

Marshall County 911 Service Board Meeting Minutes

December 12th 2024 – Location Marshall County Sheriff's Office

Board Members in Attendance: Steve Salasek, Evan Folk, Joel Greer, Kim Elder, Cynthia Mansager, Craig Pfantz, Jodi Abrahams, Dale Thompson, Marie Thoms, Madeleine Welton, and Joel Phillips **Guests:** Glenda Thompson, Rhonda Braudis, Tiffany Eibs, Caitlan Reineke, John Lauer, Jon Thomas

Roll Call: Laurel, Marshalltown, Melbourne, State Center, LeGrand, Ferguson, Marion Township, Haverhill, Sheriff's Office, Marshall County

Call Meeting to Order: Meeting called to order at 5:33pm

Discussion and Possible Action

1. **Approval of December 2024 Agenda**
 - i. Motion to approve by Thompson, 2nd by Pfantz. All ayes. Motion carries.
2. **Approval of November 2024 Meeting Minutes**
 - i. Motion to approve by Greer, 2nd by Thoms. All ayes. Motion carries.
3. **Approval of November 2024 Bills**
 - i. Braudis discussed November bills. No questions or discussion. Motion to approve by Phillips, 2nd by Thompson. Roll call taken. All ayes. Motion carries.
4. **Mediaworks Recording System**
 - i. Braudis explained that the recorder had a critical failure last week and it has been replaced. Cost was \$89,000, but Braudis explained that by planning ahead the cost did not affect the budget as it was paid for by the ARPA grant.
5. **E911 Surcharge Budget/Updates/26 FY**
 - i. Braudis provided the board with copies of the surcharge budget. Braudis pointed out that she will be moving more money into the assigned funds balance to plan ahead and avoid deficits in the future. There was a change in the surcharge balance from \$420,000 to \$405,000 because surcharge funds are going down. That total includes a \$100,000 line marked for any grants that are received. Braudis also reported that there have been some issues since going to Shared Services. The issues involve moving to shared services and the city of Marshalltown moving to Granite for phones. There are currently issues that are affecting 911 and administrative lines, she is still trying to figure out the cause of the issues. Braudis requested that the \$100,000 be available should another option be sought out. Pfantz asked were the money for that would be coming from if there is not enough grant money. Braudis explained that there weren't any grants that would cover the phone system, but the \$100,000 would go towards that as well as money from the budget. She advised that she has hopes that this can be resolved, but would like to have back-up options. Phillips asked about if this will affect utilities in the building. Braudis advised it would not. John Lauer advised that any change would be dispatch only, other entities in the building would not be affected. Folk asked if it was an issue with Zetron or phone service provider. John Lauer with RACOM advised that he is going through the case and reviewing it. There have been issues with transfers, lines not ringing, audio issues. Motion to approve 911 surcharge budget as updated tonight by Thompson, 2nd by Welton. Roll call taken. All ayes. Motion carries.
6. **Chair, Vice-Chair 2025 – Nominations & Vote**
 - i. Current Chair is Mansager and Vice-Chair is Phillips. Motion to nominate Mansager for Chair by Folk, 2nd by Thompson. Mansager accepted. All ayes. Motion carries. Motion to nominate Phillips for Vice-Chair by Folk, 2nd by Welton. Phillips accepted. All ayes. Motion carries.

Unfinished/Old Business

No unfinished/old business.

New Business

No new business.

Public Comments

No public comments.

Adjournment: Motion to adjourn by Thompson, 2nd by Folk. All ayes. Motion carries. Meeting adjourned at 5:52pm.