



City Council Communication

AGENDA DATE: April 21, 2025

LEGISTAR ITEM #: Ord 2672

SUBMITTED BY: Lee Zarzecki
Office

DEPARTMENT: City Attorney's

☒ Ordinance	☐ Resolution	☐ Presentation
☐ Admin Business	☐ Public Hearing	☐ Other

REQUEST

Approve an ordinance amending the Commerce City Revised Municipal Code (CCRMC) to codify a Code of Ethics.

BACKGROUND

City Council has identified the need for the City to codify an ethics code that would be applicable to all City officers, officials, and employees. Currently, portions of ethics requirements reside in multiple locations of the City Charter, CCRMC, and Council Policy. On January 27, 2025, the City Council received a presentation on a draft centralized ethics code by the City Attorney's Office. Following the presentation, City Council directed the City Attorney to draft an ethics code.

If this ordinance is adopted after second and final reading, future resolutions will be scheduled for adoption by City Council to repeal Council Policy 14.

FINANCIAL IMPACT

Contractor	N/A
Amount of Request/Contract	\$N/A
Amount Not To Exceed	\$N/A
Amount Budgeted	\$N/A
Budget Year	FYN/A
Funding Source	N/A
Additional Funds Needed	\$N/A
Funding Source (if funds needed)	N/A

CITY COUNCIL COMMUNICATION CONTINUED

PROJECT TIMELINE

Estimated Start Date	Estimated End Date
N/A	N/A
Years and Months of Contract	Number of Times Renewable
N/A	N/A

JUSTIFICATION

☐ Council Goal	☐ Strategic Plan	☐ Work Plan	☒ Legal
Citation	Commerce City Charter Sec. 4.8 “The council shall constitute the legislative and governing body of the city and shall have all legislative powers and functions of municipal government, except as otherwise provided in the Constitution of the State of Colorado, this Charter or by statutes applicable to home rule cities, and shall have the power and authority to adopt such laws, ordinances, resolutions, and rules as it shall deem proper.”		

BOARDS & COMMISSIONS ASSIGNED

Board or Commission	N/A
Recommendation	N/A
Date of Recommendation	N/A

PUBLIC OUTREACH

None.

AVAILABLE ACTIONS

• Available Action #1: Approve the ordinance as drafted. • Available Action #2: Approve the ordinance with amendments as Council deems necessary. • Available Action #3: Continue the ordinance to a date certain to allow Council more time to consider the matter and/or staff to revise the ordinance. • Available Action #4: Deny the ordinance. The current rules regarding ethics requirements will remain in effect.

CITY COUNCIL COMMUNICATION CONTINUED

STAFF RECOMMENDATION

Staff recommends action #1: Approve the ordinance as drafted.