

**MARTINSVILLE BOARD OF WORKS & SAFETY  
MARTINSVILLE INDIANA  
MORGAN COUNTY, INDIANA  
MONDAY JUNE 23, 2025**

**CALL TO ORDER**

Mayor Costin called the meeting to order.

**ROLL CALL**

Kenny Costin, Mayor - Present  
Kelly Bray, Board Member - Present  
John Lillywhite, Board Member - Absent  
Ben Merida, Clerk Treasurer - Present  
Dale Coffey, Attorney - Present

**MINUTES**

Mayor Costin presented the Minutes from the Board of Works meeting of Monday, June 9, 2025. A motion to approve the minutes as presented was made by Kelly Bray. The motion was seconded by Mayor Costin. The motion passed 2-0.

**NEW BUSINESS**

Consideration of Lease Agreement – 56 North Main Street - Clerk Treasurer Ben Merida presented the lease agreement to the board for their consideration. The lease agreement is an annual lease agreement for office space at 56 North Main Street for \$3,500 a month lease. A motion to approve the lease as presented was made by Kelly Bray. The motion was seconded by Mayor Costin. The motion passed 2-0.

Consideration of Expenditures of 2021 Redevelopment Commission Bond Monies - Clerk Treasurer Ben Merida presented the expenditures to the board for their consideration. The expenditures would be for the purchase and operations of the Civic Center Theatre located on Morgan Street. A motion to approve the lease as presented was made by Kelly Bray. The motion was seconded by Mayor Costin. The motion passed 2-0.

Consideration of the Agreement for Services - Proactive MD - Clerk Treasurer Ben Merida presented the agreement to the board for their consideration. The agreement is to transition the city's local clinic from Marathon Health to Proactive MD. A motion to approve the agreement as presented was made by Kelly Bray. The motion was seconded by Mayor Costin. The motion passed 2-0.

Consideration of Job Descriptions - Clerk Treasurer Ben Merida presented the job descriptions to the board for their consideration. The two job descriptions were to establish a FT City Court

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Clerk and to update the PT City Court Clerk description. A motion to approve the job descriptions as presented was made by Kelly Bray. The motion was seconded by Mayor Costin. The motion passed 2-0.

Consideration of Restricting Alley Beside the Civic Theatre to Pedestrians Only - Mayor Costin presented the request to the board for their consideration. A motion to approve restricting the alley to pedestrian use only as presented was made by Kelly Bray. The motion was seconded by Mayor Costin. The motion passed 2-0.

**SEWER ADJUSTMENT APPLICATIONS**

740 East Warren Street - \$289.38  
1650 Michigan Street - \$432.38  
690 Duo Drive - \$79.95

A motion to approve the adjustments as submitted made by Kelly Bray. The motion was seconded by Mayor Costin. The motion passed 2-0.

**ADJOURNMENT**

There being no further business, Mayor Costin declared the meeting adjourned.

Name		Signature
Kelly Bray, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
John Lillywhite, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Kenny Costin, Mayor	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
<b>ATTEST</b>		
Name	Signature	Date
Benjamin K. Merida, Clerk-Treasurer		