

PUBLIC SAFETY TELECOMMUNICATIONS

LOCATION: via WebEx
MONDAY, January 5, 2026
11:00 A.M.

-----Minutes-----

Attendance:

Members Present

Acting Chairman Seb Giuliano
Commissioner Michael Pelton
Commissioner Matt Scarrozzo

Members Absent

Staff Present

Robert Grauer – Acting Director of Central Communications
Nick Fischer – Deputy Chief, South Fire District
Phil Coco – Chief, Westfield Fire District
Erik Larson – Hunter’s Ambulance
Don Gouin – EOC Director, Portland
Aura Smith – Lieutenant, Middletown Police Department

Public Present

None

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| <i>CALL TO ORDER</i> |
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Acting Chairman Giuliano called the meeting to order at 11:03 a.m.

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| <i>MINUTES OF PREVIOUS MEETING</i> |
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Acting Chairman Giuliano entertained a motion to accept the minutes from the October 7, 2024 and all voted in favor to accept the minutes as presented.

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| <i>PUBLIC HEARING</i> |
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- *None*

CORRESPONDENCE

- *None*

MONTHLY REPORT

- *Acting Director Grauer gave the **monthly report**:*
 - ***Call statistics** were emailed out*
 - *It was reported that there was a 9% increase in incident numbers from 2024 to 2025*
 - *Radio System report indicated no busy signals reported on the system further indicating adequate capacity*
 - *9-1-1 center was successfully moved on December 17 & 18 to Mile Lane – all was seamless*

OLD BUSINESS

- *None*

NEW BUSINESS

- ***2026 Meeting Calendar approval***
 - *Acting Chairman Giuliano entertained a motion to approve as presented, motion was seconded, and all voted in favor to accept*
- *Acting Director Grauer reported that they are waiting for the Common Council to appoint a Common Council member to the committee – should be within next month or so*
- *Acting Director Grauer further reported that he will be going before the Common Council on January 14th for appointment as the Director of Central Communications*

ADJOURNMENT

Acting Chairman Giuliano entertained a motion for adjournment and the meeting was adjourned at 11:11 a.m.

Respectfully Submitted,

Lori Ruffino

Recording Secretary

Next meeting to be held on Monday, April 6, 2026