

Jack Russell Memorial Library
Special Meeting – Wednesday, August 21, 2024

This regular meeting of the Jack Russell Memorial Library board was called to order by President Purman at 4:30 PM in the JRML Community Room. Those present were Ms. Shari Purman, Mr. Craig Westfall, Mr. Jamie Wolman, Mr. Allen Brown, Mr. Jeff Walters, Ms. Jennifer Novotny, Director of Parks & Recreation Randy Wojtasiak, Building Supervisor Brian Wirth (via phone), Administrative Services Assistant Kayla Claas, and Library Director Vanessa Taylir. Youth Services Librarian Greta Swigert, Ms. Maggie Yoder, and Ms. Tina Savage were absent and excused.

CALL MEETING TO ORDER

OLD BUSINESS

Executive Summary for the Siding Project – Discussion & Action

Director of Parks & Recreation Wojtasiak presented the library board with the bid for the JRML siding project. The cost was \$204,534 from D&H Royale Construction. The project came significantly under the original proposed budget due to that number being the estimate during COVID. The project will hopefully be completed this fall, after being approved by City Council next week.

Building Supervisor Wirth explained the project. Approximately 85% of the building's siding will be replaced. Most of the east and south side siding is broken due to weather. The siding was a new product on the market when the library was built, with the intention of lasting 40 years. The east side was replaced under warranty within two (2) years. The company that originally installed it has now gone bankrupt and cannot support the warranty, which is why the siding needs to be fully replaced.

The City has not worked with this company previously but received references as part of the bid that Director of Parks & Recreation Wojtasiak and Building Supervisor Wirth found satisfactory. D&H Royale Construction is aware of the scope of the project and has done a walk-around with Building Supervisor Wirth. There was only one (1) bid received due to the timing of the bid. The City was without an Engineer, which was needed to start the bid. Most contractors have a full calendar for the year by now. The siding being installed has a 40-year guarantee.

Director of Parks & Recreation Wojtasiak and Building Supervisor Wirth recommended approving the quote from D&H Royale Construction.

Mr. Allen Brown made a motion to approve the quote from D&H Royale Construction as proposed. Mr. Craig Westfall seconded the motion. Motion passed unanimously.

UPCOMING LIBRARY BOARD MEETINGS

A regular meeting will be held on Wednesday, September 11, 2024, at 4:30 PM in the JRML Community Room.

ADJOURNMENT

Mr. Jamie Wolman made a motion to adjourn the meeting at 4:58 PM. Mr. Allen Brown seconded the motion. Motion passed unanimously.

Respectfully submitted,
Kayla Claas
Administrative Services Assistant

KCC/MINUTES