

# Village of Dorchester Board of Trustees Minutes September 12, 2022

The regular meeting of the Village of Dorchester Board of Trustees was held Monday, September 12, 2022, at the Dorchester Community Hall, following the budget hearing and special hearing, and was called to order at 7:15 p.m. Chairperson Pracheil advised those present of the Open Meetings Act. Answering Roll Call were board members Eric Bird, Sarah Wenz, Roger Miller, and Chairperson Andrea Pracheil. Kelly Vyhnaek had an excused absence. Also in attendance were Jen Kasl, Clerk-Treasurer; Dawn Zoubek, Deputy Clerk; Marvin Kasl, Utilities Superintendent; Atty. Kelly Hoffschneider, Hoffschneider Law, P.C., LLO; and Connor Madsen, Hoffschneider Law, P.C. LLO. Advance Notice of the meeting was posted at the Dorchester US Post Office; First State Bank, NE; Village of Dorchester office and in *The Crete News*.

Motion by Miller, seconded by Bird, to approve Consent Agenda Items #1-#4. Motion carried (4-0-1). Deputy Cortes gave the Sheriff's Report. Reminder to lock vehicles, as they've had reports of vehicle break-ins. Board reported kids ripping around town in a pickup and ATV. Deputy said to call each incident in and get video if possible. Chairperson Pracheil gave the Fire Report. They had a meeting to finalize the new truck design tonight, and they are making plans for Fire Safety Week. No Code Compliance Report. Meeting adjourned sine die.

Motion by Bird, seconded by Miller, to open the meeting of the Board of Adjustment. Motion carried (4-0-1). Discussion was held on a variance for Zoning Permit #21-674. Motion by Wenz, seconded by Bird, to approve the variance. Motion carried (4-0-1). Election of officers for the Board of Adjustment was deemed unnecessary. Motion by Bird, seconded by Miller, to adjourn the board of adjustment meeting. Motion carried (4-0-1).

**Unfinished Business:** Fire station quotes were revisited. We are working with the previous quotes to get an engineering stamp. The state will be investigating the Well #4 violation. Code compliance issue with 1109 Sumner tabled until next meeting. Two board members would like to inspect the house. Discussion was held on the PowerManager Accounting software quote. Motion by Miller, seconded by Bird to approve the quote for new software. Motion carried (4-0-1).

**New business:** Motion made by Bird, seconded by Miller to increase the total restricted funds authority by an additional 1%. Motion carried (4-0-1). Motion made by Bird, seconded by Miller to approve the 2022-2023 Budget. Motion carried (4-0-1). Resolution 2022-18 setting the property tax request was read. Motion made by Miller, seconded by Bird to adopt the resolution as presented. Motion carried (4-0-1).

## RESOLUTION SETTING THE PROPERTY TAX REQUEST RESOLUTION NO. 2022-18

WHEREAS, Nebraska Revised Statute 77-1632 and 77-1633 provides that the Governing Body of the Village of Dorchester passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the Village of Dorchester resolves that:

1. The 2022-2023 property tax request be set at:

General Fund:	\$	212,302.00
Bond Fund:	\$	-

2. The total assessed value of property differs from last year's total assessed value by 19.98 percent.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.391748 per \$100 of assessed value.
4. The Village of Dorchester proposes to adopt a property tax request that will cause its tax rate to be 0.455 per \$100 of assessed value.

5. Based on the proposed property tax request and changes in other revenue, the total operating budget of the Village of Dorchester will increase (or decrease) last year's budget by 63.78 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2022.

Motion by Miller, seconded by Bird to adopt Resolution #2022-18.

Voting yes were:

Voting no were:

Andrea Pracheil  
Eric Bird  
Roger Miller  
Sarah Wenz

Dated this 12<sup>th</sup> day of September, 2022

Consideration and discussion of Resolution 2022-19, to Authorize Signing to Replace the Annual Filing of the One-and-Six Year Plan. Motion made by Bird, seconded by Miller, to adopt Resolution 2022-19. Motion carried (4-0-1).

### RESOLUTION

#### SIGNING OF THE MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE 2022

Resolution No. 2022-19

**Whereas:** State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and Standards; and

**Whereas:** State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each municipality shall be signed by the Mayor of Village Board Chairperson and shall include the resolution of the governing body of the municipality authorizing the signing of the certification.

Be it resolved that the Mayor  Village Board Chairperson  of Village of Dorchester Is hereby authorized to sign the Municipal Annual Certification of Program Compliance.

Adopted this 12<sup>th</sup> day of September, 2022 at Dorchester, Nebraska.

City Council/Village Board Members

Andrea Pracheil, Chairperson  
Kelly Vyhnaek  
Roger Miller

Eric Bird  
Sarah Wenz

City Council/Village Board Member Bird  
Moved the adoption of said resolution  
Member Miller Seconded the Motion  
Roll Call: 4 Yes      No      Abstained 1 Absent  
Resolution adopted, signed and billed as adopted.

Attest:

\_\_\_\_\_  
(Signature of Clerk)

Consideration and discussion for Signing Certification of Program Compliance to State Board of Public Roads. Motion made by Bird, seconded by Miller to approve the signing of said Certification. Motion carried (4-0-1). Request by Clerk Kasl to authorize payment of regular monthly utility bills prior to each board meeting to avoid late fees. Motion by Miller, seconded by Wenz to approve authorization. Motion carried (4-0-1). Review of the NDEE DWSRF Planning Grant was held. Applying for the grant will allow eligibility for future SRF funding towards the well. Motion by Miller, seconded by Bird to approve Resolution 2022-20 for the planning grant. Motion carried (4-0-1). Consideration of quotes for concrete repairs. Motion by Wenz, seconded by Bird to approve the quote from Real Handyman, LLC for the

spur repairs. Motion carried (4-0-1). Motion by Wenz, seconded by Bird to approve the quote from Klein Construction for the 7<sup>th</sup> Street manhole and City Shop sidewalk. Motion carried (4-0-1). Consideration and discussion of Fall Community Clean-Up to be held October 10-17. Motion by Bird, seconded by Miller to request two dumpsters to start and allow up to five to be paid out of Keno funds. Motion carried (4-0-1). Discussion was held on the UNITE fiber installation to take place at the school. No vote necessary as there is already an agreement in place. Discussion was held on Splash Pad repairs. Crouch came down for a couple of hours and reviewed all the systems with staff and chairperson Pracheil. No estimate has been received yet. Discussion held on the Diode tower agreement. Will resign once received. Request of office staff to close the office to attend the PowerManager workshop held in Lincoln on October 5-6. Motion made by Miller, seconded by Bird to approve J. Kasl and Zoubek to attend the PowerManager training. Motion carried (4-0-1).

Motion made by Bird, seconded by Wenz, to enter closed session for evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting, and to allow the Board to attend, along with each of the following village employees individually: Utilities Superintendent, Clerk-Treasurer, and Deputy Clerk for a period not to exceed 10 minutes each. Motion carried (4-0-1). Entered Closed Session at 8:23 p.m. Meeting re-opened at 9:10 p.m. No formal action taken during closed session. Motion made by Bird, seconded by Miller to approve the following wage increases: 3.67% to Deputy Clerk, 3.67% to Utilities Superintendent, and 4.08% to Clerk-Treasurer beginning the first full pay period of the next fiscal year. Motion carried (4-0-1). Motion made by Bird, seconded by Wenz, to adjourn the meeting. Motion carried (4-0-1). Meeting adjourned at 9:13 p.m.

Signed Chairman: \_\_\_\_\_

Clerk - Treasurer: \_\_\_\_\_

*I, Jennifer Kasl, Clerk for the Village of Dorchester, hereby certify that the preceding minutes are a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees of the Village of Dorchester September 12, 2022. The minutes are available at Village Hall and the shortened version was published in The Crete News.*

Clerk - Treasurer:  
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