



**ANNUAL RE-ORGANIZATION MEETING HELD ON  
THURSDAY, JANUARY 2, 2020 AT 6:00 P.M.  
COURTROOM  
HISTORIC COURTHOUSE  
3 HIGH STREET, NEWTON, NEW JERSEY**

---

**Item**

1. **Call to Order by the Clerk of the Board**, Teri Lyons called the meeting to order at 6PM.
2. **Invocation and Moment of Silent Prayer** by Reverend Luis Rodriguez, Full Life Christian Fellowship, Hopatcong, NJ
3. **Salute to the Flag**
4. **Public Statement**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975, Adequate Notice, as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail on the 12th of December, 2019 as per authorization of the Board, and per notice which was posted, emailed and mailed from the Administrative Offices of the County of Sussex, located in the Administrative Center, One Spring Street, Newton, New Jersey, to the following: New Jersey Herald, New Jersey Sunday Herald, The Star Ledger, WNNJ Radio and WSUS Radio, and is also posted on the bulletin board maintained in the Administrative Center for public announcements, and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **Jeffrey M. Parrott, County Clerk** - Determination Statement from the November 5, 2019 Election.
6. **Sylvia Petillo** was sworn in as a Member of the Sussex County Board of Chosen Freeholders for a three-year term; said term to expire December 31, 2022. Kevin Kelly, Esq. administered the Oath of Office and her husband Ron held the bible.
7. **Anthony Fasano** was sworn in as a Member of the Sussex County Board of Chosen Freeholders for a three-year term; said term to expire December 31, 2022. Judge Gauss administered the Oath of Office and his grandmother held the bible along with his parents by his side.
8. **Michael F. Strada** sworn in as the Sussex County Sheriff for a three-year team; said term to expire December 31, 2022. Judge Gauss administered the Oath of Office. His wife Kim held the bible along with his three children and Mother by his side.
9. **RESOLUTION RE: APPOINTING THE DIRECTOR OF THE BOARD OF CHOSEN  
001-2020 FREEHOLDERS FOR THE YEAR 2020**

**MOTION** made by Freeholder Yardley to nominate Freeholder Petillo as Director;  
seconded by Freeholder Fantasia

No other nominations were made.

**Roll Call Vote:**

<b>Freeholder Fantasia</b>	<b>Yes</b>
<b>Freeholder Fasano</b>	<b>Yes</b>
<b>Freeholder Hertzberg</b>	<b>Yes</b>
<b>Freeholder Petillo</b>	<b>Yes</b>
<b>Freeholder Yardley</b>	<b>Yes</b>

10. **RESOLUTION RE: APPOINTING THE DEPUTY DIRECTOR OF THE BOARD OF  
002-2020 CHOSEN FREEHOLDERS FOR THE YEAR 2020**

**MOTION** made by Freeholder Hertzberg to nominate Freeholder Fantasia as Deputy  
Director; seconded by Freeholder Fasano

No other nominations were made.

**Roll Call Vote:**

<b>Freeholder Fantasia</b>	<b>Yes</b>
<b>Freeholder Fasano</b>	<b>Yes</b>
<b>Freeholder Hertzberg</b>	<b>Yes</b>
<b>Freeholder Petillo</b>	<b>Yes</b>
<b>Freeholder Yardley</b>	<b>Yes</b>

**11. RECOGNITION OF DIGNITARIES AND FREEHOLDER REMARKS**

Mr. Scanlan, Chairman of the Sussex County Republican Committee stated the 2020 Freeholder Board is an incredible team and he paid respect to the large assembly of dignitaries and elected officials present.

There were a number of staff members present and they were graciously recognized by Mr. Poff, County Administrator.

Cheryl Krouse, Deputy District Director Congressman Josh Gottheimer's office presented certificates to Sheriff Strada, Freeholder Director Petillo and Freeholder Deputy Director Fantasia.

Kevin Kelly administered the Oath of Office for Freeholder Petillo as Director for a one-year term; said term to expire on December 31, 2020.

Tom Prol administered the Oath of Office for Freeholder Fantasia as Deputy Director for a one-year term; said term to expire on December 31, 2020.

**12. PROCLAMATIONS - None**

**13. PUBLIC SESSION FROM THE FLOOR**

**Comments are limited to 5 minutes or less and must only address issues regarding agenda items followed by a 3 minute response time from the Freeholder Board. Please state your name, and print your name and municipality on the sign in sheet.**

**MOTION made by Freeholder Yardley to open the meeting up to the Public  
seconded by Freeholder Fantasia  
Voice Vote All were in favor**

Sheriff Strada thanked everyone who supported him on this fourth three-year term as County Sheriff and stated that he will continue to act in the best interests of the residents of Sussex County. He continued with that he will stand up for the Constitution of the State of New Jersey and the Constitution of the United States.

**MOTION made by Freeholder Yardley to close the public portion  
Seconded by Freeholder Hertzberg  
Voice vote All were in favor**

- |            |                                    |  |
|------------|------------------------------------|--|
| <b>14.</b> | <b>RESOLUTION RE:<br/>003-2020</b> | <b>DATE AND TIME OF 2020 MEETINGS OF THE BOARD OF CHOSEN<br/>FREEHOLDERS</b>   |
| <b>15.</b> | <b>RESOLUTION RE:<br/>004-2020</b> | <b>HOLIDAY SCHEDULE FOR 2020</b>   |
| <b>16.</b> | <b>RESOLUTION RE:<br/>005-2020</b> | <b>PROVIDING THE FREEHOLDER DIRECTOR WITH VETO<br/>POWER OVER COUNTY AUTHORITIES PURSUANT TO <u>N.J.S.A.</u><br/>40:20-71.3</b>                                |
| <b>17.</b> | <b>RESOLUTION RE:<br/>006-2020</b> | <b>DESIGNATION OF OFFICIAL NEWSPAPERS IN CONFORMANCE<br/>WITH THE OPEN PUBLIC MEETINGS ACT</b>   |
| <b>18.</b> | <b>RESOLUTION RE:<br/>007-2020</b> | <b>FILING OF BONDS</b>   |
| <b>19.</b> | <b>RESOLUTION RE:<br/>008-2020</b> | <b>CLERK OF THE BOARD AUTHORIZED TO CHARGE FEES FOR<br/>COPIES OF PUBLIC RECORDS</b>   |
| <b>20.</b> | <b>RESOLUTION RE:<br/>009-2020</b> | <b>REAPPOINTMENT OF WILLIAM JOSEPH AS THE OFFICIAL TOWN<br/>CRIER FOR THE COUNTY OF SUSSEX FOR 2020</b>  |
| <b>21.</b> | <b>RESOLUTION RE:<br/>010-2020</b> | <b>ESTABLISHING POLICY RELATIVE TO EMERGENCY<br/>PURCHASES GOODS AND SERVICES IN ACCORDANCE WITH<br/><u>N.J.S.A.</u> 40A:11-6 AND <u>N.J.A.C.</u> 5:34-6.1</b> |
| <b>22.</b> | <b>RESOLUTION RE:<br/>011-2020</b> | <b>APPROVING A CASH MANAGEMENT PLAN FOR 2020</b>   |

23. RESOLUTION RE: BANKS AS DEPOSITORIES  
012-2020
24. RESOLUTION RE: PAYMENT OF BILLS  
013-2020
25. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY TREASURER TO PAY  
014-2020 BILLS ON THE SECOND AND FOURTH WEDNESDAY OF THE  
MONTH WHEN THE BOARD OF CHOSEN FREEHOLDERS DOES  
NOT MEET ON THE SECOND AND/OR FOURTH WEDNESDAY OF  
THE MONTH
26. RESOLUTION RE: ADOPTION OF A 2020 TEMPORARY OPERATING BUDGET BY THE  
015-2020 COUNTY OF SUSSEX
27. RESOLUTION RE: PAYMENT OF SALARIES  
016-2020
28. RESOLUTION RE: REAUTHORIZING PETTY CASH FUNDS FOR CALENDAR YEAR 2020  
017-2020
29. RESOLUTION RE: POLICY FOR THE REIMBURSEMENT OF FREEHOLDER EXPENSES  
018-2020
30. RESOLUTION RE: RENEWING A MOBILE COMMUNICATIONS POLICY FOR BOARD OF  
019-2020 CHOSEN FREEHOLDERS
31. RESOLUTION RE: RE-AUTHORIZATION FOR THE COUNTY OF SUSSEX TO UTILIZE  
020-2020 COMPETITIVE CONTRACTING FOR VARIOUS GOODS AND SERVICES  
AS PERMITTED BY N.J.S.A. 40A:11-4.1
32. RESOLUTION RE: APPOINTMENT OF EMMA SMITH AS PUBLIC AGENCY  
021-2020 COMPLIANCE OFFICER, (P.A.C.O.) IN AND FOR THE COUNTY OF  
SUSSEX FOR CALENDAR YEAR 2020, PURSUANT TO PUBLIC LAW  
1975 C. 127 (N.J.A.C. 17:27)
33. RESOLUTION RE: REAPPOINTMENT OF COUNTY OFFICERS TO SERVE ON THE  
022-2020 BOARD OF TRUSTEES AND AS OFFICERS TO THE COCHRAN  
HOUSE CONDOMINIUM ASSOCIATION
34. RESOLUTION RE: REAPPOINTMENTS OF JENNIFER BRAUN, CONSUMER  
023-2020 ADVOCATE, DAWN PENNA, PROVIDER AND ROBIN L.  
VANDER GROEF, PROVIDER AS MEMBERS OF THE SUSSEX  
COUNTY DISABILITY SERVICES ADVISORY COUNCIL FOR  
TERMS OF THREE (3) YEARS EACH; SAID TERMS TO EXPIRE  
DECEMBER 31, 2022
35. RESOLUTION RE: REAPPOINTMENT OF JENNIFER COLVILLE, DEBBIE WEST,  
024-2020 DEBORAH BERRY-TOON, AND INGRID VACA-BULLARO AS  
MEMBERS OF THE SUSSEX COUNTY YOUTH SERVICES  
COMMISSION FOR TERMS OF THREE (3) YEARS EACH; SAID  
TERMS TO EXPIRE DECEMBER 31, 2022
36. RESOLUTION RE: REAPPOINTMENT OF JOAN BRUSEO (PROVIDER-  
025-2020 MANDATED) AND MELISSA LATRONICA, (CONSUMER-  
MANDATED) MEMBERS OF THE SUSSEX COUNTY HUMAN  
SERVICES ADVISORY COUNCIL FOR A TERM OF THREE (3)  
YEARS EACH; SAID TERMSTO EXPIRE DECEMBER 31, 2022
37. RESOLUTION RE: REAPPOINTMENT OF MARY DONOVICK (PROVIDER), BRIGITTE  
026-2020 HEFFERNON ( SENIOR CITIZEN MEMBER) AND MAUREEN CIANCI  
(SENIOR CITIZEN MEMBER) AS MEMBERS OF THE SUSSEX  
COUNTY SENIOR SERVICES ADVISORY COUNCIL FOR TERMS OF  
THREE (3) YEARS EACH; SAID TERMS TO EXPIRE DECEMBER 31,  
2022
38. RESOLUTION RE: REAPPOINTMENT OF RAYMOND LINES (SENIOR CITIZEN  
027-2020 REPRESENTATIVE) AND TOM DRABIC (STAFF REPRESENTATIVE)  
AS MEMBERS OF THE SUSSEX COUNTY TRANSIT CITIZENS  
ADVISORY COMMITTEE FOR TERMS OF THREE (3) YEARS EACH;  
SAID TERMS TO EXPIRE DECEMBER 31, 2022

39. RESOLUTION RE: REAPPOINTMENT OF BRIAN FORD AND ANNMARIE SHAFER AS  
028-2020 MEMBERS OF THE SUSSEX COUNTY LOCAL ADVISORY  
COMMITTEE ON ALCOHOLISM AND DRUG ABUSE FOR TERMS OF  
THREE (3) YEARS EACH; SAID TERMS TO EXPIRE DECEMBER 31,  
2022
40. RESOLUTION RE: APPOINTMENT OF DIANNA MORRISON (PROVIDER –  
029-2020 REPRESENTATIVE) AND SUZANNE SARNER (PROVIDER-  
REPRESENTATIVE) AS MEMBERS OF THE SUSSEX COUNTY  
HUMAN SERVICES ADVISORY COUNCIL FOR A TERM OF THREE  
(3) YEARS EACH; SAID TERMS TO EXPIRE DECEMBER 31, 2022
41. RESOLUTION RE: APPOINTMENT OF PATRICIA C. NUGENT AS A MEMBER OF THE  
030-2020 SUSSEX COUNTY DISABILITY SERVICES ADVISORY COUNCIL FOR  
A TERM OF THREE (3) YEARS; SAID TERM TO EXPIRE DECEMBER  
31, 2022
42. RESOLUTION RE: APPOINTMENT OF THE HONORABLE MICHAEL GAUS, J.S.C.  
031-2020 MORRIS/SUSSEX VICINAGE, SUSSEX COUNTY SUPERIOR COURT,  
FAMILY PART AS A MEMBER OF THE SUSSEX COUNTY YOUTH  
SERVICES COMMISSION TO FILL THE UNEXPIRED TERM OF THE  
HONORABLE NOAH FRANZBLAU, J.S.C.; SAID TERM TO BEGIN  
IMMEDIATELY AND EXPIRE ON 12/31/2020
43. RESOLUTION RE: APPOINTMENT OF MONICA JENNINGS, ASST. FAMILY DIVISION  
032-2020 MANAGER, SUSSEX COUNTY SUPERIOR COURT, FAMILY PART,  
AS A MEMBER OF THE SUSSEX COUNTY YOUTH SERVICES  
COMMISSION TO FILL THE UNEXPIRED TERM OF THERESA  
MAHONEY; SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE  
DECEMBER 31, 2020
44. RESOLUTION RE: APPOINTMENT OF LENORA HUMPHREY, DCP&P COUNTY  
033-2020 SERVICES SPECIALIST (EX-OFFICIO), AS A MEMBER OF THE  
SUSSEX COUNTY YOUTH SERVICES COMMISSION TO FILL THE  
UNEXPIRED TERM OF DAVID JOHNSTON; SAID TERM TO BEGIN  
IMMEDIATELY AND EXPIRE DECEMBER 31, 2020
45. RESOLUTION RE: APPOINTMENT OF DANIEL PALAZZO, REGIONAL PUBLIC  
034-2020 DEFENDER AS A MEMBER OF THE SUSSEX COUNTY YOUTH  
SERVICES COMMISSION TO FILL THE UNEXPIRED TERM OF  
STEVE INSLEY; SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE  
DECEMBER 31, 2020
46. RESOLUTION RE: APPOINTMENT OF MATTHEW HANNUM AS A CLASS IV  
035-2020 MEMBER OF THE SUSSEX COUNTY PLANNING BOARD TO  
FULFILL THE UNEXPIRED TERM OF JEAN CRAWFORD; SAID  
TERM TO BEGIN IMMEDIATELY AND EXPIRE ON DECEMBER  
31, 2021
47. RESOLUTION RE: APPOINTMENT OF CONCETTO FORMICA AS FIRST  
036-2020 ALTERNATE MEMBER OF THE SUSSEX COUNTY PLANNING  
BOARD TO FULFILL THE UNEXPIRED TERM OF MATTHEW  
HANNUM; SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE  
ON DECEMBER 31, 2020
48. RESOLUTION RE: REAPPOINTMENT OF ANDREW BORISUK, JR, AS A CLASS IV  
037-2020 MEMBER OF THE SUSSEX COUNTY PLANNING BOARD; SAID  
TERM TO BEGIN IMMEDIATELY AND EXPIRE ON DECEMBER  
31, 2022
49. RESOLUTION RE: REAPPOINTMENT OF GREG CHONTOW, PRIMARY  
038-2020 MEMBER/ELECTRICAL SUBCODE OFFICIAL, WILLIAM  
KOPPENAAL, ALTERNATE MEMBER  
ENGINEER/ARCHITECT/BUILDING SUBCODE OFFICIAL, VIRGIL  
ROME AS THE ALTERNATE #2 MEMBER/FIRE OFFICIAL AND GEZA  
CSIPPAN, MEMBER/PLUMBING SUBCODE OFFICIAL TO THE  
SUSSEX COUNTY UNIFORM CONSTRUCTION CODE BOARD OF  
APPEALS FOR THREE (3) YEAR TERMS EACH; SAID TERMS TO  
EXPIRE DECEMBER 31, 2022

**MOTION** made by Freeholder Yardley to adopt Resolutions 14-49  
Seconded by Freeholder Fantasia  
Roll call vote:

Freeholder Fantasia	Yes
Freeholder Fasano	Yes
Freeholder Hertzberg	Yes
Freeholder Petillo	Yes
Freeholder Yardley	Yes

Freeholders comments.

Freeholder Fasano stated that he is eager to listen and learn from his colleagues. He believes Sussex County has a great foundation and he is enthusiastic about the future of Sussex County.

Freeholder Hertzberg said he is honored to have Freeholder Fasano on the Board and he is eager to work with him. Two important issues that he focused on this past year were the finances and the relationship and treatment of the employees of Sussex County. He feels tremendous strides were made in these areas and he is very proud of it.

Freeholder Yardley thanked his wife for her support during his term as the Director. He wished Freeholder Petillo and Freeholder Fantasia in their respective roles as Director and Deputy and congratulated the newly elected officials. He highlighted some of his goals as Director. He implemented better veteran's services, improved the transportation within Sussex County, and adopted Senator Oroho's resolution supporting the Human Trafficking and Child Exploitation Prevention Act. This was sent to all the counties and municipalities through the state of New Jersey. He said this Board has listened to the people of Sussex County and their concerns and this was done by fighting Governor Murphy and his administration on the Sanctuary state issue and allowing the people to express their opinions at the ballots.

Please refer to Exhibit A for Deputy Director Fantasia and Director Petillo's remarks.

**50. PUBLIC SESSION FROM THE FLOOR**

Please Note: Everyone is asked to keep their comments to 5 minutes or less. Please state your name and your municipality.

**MOTION to open the meeting up to the Public made by Freeholder Fasano**

Seconded by Freeholder Yardley

Voice vote all in favor

No public comments.

**MOTION to close the public session made by Freeholder Yardley**

Seconded by Freeholder Fantasia

Voice vote all in favor

**51. LIAISON APPOINTMENTS – At a later meeting date**

**52. REMINDERS**

Please go to our website for all meeting dates and times. [www.sussex.nj.us](http://www.sussex.nj.us).

**53. ADJOURNMENT**

The meeting adjourned at 7:02PM.

**MOTION made by Freeholder Yardley to adjourn the meeting.**

Seconded by Freeholder Fantasia

**Roll Call Vote**

Freeholder Fantasia	Yes
Freeholder Fasano	Yes
Freeholder Hertzberg	Yes
Freeholder Petillo	Yes
Freeholder Yardley	Yes

**DATED:** January 8, 2020

Respectively submitted,

Teri Lyons, Clerk to the Board