

Minutes of the Papillion Public Library Board of Advisors

Monday, January 26, 2026

The Board of Advisors of Papillion Public Library met in an open and public session at Sump Memorial Library on January 26th, at 4:30 pm.

- A. Call to order: The meeting was called to order by Library Board Chair Stephanie Albers at 4:30pm.
 - 1. Roll call: Present were Board Members Stephanie Albers, Erin Jones, Melissa Panko, Peggy Montgomery, and Doug Rodgers. Also, present were Library Director Matt Kovar, Assistant Library Director Danielle Shultz, Adult Services Librarian, Youth Service Manager Kelly Warehime, Library Secretary Rachele Enokawa, and Friends of the Library President Debbie Wiemeyer.
 - 2. Affidavit of Publication in the Sarpy County Times: Notice of the meeting was given to the Sarpy County Times, the designated method of giving notice.
 - 3. Public announcement that a current copy of the Open Meetings Act is posted in the meeting room.
- B. Meeting Approval Items
 - 1. Approval of Agenda: Motion to approve the agenda: Rodgers; Second: Montgomery. Roll vote: Albers: yes, Jones: yes, Panko: yes, Montgomery: yes, Rodgers: yes. Motion Carried.
 - 2. Approval of the Minutes of December 15th, 2025, Board Meeting: Motion: Rodgers; Second: Jones. Roll vote: Albers: yes, Jones: yes, Panko: yes, Montgomery: yes, Rodgers: yes. Motion Carried.
- C. Library Director's Report
 - 1. Correspondence and Communications – Kovar shared several thank you notes that our Youth Services Librarian received, as well as positive feedback from the community and Commander stationed at Offutt AFB related to the active-duty military card option.
 - 2. Financial Report – Reviewed with one item to note:
 - a. The consulting fees line still shows a negative balance due to the carryover from last year not being reflected. Finance is aware of this, and it will be amended soon.
 - 3. Library Board Report – Board report reviewed with some key discussion items:
 - a. Library Closures –Both locations will be closed on Monday, February 16th in observance of Presidents' Day.
 - b. Youth Services updates – The Omaha Supernovas will be visiting to kicking off their new library tour, our annual 1,000 books before kindergarten graduation will be celebrated on February 6th, the Early Development Network will be doing free screenings on February 11th, Teen Advisory Board are hosting a pet food & supplies drive in February for Town & Country Animal Rescue, and we will have a Pokémon Day on February 27th.
 - c. Adult Programming – Adult book clubs have been strong in 2025, crafting programs have been well attended, and coming up is our Romance Readers High Tea on February 8th.
 - d. The library had a table at the PLCS health & wellness fair and will also have a table at Papillion's health & wellness fair.
 - e. Shelby was invited back to The Book Drop podcast.
 - f. The Library Master Plan project was featured in the City's annual report.
 - g. We had another successful partnership with the Tree of Memory program, KETV also did a story on it which aired on Christmas Day.
 - h. The technical services team has been busy revitalizing and streamlining our collection maintenance process.

- i. The DVD locking button have been removed from the cases. This is to promote user friendliness for patrons and to save staff time.
 - j. Rachel Buckwalter has become a notary. We now have three notaries on staff.
 - k. Planning is underway for Library Staff Development Day. It will be on Friday, April 24th and both library locations will be closed.
 - l. Progress has been made on the generator project. We are working with JEO Consulting Group and with the city's Public Works Department.
 - m. We are currently working on draft revenues for the 2026-27 budget year and next will be expenditures.
- D. Agenda Items
1. Old Business
 - a. Policy Reviews –
 - i. Exhibits Policy – Following a brief discussion with no edits; Montgomery motioned to approve the Exhibits Policy draft as written. Second: Rodgers. Roll vote: Albers: yes, Jones: yes, Panko: yes, Montgomery: yes, Rodgers: yes. Motion carried.
 - ii. Expressions of Concern Policy – Will be provided at the next meeting for approval in March.
 - b. Library Master Plan Update – Several draft renderings for the master plan have been developed. The plan will be presented to two subgroups of city council members at the second city council meeting in February and open houses to the public in March. A brief discussion followed with questions about how or if the plan will be formally accepted or voted on by the City Council. Kovar will clarify with City Administration and communicate the answers back to the Board.
 2. New Business: None.
- E. Administrative Reports
1. Committee Reports: None.
 2. Comments from the Public: None.
 3. Comments from Library Board: None.
 4. Comments from the Friends of the Library/Library Foundation: The Friends of the Library will have their volunteer luncheon on April 9th. The Library Foundation will have their quarterly meeting next week.
 5. Comments from the City: None.
- F. Closed Session: Litigation, Personnel Matter, and Negotiations (if applicable): None.
- G. Adjournment: Jones motioned to adjourn the meeting at 5:13pm. Second: Rodgers. Roll vote: Albers: yes, Jones: yes, Panko: yes, Montgomery: yes, Rodgers: yes. Motion Carried.

The meeting was adjourned at 5:13pm.

The next meeting will be on February 23, 2026, at 4:30pm.