

Regular Meeting Minutes  
Monday August 12th, 2024  
6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Marshall, Weber and Moeller present, Newton & Wagner were absent. City staff present were City Clerk Rebecca Schau, Police Chief Brad Roberts, Public Works Director Todd Herdrich & Librarian Sunny Robbins. Others in attendance – Jim Ramsey & Janet Haeffner.

Motion by Weber, second by Marshall to approve the agenda: all ayes.  
Citizen comments – resident expressed concern of water backing up into his basement, public works director to reach out to engineer to discuss.  
Motion by Moeller, second by Weber to approve the minutes of the July '24 meeting: all ayes.  
Motion by Weber, second by Marshall to approve the July '24 financial reports: all ayes.  
Motion by Moeller, second by Weber to approve the July '24 disbursements and August '24 bills to be allowed: all ayes.  
Motion by Moeller, second by Marshall to approve building permit for Seither & Cherry to construct a new pool house at Green Acres: all ayes.  
Motion by Weber, second by Moeller to approve Class E Retail Alcohol License for Caseys General Store 201 Madison Ave: all ayes.  
Motion by Moeller, second by Marshall to approve new water connection at 218 Madison Ave: all ayes.  
Motion by Moeller, second by Weber to approve the hourly rate for the fulltime deputy clerk position at \$18 per hour and fulltime benefits as stated in personnel policy: all ayes.  
Motion by Moeller, second by Weber to approve Resolution No 2024-09 A Resolution appointing Alisha Davidson as the fulltime deputy clerk: RCV all ayes.  
Motion by Weber, second by Moeller to approve Resolution No 2024-10 A Resolution removing the appointment of the part time deputy clerk: all ayes.  
Motion by Moeller, second by Weber to approve Resolution No 2024-11 A Resolution authorizing the filing of an application for the Iowa DNR REAP for construction of the Westview Park Trails Project Phase II: all ayes.  
Librarian Sunny Robbins gave her annual report for the library.  
Motion by Moeller, second by Marshall to approve the Municipal Pipe & Tool contract for the next three years to clean sewer mains: all ayes.  
Motion by Marshall, second by Moeller to approve the 3E Preventive Maintenance Agreement for the next two years to service the generator at the sewer plant: all ayes.  
Nuisance properties were discussed.  
Police Report – There were 68 calls for service, 22 traffic stops and 12 citations.  
Water / Sewer Superintendent Report – A section of the sewer mains have been cleaned & a camera run through, waiting on report.  
There being no other business to come before the Council, motion by Moeller, second by Marshall, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_, Dave Ellingboe, Mayor

Attest: \_\_\_\_\_, Rebecca Schau, City Clerk

**Summary of All Receipts:** General \$20,027.71 Capital Equipment Reserve \$0 Road Use Tax \$10,069.60 Employee Benefit \$305.23 Local Option Sales Tax \$11,226.74 Debit Service \$589.11 Rathbun \$0 ARPA \$0 Water \$27,589.52 Water Sinking USDA \$1,816.00 Sewer \$29,532.15 Sewer Sinking \$0. **Summary of All Disbursements:** General \$74,712.15 Capital Equipment Reserve \$0 Road Use Tax \$4278.79 Employee Benefit \$0 Local Option Sales Tax \$0 Debit Service \$0 Capital Project Fund \$0 Rathbun -\$0 ARPA \$0 Water \$96,304.13 Water Sinking \$1,816.00 Sewer \$32,448.96 Sewer Sinking \$0.

AFLAC	\$80.76	Aflac
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ALLIANT ENERGY	\$5,530.86	Electric
EFTPS	\$9,343.79	Payroll Tax
IOWA DEPARTMENT OF REVENUE	\$664.76	Sewer tax
IOWA DEPARTMENT OF REVENUE	\$2,410.43	Water tax
IPERS	\$5,976.05	Payroll tax
MASTERCARD	\$2,795.58	Misc Supplies
MIDAMERICAN ENERGY	\$72.17	Gas
RATHBUN REGIONAL WATER	\$3,865.60	Bulk water
T-MOBILE	\$120.10	Chief Cellphone
USDA RURAL DEVELOPMENT	\$3,632.00	Loan payment
VERIZON BUSINESS	\$25.35	Data
WEX BANK	\$906.98	Fuel
WINDSTREAM	\$407.72	Phone / Internet
MARTIN EQUIPMENT	\$47,225.00	Mini Excavator
ACCESS	\$512.92	Copies
CORDRAY HEATING & COOLING	\$197.95	Repair
DIANE KRUSE	\$27.00	Reimbursement
EXCEL IT SERVICES	\$135.56	IT
INGRAM Library Services	\$176.35	Books
ION ENVIRONMENTAL SOLUTIONS	\$426.00	Testing
JUNIOR LIBRARY GUILD	\$276.08	Library
MCFARLAND - SWAN OFFICE CITY	\$305.43	Supplies
OVERDRIVE	\$512.40	Dues
PLAYAWAY PRODUCTS	\$706.68	Library
Southeast Iowa Regional	\$1,022.00	Dues
USPS	\$377.40	Postage
RSM US PRODUCT SALES	\$115.00	IT
GREEN ACRES CLUB	\$1,000.00	Pool Support
DONNELSON FIRE ASSN	\$6,662.50	Levy
CITY OF WEST POINT	\$3,382.50	Chiefs Wages
3E Davenport	\$1,185.00	Service
ARMSTRONG TRACTOR LLC	\$159.08	Supplies
BAKER & TAYLOR	\$19.94	Supplies
BARKER COMMUNICATIONS	\$1,080.00	Dues
Commercial Contracting Service	\$1,500.00	Street Sweeper
DAILY DEMOCRAT	\$116.90	Proceedings
EXCEL IT SERVICES	\$91.80	IT
FAMILY HANDYMAN	\$26.75	Magazine
GREEN ACRES CLUB	\$1,000.00	Pool Support

GRRWA	\$953.00	Landfill Fees
HEMPEN INDUSTRIAL SERV	\$800.00	Service
HIGH TIDE TECHNOLOGIES	\$420.00	Dues
HUFFMAN'S FARM AND HOME	\$51.97	Supplies
INGRAM Library Services	\$421.80	Books
INTERSTATE ALL BATTERY	\$56.80	Batteries
ION ENVIRONMENTAL SOLUTIONS	\$715.00	Testing
IOWA ONE CALL	\$17.10	One Call
Jackson Jones	\$12.25	Reimbursement
JSPARKS	\$250.00	Class
KELTEK INCORPORATED	\$3,736.80	Subscription
KEMPKERS TRUE VALUE	\$32.54	Supplies
KENT BRISBY	\$13.30	Reimbursement
KOHLMORGAN HAULING	\$5,440.00	Trash Service
Lee County Floral	\$150.00	Class
LYNCH DALLAS, P.C.	\$120.00	Legal
MCFARLAND - SWAN OFFICE CITY	\$47.84	Supplies
Microbac Laboratories Inc	\$151.50	Testing
QC ANALYTICAL SERVICES	\$150.00	Testing
RATHBUN REGIONAL WATER	\$2,224.00	Bulk water
REBECCA SCHAU	\$47.24	Reimbursement
RSM US PRODUCT SALES	\$489.65	IT
T.H.E. COMPANY	\$90.72	Supplies
TODD HERDRICH	\$50.00	Reimbursement
VERTICAL COMMUNICATIONS	\$56.85	Phone
Payroll	\$28,193.21	
<b>Total</b>	<b>\$148,672.16</b>	