

**CITY OF FREDERICKSBURG
RECREATION COMMISSION
MINUTES**

January 16, 2025

The January meeting for the Fredericksburg Recreation Commission was held on Thursday, January 16, 2025, at the Dorothy Hart Community Center. In attendance were Chairperson Sue Sargent, and Recreation Commission members Quincy Click, Kevin Brown, Don Upperco, Robert Belcourt, Jane Shelhorse, and Carolyn Helfrich. Debra Fults was absent. Todd Brown, Parks, Recreation and Events Director, Maggie Sanford, Community Outreach Coordinator, Courtney Mersiowsky, Superintendent of Special Events, and Elisabeth Lardner from Lardner Klein also attended.

I. Call Meeting to Order

The meeting was called to order at 6:30pm by Chairperson Sue Sargent.

II. Approval of the Fredericksburg Recreation Commission Minutes of December 5, 2024.

Rob moved to approve the minutes. Carolyn seconded the motion, which passed unanimously.

III. Opportunity for Public Comment

There was no public comment this evening.

IV. Parks, Recreation and Events' Department Update- Presentation

Before Elisabeth presented the Master Plans, Todd introduced the department's new Superintendent of Special Events, Courtney Mersiowsky.

A. Site Master Plans for Old Mill Park/Ficklen Island and Alum Spring Park

Elisabeth presented the final Master Plan presentation for Old Mill Park, Ficklen Island, and Old Mill Park. This presentation can be found [here](#). After the presentation, Jane made a motion to endorse the Master Plan as presented this evening. Carolyn seconded the motion, and it was passed unanimously. This Master Plan presentation will be presented at the next Council work session on January 28th.

Before moving on to the next item, Todd introduced the department's new Superintendent of Sport, Ron Alston.

B. Parks, Recreation and Events Update on Master Plan Implementation

Todd presented his yearly update on the department's master plan implementation. This presentation can be found [here](#).

V. Old Business

A. Action Points for Commission

Todd reiterated that he would like action items/steps to be included on the meeting agendas. These can be items that commission members or department staff are tasked with and then report back at the next meeting.

B. Friends Group

Todd received a phone call from a citizen who expressed interest in volunteering with the department. Todd is waiting for them to call him back to discuss possibly creating a handbook or charter for the Friends Group.

After a discussion with the commission, Todd decided to create a charter and implementation steps to bring back to the commission for their endorsement. After being endorsed, Todd would then take the items to the City Manager for his approval.

C. Action Item

Todd is to return next meeting with a Commission orientation document with by-laws, commission member's terms, and an updated Department staff list.

VI. New Business

There is no new business this evening.

VII. Director/Commission Concerns & Topics

Jane asked where the canal path is on the snow removal priority list and if staff could revisit the priority list.

Quincy asked for the commission member's terms to be added to the website. She also asked for the members to be listed by seniority.

Before concluding the meeting, Todd mentioned that he did not read the department report tonight but it will be included in the minutes. [Department Highlight Report.](#)

VIII. Noteworthy Dates:

A. Snowball Fight Melee-February 8, 2025

B. Fine Arts Show and Sale-March 13th-16th, 2025

The next regularly scheduled meeting of the Recreation Commission will be held on Thursday, March 20, 2025 at 6:30PM at the Dorothy Hart Community Center.

The meeting adjourned at 7:50pm.