

Governmental Body: Winterset City Council

Date of Meeting: January 19, 2026

Time of Meeting: 7:00 PM

Place of Meeting: City Hall - 124 W Court Ave

The public is welcome and encouraged to attend this meeting.

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time and manner set out. The tentative agenda for said meeting is as follows:

- 1) Call to Order**
- 2) Pledge of Allegiance**
- 3) Roll Call**
- 4) Adopt Agenda**
- 5) Mayor's Proclamation**
- 6) Public Comment**
- 7) Consent Agenda**
 - a) City Council Meeting minutes from January 5, 2026
 - b) Utility Board Meeting minutes from December 15, 2026
 - c) Class B Retail Alcohol License Renewal - Dolgencorp LLC
- 8) Receipts, Filings, and Affidavits**
 - a) Claims in the amount of \$572,663.07
- 9) Reports from City Boards and Departments**
 - a) Madison County Development Group Executive Director Ryan Marquardt
 - b) Winterset Airport Board Chairperson Dave LaGrange
 - c) Winterset/USW Wastewater Superintendent Nic Smith
 - d) STRAND-Wastewater Treatment Facility Update Taylor Hopper
 - e) City Administrators Report
- 10) Presentations**
 - a) Legislative Update and Property Tax and other revenues overview
- 11) Resolutions and Actions**
 - a) Res No. 2026-02 Support of a community event (Porchfest)
 - b) Res No. 2026-03 Use of Public Right of Way for permanent improvements
 - c) Pay App #6 for WWTF
- 12) Mayor and Council Considerations and Discussion**
- 13) Adjournment**

DATE POSTED: January 16, 2026

Andrew Barden, City Administrator/City Clerk

The City Council of the City of Winterset, Iowa met on January 19, 2026 in accordance with the above Notice and Call of Public meeting. The meeting was called to order at 7 P.M. by Mayor Leners and recited the pledge of allegiance.

PRESENT: Michael Cook, Christopher Fairholm, Michael Eller Mike Fletcher, Mary Ann Orr

ABSENT: none

The Mayor asked for a motion to adopt the presented agenda. There being no further additions or deletions to the agenda and no further discussion, Council Member Fairholm made a motion, seconded by Council Member Cook. On roll call vote, all Council Members present voted Aye.

Whereupon the Mayor declared that the motion carried.

Mayor's Proclamation

**City of Winterset, Iowa
Mayor's Proclamation**

Day of Remembrance for SSG William (Nate) Howard & SSG Edgar Brian Torres-Tovar, 113th
Cavalry, Iowa Army National Guard

January 19, 2026

WHEREAS, on December 13, 2025, Staff Sergeant William (Nate) Howard of Marshalltown, Iowa, and Staff Sergeant Edgar Brian Torres-Tovar of Des Moines, Iowa, both members of the Iowa Army National Guard's 1-113th Cavalry Regiment, 2nd Brigade Combat Team, 34th Infantry Division were killed in action in Palmyra, Syria, while deployed in service to our nation; and,

WHEREAS, SSG Howard and SSG Torres-Tovar gave their lives in support of American values and ideals, and in defense of freedom across the globe; and,

WHEREAS, their sacrifice is a solemn reminder of the cost of freedom and the bravery of those who answer the call, often with little notice and great personal risk on behalf of all Americans; and,

WHEREAS, the City of Winterset recognizes and honors the service of all Service members currently deployed, including members of our own local community and individuals serving from within our city staff, and we remain grateful for their courage, dedication, and steadfast commitment to mission; and,

WHEREAS, the people of Winterset share in the grief of the Howard and Torres-Tovar families, their fellow Soldiers, and all who loved them, and we reaffirm our enduring support for the men and women of the Iowa National Guard and United States Armed Forces; and,

NOW, THEREFORE, I, Thomas J. Leners, Mayor of the City of Winterset, Iowa, do hereby proclaim January 22, 2026, as a day of remembrance in honor of SSG William (Nate) Howard and SSG Edgar Brian Torres-Tovar and I call upon all residents of Winterset to pause in remembrance, to reflect on their sacrifice, and to honor the service of all who continue to serve in uniform.

IT IS FURTHER PROCLAIMED that on this day the flags of the United States of America and the State of Iowa shall be flown at half-staff at all City of Winterset facilities; and citizens, businesses, civic organizations, and community institutions are respectfully encouraged to do the same as a visible sign of mourning, gratitude, and remembrance.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Winterset, Iowa to be affixed this 19th day of January 2026.

Thomas J Leners, Mayor

ATTEST:

Andrew Barden, City Administrator/City Clerk

Public Comment - Individuals wishing to speak shall sign up prior to the meeting. When called upon please stand and give your address for the record. Each person may speak for up to three minutes. Please professionally and tactfully express your specific concerns and not disrespect individuals.

Three residents requested to place stockpiled snow in an alternate location whereas the melting runoff creates mud which dirties their car and animals and the ice refreeze causes a slipping hazard. They also stated appreciation for the park and how well cared for it is.

Consent Agenda

City Council Meeting minutes from January 5, 2026
Utility Board Meeting minutes from December 15, 2026
Class B Retail Alcohol License Renewal - Dolgencorp LLC

The Mayor stated that the minutes of the January 5, 2026 City Council meeting were previously distributed to the Council Members for their review. There being no further discussion; a motion was made to approve the Consent Agenda by Council Member Fletcher and seconded by Council Member Cook to approve the minutes as submitted. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

Receipts, Filings, and Affidavits

The claims submitted are in the amount of \$572,663.07

The Mayor called for a report on the claims. Council Member Orr stated that she reviewed the claims and moved to approve the following list of claims. Council Member Fletcher seconded the motion. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

GENERAL

POLICE:

Card Services, supplies/uniforms/donations	3,550.40
CenturyLink, phone service	1,178.12
Iowa Peace Officers Assn, conference	250.00
Karl Chevrolet, equipment	19,163.13
Madison Co Treasurer, gasoline	1,637.93
Mediacom, phone/internet service	829.55
Midstates Organized Crime, membership fee	100.00
Payroll Account, salaries	32,307.42
R & B Tire and Auto, repairs	1,068.00
Roush Collision & Restoration, decals	400.00
Summit Veterinary Services, vet services	63.25
T-Mobile, phone services	806.20

FIRE:

CenturyLink, phone service	311.56
Fareway Stores Inc, supplies	309.61
MidAmerican Energy Company, gas services	300.14
Waste Management of Iowa, garbage service	86.31

ADMINISTRATION:

Card Services, membership	360.00
Madison Co Auditor, election fees	2,183.97
Payroll Account, salaries	8,645.76
Quality Car Care, repairs	298.95
Winterset Madisonian, publications	231.09

ANIMAL CONTROL:

Winterset Veterinary Center, impound fees	68.64
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BUILDING INSPECTOR:

Payroll Account, salaries	3,343.28
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GARBAGE FUND

SOLID WASTE/GARBAGE:

Payroll Account, benefits	176.97
Payroll Account, salaries	135.54
Waste Management of Iowa, garbage service	111,475.55

INTERNAL SERVICE FUND

ADMINISTRATION:

Access Systems, maintenance contract	197.43
Automated Logic, HVAC repairs	2,150.00
Brothers Ace4, LLC, supplies	16.99
Card Services, supplies	112.34
Cintas Corporation, first aid supplies	11.49
MMIT Business Solutions Group, monthly contact	1,230.22
Quadient Finance USA Inc, postage	200.00
Quill Corporation, office supplies	255.06
Waste Management of Iowa, garbage service	89.64
Xplor Pay, fees	3,858.54

ROAD USE TAX

ROADWAY MAINTENANCE:

Agriland FS Inc, gasoline	610.91
Armor Equipment, street sweeper	291,211.00
Barco Products LLC, barricade	73.29
Brittains Standard Parts, supplies	26.77
Carquest of Winterset, supplies	39.99
CenturyLink, phone service	689.33
Cintas Corporation, first aid supplies	6.35

Farmers Electric Coop Inc, utilities	208.03
IA Assoc of Municipal Utilitie, safety training	1,699.94
Martin Marietta Aggegates, rock	7,790.58
MidAmerican Energy Company, gas service	845.83
Overhead Door Company of DM, repairs	271.50
Payroll Account, salaries	8,686.85
R & B Tire and Auto, repairs	4,117.00
Simon Welding, repairs	81.42
Waste Management of Iowa, garbage service	350.76
Winterset Oil Co, gasoline	1,099.95
Ziegler, repairs	329.74

SNOW REMOVAL:

Ziegler, repairs	472.04
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STREET CLEAN:

Payroll Account, salaries	1,049.60
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SEWER UTILITY FUND

SANITARY SEWER:

Agriland FS Inc, gasoline	103.69
Allender Butzke Engineers Inc, WWTF improvements	6,308.72
CenturyLink, phone service	891.71
Cintas Corporation, first aid supplies	15.88
Farmers Electric Coop Inc, utilities	208.02
Hygienic Laboratory, lab testing	593.50
IA Assoc of Municipal Utilitie, safety training	1,699.92
MacQueen Equipment, repairs	1,859.28
Microbac Laboratories Inc, lab testing	331.85
Payroll Account, benefits	380.87
Payroll Account, salaries	2,279.55
Resco, transformer base	2,323.54
US Water Services Corp, contract labor	28,204.32
Waste Management of Iowa, garbage service	1,420.77

TRUST & AGENCY

POLICE:

Payroll Account, benefits	5,332.26
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ADMINISTRATION:

Payroll Account, benefits	2,002.31
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ROADWAY MAINTENANCE:

Payroll Account, benefits	1,642.92
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Receipts from previous month:

General Fund:	\$97,593.48
Special Revenue Fund:	\$0.00
TIF Special Revenues Funds:	\$91,607.46
Debt Service Funds:	\$0.00
Capital Project Funds:	\$0.00
Enterprises Funds:	\$0.00

Reports from City Boards and Departments

Madison County Development Group Executive Director Ryan Marquardt provided current activity report and highlighted the UNI Leadership Institute assistance for a Strategic plan, a pending Grant to offset costs, and a pending digital survey shall be delivered to elected officials for input. A labor shed study paid for by the State is out and soliciting responses from major employers in the city/county. GMCCF is open and accepting applications.

Winterset Airport Board Chairperson Dave LaGrange was absent but provided written report. Including preparation for Fly Iowa 2026, New board member orientation, and land purchase negotiations.

Winterset/USW Wastewater Superintendent Nic Smith reported planning the sump pump inspection program, broken clarifiers with alternating treatment options, pump repairs needed at Eaton Lift Station, and sludge cleaned out and removed from the plant last month. Construction update included 800 yards of concrete in place by Woodruff construction.

STRAND-Wastewater Treatment Facility Update Taylor Hopper was provided in part by Mayor Leners and Administrator Barden following a earlier construction meeting on site. Project Manager stated focus shall be concrete work through June of 2026, all material testing reports have indicated greater than required strength or tests.

City Administrators Report was provided to council noting meeting attendance, legislative updates and observations and pending action. Further operations included coordination and assistance to citizens relative to zoning and allowable uses.

Presentations

Legislative Update and Property Tax and other revenues overview were provided to council by Administrator Barden. Focusing on the pending legislative action. Noting, all proposals included capping revenue, providing a frozen or abated tax for seniors, and restricting future expenditures of not only local government, but also county, school, hospital, and other local taxing authorities.

Resolutions

A motion was made by Council Member Fairholm to approve Resolution No. 2026-02 a Resolution to Support a Community Event seconded by Council Member Orr. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

RESOLUTION NO. 2026-02

RESOLUTION TO SUPPORT A COMMUNITY EVENT

WHEREAS, Kayla Hawkins with Porchfest wishes to support a music and gathering event on August 30th, 2026; and

WHEREAS, the organizer(s) desires to host alcohol consumption, requests a temporary street closure, temporary no parking, and desires to host vendors; and,

WHEREAS, the consumption of alcohol would be prohibited by Winterset Code, Title III Health, Safety, Welfare, Chapter 3.4, Misdemeanor, Section 3.404 a.; and,

WHEREAS, the State of Iowa Alcohol Beverage Division (ABD) was consulted and confirmed that legal aged consumption was allowed on throughfares when closed and liquor licenses for existing businesses would not need to be amended, and the consumption of alcohol on public spaces is controlled by local ordinance and sale is controlled by ABD licenses approved at the local level; and,

WHEREAS, Title II, Chapter 1, Section 2.101 requires permits for transient merchants and peddlers, however provides exemption according to section, 2.103 "EXEMPTIONS Farmers or gardeners selling their produce, newspaper carriers, students engaged in activities authorized or sponsored by their school, religious, charitable, and nonprofit organizations shall be excluded from the application of this chapter"; and,

WHEREAS, a temporary street closure of 7th Ave from W Washington to W Jefferson and W Court from 6th Ave to 8th Ave; and,

WHEREAS, the temporary no parking shall be established on W Jefferson in the 700 and 800 blocks and the 700 block of W Washington; and,

BE IT RESOLVED, by the City Council of the City of Winterset, Iowa that the street shall be temporarily closed and the following ordinances shall be suspended; Ordinance Title III Health, Safety, Welfare, Chapter 3.4, Misdemeanor, Section 3.404 a. and Title II, Chapter 1, Section 2.101 for the period of August 30th, from the hours of 7:00 am to 6:00 p.m. The limits of this Ordinance suspension and temporary road closures and no parking only applies to the cordoned area of the city streets marked by barriers, the temporary closure of roads, and for the above mentioned date and times.

Passed and approved this 19th day of January, 2026.

Thomas J Leners, Mayor

ATTEST:

Andrew Barden, City Administrator/City Clerk

A motion was made by Council Member Fletcher to approve Resolution No. 2026-03 a Resolution to Allow the use of Public Right of Way for Permanent Improvements seconded by Council Member Cook. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

RESOLUTION NO. 2026-03

RESOLUTION TO ALLOW THE USE OF PUBLIC RIGHT OF WAY FOR PERMANENT IMPROVEMENTS

WHEREAS, the property at 115 W Court has recently been purchased and improved; and

WHEREAS, owner retained Grace Architecture to present a set of IBC and Winterset Code compliant and ultimately approved set building plans and a permit (#6406) to the City of Winterset on 11/25/25; and,

WHEREAS, access to the commercial structure requires and the owner desires to improve the ADA access to such; and,

WHEREAS, the requested external improvement upon the W Court right of way is a 6" tall, 13' ramp on the northern property line; and,

WHEREAS, existing ramps are present and allowable for the same manner and reason; and,

BE IT RESOLVED, by the City Council of the City of Winterset, Iowa the ADA ramp shall be placed in a manner for so long as pedestrian traffic is not impeded, contained upon the limits of the real owned property **façade**, shall be maintained in good condition and serviceable, and shall hold the city harmless and indemnified.

Passed and approved this 19th day of January 2026.

Thomas J Leners, Mayor

ATTEST:

Andrew Barden, City Administrator/City Clerk

A motion was made by Council Member Eller to approve Pay App #6 WWTF seconded by Council Member Fairholm. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

Mayor and Council Considerations and Discussions

Administrator Barden presented 4 ordinances for review and consideration and requested the council provide comment, pending concurrence and recommendation by Attorney Rosien and Planning and Zoning a resolution to set a date for public hearing would be presented on 2/2/2026. The four ordinances related to posted speed limits, Right-of-Way, Parking, And Zoning.

The Adjournment

There being no further business, Council Member Fairholm then made a motion to adjourn the meeting. The motion to adjourn was seconded by Council Member Orr. All Council Members voted Aye.

Whereupon the Mayor declared that the motion carried, and the meeting was adjourned at 7:41 p.m.

Thomas J. Leners, Mayor

ATTEST:

Andrew Barden, City Administrator/City Clerk