



City Council Communication

AGENDA DATE: December 15, 2025 **LEGISTAR ITEM #:** Res 2025-178

PRESENTER: Presenter's Name **DEPARTMENT:** Economic Development

☐ Ordinance	☒ Resolution	☐ Public Hearing
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REQUEST

To seek City Council approval of a License Agreement between the City of Commerce City and Adelante Community Development for periodic use of the Small Business Resource Center to provide small business training and support services.

BACKGROUND

The City of Commerce City owns and operates the Small Business Resource Center (SBRC) located at 7270 Monaco Street. The SBRC is a community asset designed to support local entrepreneurs and small businesses through access to resources, training, and technical assistance.

Adelante Community Development is a Commerce City-based nonprofit organization focused on empowering Latino entrepreneurs and families. As a nonprofit in Adams County dedicated to serving monolingual Spanish-speaking business owners, Adelante provides culturally relevant programming that aligns with the City's economic development goals. Adelante has requested periodic use of the SBRC to conduct a series of workshops and training programs, including:

- Business Registration and Technical Assistance
- QuickBooks Training
- Sal y Pimienta Incubator 2024
- Acelera Tu Negocio
- Curso Fundamentos de Digitalización

The proposed License Agreement grants Adelante Community Development a limited, revocable, and non-exclusive license to use designated areas of the SBRC on specific dates outlined in the agreement. The agreement includes provisions for:

CITY COUNCIL COMMUNICATION CONTINUED

- Compliance with all applicable laws and City policies
- Restoration of the facility to its original condition after each use
- Insurance and indemnification requirements
- Submission of attendance rosters for each event
- Termination rights for either party with written notice

The agreement term is from October 31, 2025, through October 31, 2026, unless terminated earlier by either party.

This partnership supports the City's strategic goals related to economic development, small business support, and inclusive community engagement

AVAILABLE ACTIONS

- #1 Approval of Resolution No. 2025-178 approving a License Agreement between the City of Commerce City and Adelante Community Development for periodic use of the Small Business Resource Center.

STAFF RECOMMENDATION

Staff recommends #1 approval of the License Agreement with Adelante Community Development.