

**CRIMINAL JUSTICE, PUBLIC SAFETY AND EMERGENCY COMMUNICATIONS**  
*Committee Meeting*  
*January 16, 2020*  
*Supervisors Large Conference Room*

**8:30 a.m. Call to Order**

*Approval of minutes of January 7, 2020*

**8:35 a.m. District Attorney:**

A. Department Update

**8:50 a.m. Emergency Management:**

A. Resolutions:

1. Authorizing the Modification of the 2020 Adopted County Budget
2. Authorizing Attendance at an Out-Of-State Conference - Dan Degear
3. Authorizing the Chairman to Enter into an Agreement with Atlas Business Solutions, Inc.

**9:00 a.m. Other Committee Business:**

A. Resolution:

1. Authorizing the Modification of the 2020 Adopted County Budget

B. Discussion of CJPS Committee Meeting Schedule for 2020

C. Preferred Agenda

**Next Meeting: TBD**

*Adjournment*

# Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes*  
*January 7, 2020*

PRESENT: Chairman Pete Walrod  
Supervisor Dan Degear  
Supervisor Loren Corbin

ALSO: Board Chairman John Becker  
County Administrator Mark Scimone  
District Attorney William Gabor  
Chief Assistant District Attorney Robert Mascari  
County Attorney Tina Wayland-Smith  
First Assistant County Attorney Jeff Aumell  
County Attorney Intern Eden LaRonde  
Emergency Management Planner Mike Sudol  
Sheriff Todd Hood  
Public Information Officer Samantha Field  
Supervisor Cliff Moses  
Supervisor Fred Lawrence

The meeting was called to order by Chairman Pete Walrod at 11:00 a.m. in the Supervisors Large Conference Room.

## **Minutes:**

The minutes of the December 19, 2019 special meeting were unanimously approved on the motion of Supervisor Loren Corbin and second of Supervisor Dan Degear.

## **District Attorney:**

District Attorney William Gabor presented the following resolutions to the Committee:

### **Authorizing the Chairman to Sign Agreement with Jessica Thompson, Court Reporter, for Stenographer and Transcription Services**

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

### **Acknowledging Introduction of Proposed Local Law No. 1 for the Year 2020 and Calling for a Public Hearing**

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

### **Adopting Local Law No. 1 for the Year 2020**

The Committee unanimously approved the resolution on the motion of Walrod and second of Corbin.

Chief Assistant District Attorney Bob Mascari discussed with the Committee the new Madison County Traffic Diversion Program. The program has been established in recognition of the fact that many people who receive a traffic ticket are law-abiding citizens who are facing their first interaction with the Criminal Justice System. The program is designed to assist eligible citizens who are seeking a disposition of their ticket in a way that will educate them to traffic safety and allow them to avoid the potentially negative impact of a traffic conviction. Mascari proposed the administrative fee be split ¼ to the city, town or village, ¼ to the DA and ½ to the County. Supervisor Degear proposed 33% to the DA, 33% to the city, town or village and 34% to the County. County Attorney Tina Wayland-Smith said that the Local Law sets forth what the money is used for specifically and that she would amend the Local Law to the agreed upon fee disbursement.

District Attorney William Gabor informed the Committee that they will be contracting with a second Stenographer as the grand jury days have doubled and there is double the work.

Gabor stated that Assistant District Attorney Scott Bielicki left for a better opportunity. He would like to make that part-time position into a full-time position as there will be a lot more asked of ADA's. The Committee agreed to this full-time position and it was moved by Degear and seconded by Walrod. They have hired another ADA with six to seven years of experience with Onondaga County who will be starting the end of January or beginning of February. Supervisor Corbin asked if they still had any part-time employees in which Gabor said they still had two.

Chairman Pete Walrod mentioned to Gabor and Mascari that he would like to have the new Criminal Justice Committee members tour their area.

#### **Sheriff's Office:**

Sheriff Todd Hood presented the following resolutions to the Committee:

##### **Authorizing Chairman to Enter into Agreement with CNY SPCA**

The Committee unanimously approved the resolution on the motion of Becker and second of Degear.

##### **Authorizing Chairman to Apply for Grant from NYS DCJS – Livescan Equipment**

The Committee unanimously approved the resolution on the motion of Becker and second of Degear.

##### **Authorizing Attendance at Out-Of-State Conference – Steve Laureti**

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

##### **Authorizing Attendance at Out-Of-State Conference – Valerie Smith**

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

##### **Authorizing the Modification of the 2020 Adopted County Budget – Inmate Haircuts**

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

Sheriff Hood wanted to make mention that he thought the Traffic Diversion Program was a great program and a great idea.

Sheriff Hood informed the Committee that he wanted to offer a pistol permit course program at the County. It was determined that there would need to be discussion of a pistol range and location.

**Emergency Management:**

Emergency Management Planner Mike Sudol presented the following resolutions to the Committee:

**Authorizing the Chairman to Renew a Memorandum of Lease with the Madison-Oneida Board of Cooperative Education Services (BOCES)**

The Committee unanimously approved the resolution on the motion of Becker and second of Corbin.

**Authorizing the Chairman to Enter into an Agreement with Cedar Path Solutions Group**

The Committee unanimously approved the resolution on the motion of Walrod and second of Becker.

**Authorizing Modification of Agreement with Motorola Solutions, Inc. – Microwave Upgrades**

The Committee unanimously approved the resolution on the motion of Walrod and second of Corbin.

**Authorizing Modification of Agreement with Motorola Solutions, Inc. – RF Radio**

The Committee unanimously approved the resolution on the motion of Corbin and second of Becker.

**Authorizing the Chairman to Enter into an Agreement with AK Associates (Kraus Associates) – Motorola Support**

The Committee unanimously approved the resolution on the motion of Becker and second of Corbin.

**Authorizing the Chairman to Enter into an Agreement with AK Associates (Kraus Associates) – Basic Maintenance Annual Support**

The Committee unanimously approved the resolution on the motion of Becker and second of Corbin.

**Authorizing the Chairman to Enter into an Agreement with Pitney Bowes**

The Committee unanimously approved the resolution on the motion of Becker and second of Corbin.

**Preferred Agenda:**

The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda with the exception of, Acknowledging Introduction of Proposed Local Law No. 1 for the Year 2020 and Calling for a Public Hearing and Adopting Local Law No. 1 for the Year 2020 on a motion of Degear and second of Walrod.

**Adjournment:**

The Committee adjourned at 12:00 p.m. on the motion of Supervisor Degear and second of Chairman Walrod.

**Next Meeting Date:**

Thursday, January 16, 2020 at 8:30 a.m.

*Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.*

RESOLUTION NO. EM1

**AUTHORIZING THE MODIFICATION OF THE 2020 ADOPTED COUNTY BUDGET**

**BE IT RESOLVED** that the 2020 Adopted County Budget be modified as follows:

**General Fund**

**3021 Communications E-911**

Expense

	<u>From</u>	<u>To</u>
A302130 541960 CAD System Maintenance	\$ <u>63,000</u>	\$ <u>78,600</u>

Control Total

\$15,600

**A 300599 Appropriated Fund Balance**

\$7,916,849

\$7,932,449

Control Total

\$15,600

Dated: February 11, 2020

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Paul Walrod, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

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Yvonne Nirelli, Chairwoman  
Finance, Ways & Means Committee

RESOLUTION NO. EM2

**AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE CONFERENCE (EMERGENCY  
MANAGEMENT)**

**WHEREAS**, the 2020 National Association of Counties will hold its Legislative Conference February 29 through March 4, 2020 in Washington, DC; and

**WHEREAS**, Dan Degear, Director of Emergency Management, being a Vice-Chair of the NACo Homeland Security Sub-Committee, has requested to attend said conference; and

**WHEREAS**, this request has been reviewed and approved by the Criminal Justice and Public Safety Committee and the Government Operations Committee;

**NOW, THEREFORE BE IT RESOLVED**, that Dan Degear be and hereby is authorized to attend the said conference at a cost not to exceed \$2,500.00.

Dated: February 11, 2020

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Mary Cavanagh, Chairwoman  
Government Operations Committee

**REQUEST FOR OUT-OF-STATE CONFERENCE AND TRAVEL FORM**

**TO BE COMPLETED BY EMPLOYEE:** (Please Print)

NAME: Daniel Degear

TITLE: Director

DEPARTMENT: Emergency Management

CONFERENCE NAME: NACo 2020 Legislative Conference

LOCATION OF CONFERENCE: Washington Hilton Hotel, 1919 Connecticut Ave NW, Washington DC

TIME AND DATE OF CONFERENCE: 2/28/2020-3/4/2020

PURPOSE OF CONFERENCE: Legislative Conference

MODE OF TRAVEL: Car

ESTIMATED COST:	Transportation	\$ <u>0.00</u>
	Lodging	\$ <u>1,490.00</u>
	Meals	\$ <u>480.00</u>
	Registration	\$ <u>490.00</u>
	<b>TOTAL</b>	\$ <u>2,460.00</u>

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
1/13/2020  
Date

**TO BE COMPLETED BY DEPARTMENT HEAD:**

Budget Code A101010.541020

Reimbursement Source(s) and Rate(s) \_\_\_\_\_

I approve the attendance at the aforementioned conference.

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
1/13/2020  
Date

**TO BE COMPLETED BY LEGISLATIVE COMMITTEE:**

The above employee is approved for attendance at the aforementioned conference.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**TO BE COMPLETED BY GOVERNMENT OPERATIONS COMMITTEE:**

The above employee is approved for attendance at the aforementioned conference.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**TO BE COMPLETED BY THE CLERK TO THE BOARD OF SUPERVISORS:**

The above employee is approved for attendance at the aforementioned out of state conference.

Date of Board Meeting: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

RESOLUTION NO. EM 3

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH ATLAS BUSINESS SOLUTIONS, INC.**

**WHEREAS**, the Madison County 911 Center uses Schedule Anywhere software from Atlas Business Solutions, Inc. for web-based staff scheduling; and

**WHEREAS**, this agreement will continue the web-based staff scheduling service for the 911 Center; and

**WHEREAS**, Atlas Business Solutions, Inc. has provided a proposal of Six Hundred Dollars (\$600.00) for continued service from January 1, 2020 through December 31, 2020; and

**WHEREAS**, the CJPS Committee recommends that the Chairman execute said agreement with Atlas Business Solutions, Inc.;

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman of the Board of Supervisors be, and hereby is, authorized to enter into an agreement with Atlas Business Solutions, Inc. as is on file with the Clerk of the Board of Supervisors.

DATED: February 11, 2020

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Paul H. Walrod, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

RESOLUTION NO. OCB1

**AUTHORIZING THE MODIFICATION OF THE 2020 ADOPTED COUNTY BUDGET**

**WHEREAS**, grant funding under Public Defender Grant #8 may be used for certain costs allowed under the grant described below:

Awarding Agency    NYS Office of Indigent Legal Services  
Grant Period        1/1/2018 – 12/31/2020  
Contract #          C800024  
Project ID #        OLS01 1350200  
State Funds         100%  
Grant total         \$227,676

**BE IT RESOLVED** that the 2020 Adopted County budget be modified as follows:

**Year 3**

**General Fund**

**1171 Public Defender Grant No. 8**

Revenue

	<u>From</u>	<u>To</u>
A117110 433915	\$-0-	<u>\$75,892</u>
Control Total		<u>\$75,892</u>

Expense

A117110 547473 ILSF Legal Defense	\$-0-	\$73,892
A117110 547575 ILSF Disbursements	\$-0-	\$1,000
A117110 547781 ILSF CLE/Training	<u>\$-0-</u>	\$1,000
Total		<u>\$75,892</u>

Dated: February 11, 2020

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Paul H. Walrod, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

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Yvonne M. Nirelli, Chairperson  
Finance, Ways and Means Committee