

**MAYOR’S COUNCIL FOR WOMEN MEETING MINUTES  
VIRTUAL - ZOOM MEETING  
DURHAM, NORTH CAROLINA  
JANUARY 13, 2026  
6:00 PM**

The Mayor’s Council for Women held a regular business meeting on the above date and time virtually on Zoom.

**MEMBERS PRESENT:** Chair Kershemia “Shea” Ramirez, Vice Chair Akeyya Umstead and Board Members: Darcel Dillard, Sheena Mathews, Leslie Nydick, Krisstonia Spruiell, Aleccia Sutton, and Stephenie Williams.

**ABSENT:** None

**CITY COUNCIL LIAISON:** Council Member Shanetta Burris

**CITY STAFF PRESENT:** Assistant City Clerk Javon Pratt

Chair Ramirez called the meeting to order at 6:08 p.m.

Chair Ramirez performed roll call.

**Subject: Approval of Minutes**

- a. Meeting on December 9, 2025

**MOTION** to approve the December 9, 2025 minutes as presented. (Sutton/Nydick at 6:10 p.m. 8/0)

**Subject: Approval of Agenda**

**MOTION** to approve the January 13, 2026 agenda as presented. (Nydick/Sutton at 6:11 p.m. 8/0)

**Subject: Ceremonial Items:**

- Chair Ramirez informed the board members that City Hall will be closed on Monday, January 19<sup>th</sup> in observance of Martin Luther King Jr. Day. She added a Family Day of Service event on January 19<sup>th</sup> will be held at Family Life & Recreation Center at Lyon Park from 10:00 a.m. – 2:00 p.m.
- Chair Ramirez mentioned that she was attending the February 5<sup>th</sup> Work Session as a resource person for the annual report submitted to City Council for approval.

Mayor's Council for Women Board Meeting  
January 13, 2026

**Subject: Public Comments**

- Chair Ramirez opened the floor for public comments.
- There were no public comments made.

**Subject: New Business**

**2026 Year Goals and Objectives**

- The board members discussed identifying and setting six strategic goals for the 2026 calendar year. The discussion topics included:
  - Establishing start and completion dates for the Cornwallis Clothes Closet and Food Pantry
  - Rescheduling a Habitat for Humanity Day of Service
  - Setting a new Urban Ministries volunteer date due to the Christmas 2025 scheduling conflict
- Chair Ramirez asked each board member to provide one strategic goal to discuss at the February meeting.
- Council Member Burris introduced herself to the board as the new City Council Liaison for Mayor's Council for Women.

**Subject: Old Business**

- Assistant City Clerk Pratt informed the board that there was not an update from the City Manager's Office about a staff liaison for the board. She mentioned the role of the staff liaison is to manage social media accounts/email address and assist in distributing any communication to the public such as the survey.
- The board members expressed their concerns about not being able to reach the public through social media and distribute information that they worked diligently on.
- Council Member Burris mentioned that she would communicate with the City Manager's Office to address the needs and concerns of the board.

With no further business to come before the board, Chair Ramirez adjourned the meeting at 7:00 p.m.

Respectfully submitted,  
Javon Pratt  
Assistant City Clerk  
Office of the City Clerk