving feedback from >15 people.
 - Voting Video: PB is making a new promo video for the cycle, hopefully to be done this week
 - Signage design is reaching completion and design should be circulated to the PBSC over the coming month. Once the design is approved, signs should be installed by November.
- V. Action Items & Next Steps
 - Upcoming engagement! Voting will take place in October and November.
 - Strong push to be in person – paper ballots are usually the most diverse and are better able to reach underserved and marginalized communities

Rosa motioned to adjourn the meeting at 6:44 pm with Raivynn following.