

MEETING MINUTES

CITY OF GREAT FALLS EMS ADVISORY BOARD

Date:	January 29 th , 2026
Time:	1:30 PM
Location	GFFR Training Center, 1900 9 th St S

IN ATTENDANCE

Jeremy Virts (GFFR), Justin Grohs (GFES), John Rossmiller (GFES), Rob Moccasin (Neighborhood Council), Kate Brewer (GFFR), Laney McIntosh (Benefis), Scott Schandelson (Benefis), Christy Ryman (GF Hospital)

APPROVAL OF MINUTES

December 2025 meeting was canceled. No minutes to approve.

GFFR UPDATE

Fire Chief interviews are taking place. Chief may be named before next meeting.

BYLAWS DISCUSSION – BOARD PURPOSE AND ROLES

- Officers
 - City EMS Administrator (Chair)
 - City Medical Director (Vice Chair)
 - Secretary – currently not filled.
 - Motion was made to elect Katie Brewer as Secretary by Justin Grohs. Seconded by Jeremy Virts. All in favor. Motion carries.
- It was discussed that purpose of the Board is to provide input and discuss issues regarding the City's EMS system and serve in an advisory capacity to the City's EMS Administrator.
- Bylaws language regarding EMS Advisory Board Roles
 - Board shall advise the EMS Administrator of issues, conflicts and progress of EMS system's operations.
 - Board shall advise the City EMS Director on all treatment and medical issues, conflicts and progress.
 - Board may be asked to research/review any part of the EMS service and make recommendations on practices to improve EMS delivery.
 - Board may assign members to conduct research and review national standards and best practices.

- The Board will review and make recommendations to procedures, protocols, or guidelines.
- The Board serves as the customer advocacy by:
 - Review and consideration of trend analysis by the City EMS System Quality Improvement Committee.
 - Listening to community member concerns, requests and needs.
 - Provide recommendations to EMS providers based on customer comments.
- The question was asked if the board could change to a committee.
 - AC Virtis will discuss with legal if there are any options for this and what that may be and will report back at the next meeting.

CONFLICT DISCLOSURE FORMS

Kate requested all members complete and turn in the Conflict Disclosure Forms.

BOARD LEADERSHIP TRAINING

Kate will send out the Board Leadership Training info. Board members need to take the training every 2 years. If there is a virtual option, that link will be shared.

EPIC PROTOCOL

State of MT is wanting to push the protocol.
In person training every 6 months may be worthwhile.

PROVIDERS AND DIVERSIONS

Benefis and GF Hospital will review their organization's practices for providers to divert patients. If GFFR or GFES has any examples that generated questions or concerns, please share them out to Christy and Laney.

REPORTS

- GF Hospital
 - Neurology and GI services are estimated to be active in March.
 - Once active, Board members will need to review the EMS Ambulance Transport Decision Scheme to determine if any revisions are necessary. This will be added to the April Agenda.
- Benefis
 - Tia Kuntz still does outreach education

PUBLIC COMMENT

None

NEXT MEETING

Next meeting will be held on Thursday, April 23rd at 2:00 PM

Kate Brewer moved to adjourn. John Rossmiller seconded the motion. All in favor. Motion adjourned at 2:25 PM