



Board of Review Meeting

Thursday, May 8, 2025

4:00 pm *(must be in session a minimum of 2 hours)*

LOCATION OF MEETING: 96 RUSSELL DR

NOTICE: Pursuant to the requirements of Section 19.84, Wis Stats., notice is hereby given of a meeting of the Village of Random Lake, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date and time. Notice of the Village Board Quorum (**Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting:** Please let the minutes reflect that a quorum of the Village Board are present and that the Village Board members may be making comments if the rules are suspended to allow them to do so.)

Google Meet joining info

Video call link: <https://meet.google.com/nde-poww-kev>

Or dial: (US) +1 317-469-9724 PIN: 111 558 174#

Agenda

1. Call to order, Roll Call.
2. Confirmation of appropriate Board of Review and Open Meetings notices.
3. Select a Chairperson for the Board of Review.
4. Select a Vice-Chairperson for Board of Review.
5. Verify that a member has met the mandatory training requirements.
6. Discussion and action on the approval of the June 10, 2024 meeting minutes.
7. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (sec. 70.47(7) (af)).
8. Review of new laws.
9. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony.
10. Adoption of policy regarding the procedure for waiver of BOR hearing requests.
11. Filing and summary of Annual Assessment Report by Assessor's Office.
12. Receipt of the Assessment Roll by Clerk from the Assessor.
13. Receive the Assessment roll and sworn statements from the Clerk.
14. Review the Assessment Roll and perform statutory duties:
 - a. Examine the roll,
 - b. Correct description or calculation errors,
 - c. Add omitted property, and
 - d. Eliminate double assessed property.

15. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.).
16. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll.
17. Allow taxpayers to examine assessment data.
18. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - b. Requests for waivers of the BOR hearing allowing the property owner an appeal directly to circuit court,
 - c. Requests to testify by telephone or submit written statement.
 - d. Subpoena requests, and
 - e. Act on any other legally allowed/required Board of Review matters.
19. Review Notices of Intent to File Objection.
20. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date.
21. Consider/act on scheduling additional Board of Review date(s).
22. Adjourn (to future date if necessary).

Items on the Agenda may be taken out of order as listed. Posted to all village posting locations on 05/06/2025.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.