

**TOWN OF OXFORD**  
**SELECTMEN'S MEETING MINUTES**  
**OXFORD TOWN OFFICE**  
January 08, 2026 @ 6:00 PM

**SELECTMEN'S MEETING AGENDA**

1. CALL TO ORDER and FLAG SALUTE – **Chairman Dana Dillingham** will preside.

Selectman Scott Hunter (remote), Selectman Ernie Fitts, Selectman Phil Richardson, Fire Chief Ashley Wax-Armstrong, Police Chief Rickie Jack, Ed Knightly Transfer Station Manager, CEO Shane Thomas, Town Manager Adam Garland, and Deputy Clerk Audrey Swasey were present.

2. ACTION ON MINUTES

- 2.1. *Action on minutes dated December 18, 2025*

*The Town Clerk has been out, the minutes dated December 18, 2025, will be ready for the next meeting to review.*

3. ADJUSTMENTS TO THE AGENDA

*None*

4. PUBLIC COMMENTS

Lois Pike of Oxford mentioned that a sign is missing on Robinson Hill Road. Lois also asked about the tree cutting plans for different town owned properties. The board will be discussing it later in the meeting.

5. BUSINESS ITEMS

- 5.1. Review Pending Foreclosure List – Continued

The Town Manager shares updates that have been made to the list and explains that a decision needs to be made tonight as notices need to be sent out tomorrow. The board discussed the different possibilities of both waiving and proceeding with foreclosures.

*The board decided to take no action.*

- 5.2. Comprehensive Plan Discussion – Continued

The Town Manager explained that the town's Comprehensive Plan has not been updated in many years, he feels it is in the best interest of the town to move forward in developing/updating that plan. Chairman Dillingham is interested in getting outside help since there is no town employee with the time to develop the plan. He is also interested in getting an estimate of how much it will cost. The Town Manager is going to reach out to AVCOG to get estimates and different price points.

*The board is in favor of moving ahead with the Comprehensive Plan.*

- 5.3. Route 26 Town Lot Discussion – Continued

Town Manager asks the board what they would like to do with the Route 26 lot. Samuel Blatchford from Maine Custom Woodlands gives the board a brief presentation on what their plans would be with the lot. The board discussed different scenarios on how to proceed. Chairman Dillingham suggested a workshop to work out what to do. The board decided on a tentative workshop date of February 5<sup>th</sup> at 4:30 PM to discuss different ideas on how to proceed. Selectman Richardson requested a vote be made to decide who cuts the lot, Chairman Dillingham asked to wait until the next meeting, January 22<sup>th</sup> when more board members are present.

6. DEPARTMENT HEAD

*NONE*

## 7. TOWN MANAGER

### 7.1. Town Manager Updates

Town Manager confirms with the board a tentative date of February 5<sup>th</sup> at 4:30 PM for a Route 26 Town Lot workshop.

RFP for the East Oxford Road culvert stream crossing is out on the website.

An RFP for the town mowing will be posted soon. It will be divided up into mowing for the cemeteries and town offices and then for the rec fields, as well as one for mowing everything.

Last year there was budget money approved to update the Public Safety Building's cameras and door access codes, an RFP will be posted for that tomorrow.

The fuel RFP will also be posted soon.

Meetings with department heads to work on the budget continue.

He lets the board know now is the time to change/update the town's ordinances if they are interested.

## 8. SELECTMEN

Selectman Fitts asks about the mini pumper and ambulance. The Fire Chief shares that she received an update with no ETA but is expecting the ambulance before the mini pumper.

### 8.1. Town Meeting Date/Time Discussion – Continued

Chairman Dillingham states that this is a difficult decision to make without the whole board present. The board discusses the pros and cons of keeping the town meeting the same or moving to a ballot referendum.

Oxford resident Jess Richardson feels that the deadlines are too tight to change the town meeting this year. She asks if it is possible to move the meeting to the elementary school for more room, and post on Facebook more to get more townspeople to participate.

The board discusses the possibility of moving the town meeting to a different day and location. Town Manager will get a timeline together for the next meeting to see if changing the process is realistic or not this year.

*The board plans on deciding at the next meeting on January 22, 2026.*

## 9. SIGN WARRANTS: 70 – 74

*Selectman Fitts motioned to sign warrants 70 through 74, seconded by Selectman Richardson.  
The motion passed 3-0*

## 10. EXECUTIVE SESSION

10.1. To enter executive session to discuss a personnel matter pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(A).

*Chairman Dillingham motioned to enter executive session, seconded by Selectman Richardson  
The motion passed 3-0*

Executive Session ended at 8:36PM

## 11. ADJOURNMENT

*Selectman Richardson motioned to adjourn, seconded by Selectman Fitts.  
The motion passed 3-0*