

1. Notice And Meeting Materials

Documents:

[10-15-2020 NOTICE OF MEETING CHANGE \(PDF\).PDF](#)

[10-15-2020 FREEHOLDER MEETING AGENDA \(PDF\).PDF](#)

[10-15-2020 COUNTY ENGINEER REPORT - ACTIVE ROAD RESURFACING PROGRAMS \(PDF\).PDF](#)



SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS
Sussex County Administrative Center
One Spring Street
Newton, New Jersey 07860
PRESS RELEASE

County of Sussex

Posted September 25, 2020

**BOARD OF CHOSEN FREEHOLDERS
SUSSEX COUNTY, NEW JERSEY
MEETING NOTICE**

NOTICE IS HEREBY GIVEN in accordance with the Open Public Meetings Act that the Board of Chosen Freeholders has rescheduled their October 14, 2020 meeting date to Thursday, October 15, 2020. Also, the December 16, 2020 meeting has been rescheduled to December 9, 2020. These meetings will commence at 6:00 PM and will be conducted remotely via phone conference. The public can dial 973 – 310-7191 to listen and make comment. Action may be taken at these meetings.

Teresa Lyons, Clerk
Board of Chosen Freeholders
Sussex County, New Jersey

Due to public health issues arising from the coronavirus situation, the Sussex County Board of Chosen Freeholders will conduct this meeting remotely via a conference call. Callers are invited to listen and will have an opportunity to make comments by calling: 973-310-7191.

The County Engineer's Power Point presentation is on the County Web Site. www.sussex.nj.us Visit the Freeholder page for Meetings and Agenda to view this presentation.

FREEHOLDER MEETING OF OCTOBER 15, 2020 AT 6:00PM
REGULAR BUSINESS
VIA CONFERENCE CALL

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail and email, such notice being submitted on August 17, 2020 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **APPROVAL OF AGENDA**

MOTION to approve the Agenda:
(Voice vote)

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS-**

PROCLAMATION – Recognizing Domestic Violence Awareness Month

PRESENTATION- County Engineer Report – Active Road Resurfacing Programs

7. **PUBLIC HEARINGS – NONE**
8. **PUBLIC SESSION FROM THE FLOOR**

This Public Session is for questions or comments pertaining to Agenda Items only. Before we open this Session we ask Callers wanting to make a comment to first state your name and municipality. The Clerk will create a Roster and call each in the order received. Comments are limited to 3 minutes or less.

MOTION to open the floor for public comment
(Voice Vote)

MOTION to close the floor for public comment
(Voice Vote)

9. **FREEHOLDERS' COMMENTS**
10. **APPROVAL OF CONSENT AGENDA**

- A. **RESOLUTION RE:**
CHANGE IN TITLE, TEXT OR AMOUNT OF APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-85, TO PROVIDE COUNTY MATCHING FUNDS IN THE AMOUNT OF \$42,500.00 FOR THE SFY21 NJ JARC ROUND 7 AWARD
- B. **RESOLUTION RE:**
RESOLUTION AUTHORIZING THE CANCELLATION OF VARIOUS GRANT FUND RECEIVABLES AND APPROPRIATED RESERVES THAT EXIST ON THE BALANCE SHEET OF THE GRANT FUND
- C. **RESOLUTION RE:**
RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE FFY2020 FEDERAL TRANSIT ACT SUPPLEMENTAL AGREEMENT FOR ADDITIONAL FUNDS UNDER THE CARES ACT FROM THE NJ TRANSIT CORPORATION FOR A TOTAL AMOUNT OF \$1,737,398.00 FOR THE PERIOD OF MARCH 1, 2020 TO JULY 31, 2021
- D. **RESOLUTION RE:**
AUTHORIZATION TO ACCEPT THE LOCAL EFFICIENCY ACHIEVEMENT PROGRAM (LEAP) AWARD AND EXECUTE THE IMPLEMENTATION GRANT AGREEMENT BETWEEN THE NJ DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES AND SUSSEX COUNTY SHERIFF'S OFFICE, IN THE AMOUNT OF \$124,000.00 (\$93,000.00 GRANT; \$31,000.00 MATCH), FOR THE PERIOD OF NOVEMBER 1, 2019 THROUGH JUNE 30, 2021

- E. RESOLUTION RE:**
RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE FY2021 LETTER OF AGREEMENT FOR THE MUNICIPAL ALLIANCE TO PREVENT ALCOHOLISM & DRUG ABUSE FROM THE GOVERNOR'S COUNCIL ON ALCOHOLISM & DRUG ABUSE FOR A TOTAL AMOUNT OF \$86,992.00 FOR THE PERIOD OF OCTOBER 1, 2020 TO JUNE 30, 2021
- F. RESOLUTION RE:**
AUTHORIZATION TO ACCEPT THE COVID-19 RESPONSE GRANT AWARDS AND EXECUTE COVID-19 RESPONSE GRANT AGREEMENTS BETWEEN THE CENTER FOR TECH AND CIVIC LIFE (CTCL) AND SUSSEX COUNTY BOARD OF ELECTIONS, IN THE AMOUNT OF \$66,300.00 AND THE SUSSEX COUNTY CLERK'S OFFICE, IN THE AMOUNT OF \$49,725.00, FOR THE PERIOD OF JUNE 15, 2020 THROUGH DECEMBER 31, 2020)
- G. RESOLUTION RE:**
RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE COVID-19 RESPONSE GRANT AWARD TO THE SUSSEX COUNTY CLERK FROM THE CENTER FOR TECH AND CIVIC LIFE FOR A TOTAL AMOUNT OF \$49,725.00 FOR THE PERIOD OF JUNE 15, 2020 TO DECEMBER 31, 2020
- H. RESOLUTION RE:**
RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE COVID-19 RESPONSE GRANT AWARD TO THE SUSSEX COUNTY BOARD OF ELECTIONS FROM THE CENTER FOR TECH AND CIVIC LIFE FOR A TOTAL AMOUNT OF \$66,300.00 FOR THE PERIOD OF JUNE 15, 2020 TO DECEMBER 31, 2020
- I. RESOLUTION RE:**
APPROVING GRANT APPLICATION WITH THE STATE OF NEW JERSEY FOR THE STOP VIOLENCE AGAINST WOMEN (VAWA) GRANT PROGRAM, COUNTY OFFICE OF VICTIM WITNESS ADVOCACY VICTIM SERVICES PROJECT ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL VAWA-49-19 FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021 IN THE AMOUNT OF \$16,052.00 FEDERAL SHARE AND \$5,352.00 CASH MATCH, FOR A PROJECT TOTAL OF \$21,404.00
- J. RESOLUTION RE:**
APPROVING GRANT APPLICATION WITH THE STATE OF NEW JERSEY FOR THE STOP VIOLENCE AGAINST WOMEN (VAWA) GRANT PROGRAM, COUNTY OFFICE OF VICTIM WITNESS ADVOCACY VICTIM SERVICES PROJECT ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL VAWA-49-18 FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021 IN THE AMOUNT OF \$16,395.00 FEDERAL SHARE AND \$5,469.00 CASH MATCH, FOR A PROJECT TOTAL OF \$21,864.00

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. If any Freeholder would like to remove an item to be considered separately, please do so now.

MOTION to approve the Consent Agenda Resolutions A-J
(Roll call vote)

11. **APPROVAL OF MINUTES**

Regular Meeting – September 23, 2020

MOTION to approve the minutes from the Regular Meeting
(Voice Vote)

12. **APPOINTMENTS AND/OR RESIGNATIONS - NONE**

13. **RESOLUTIONS:**

- A. **RESOLUTION RE:**
AUTHORIZATION TO AMEND COUNTY OF SUSSEX EMPLOYEE DOMESTIC VIOLENCE POLICY)
- B. **RESOLUTION RE:**
DECLARING A 2008 CHEVROLET UPLANDER MINIVAN BELONGING TO THE COUNTY OF SUSSEX AS SURPLUS
- C. **RESOLUTION RE:**
CHANGE IN CUSTODIAN OF PETTY CASH FOR ENVIRONMENTAL HEALTH
- D. **RESOLUTION RE:**
CHANGE IN CUSTODIAN OF PETTY CASH FOR BOARD OF ELECTIONS OF THE COUNTY OF SUSSEX
- E. **RESOLUTION RE:**
AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND ELIZABETHTOWN GAS COMPANY ALLOWING INSTALLATION OF A NATURAL GAS MAIN ATTACHED TO SUSSEX COUNTY BRIDGE Q-19 IN SPARTA TOWNSHIP PURSUANT TO N.J.S.A. 27:19-19

MOTION to adopt said Resolutions A-E
(Roll Call vote)

14. **AWARDS OF CONTRACT/CHANGE ORDERS/BID - None**

15. **FINANCIAL**

- A. **RESOLUTION RE:**
PAYMENT OF BILLS LIST
October 5, 2020

MOTION to approve the Bills List
(Roll Call vote)

B. RESOLUTION RE:

RESOLUTION OF THE COUNTY OF SUSSEX, STATE OF NEW JERSEY (THE "COUNTY") AUTHORIZING AND DIRECTING THE MORRIS COUNTY IMPROVEMENT AUTHORITY (THE "AUTHORITY") TO UNDERTAKE THE REFUNDING AND OPTIONAL REDEMPTION OF THE AUTHORITY'S COUNTY OF SUSSEX GUARANTEED RENEWABLE ENERGY PROGRAM LEASE REVENUE BONDS AND THE ISSUANCE OF AUTHORITY REFUNDING BONDS AND DETERMINING CERTAIN MATTERS WITH RESPECT TO SUCH REFUNDING, OPTIONAL REDEMPTION AND ISSUANCE OF REFUNDING BONDS

MOTION to adopt Resolution B
(Roll Call vote)

16. **PERSONNEL**

RESOLUTION RE:
AUTHORIZING PERSONNEL AGENDA OF October 5, 2020

MOTION to adopt the Personnel Agenda
(Roll Call vote)

17. **ADMINISTRATIVE REPORT**

18. **COUNTY COUNSEL REPORT**

19. **UNFINISHED BUSINESS**

20. **NEW BUSINESS**

21. **PUBLIC SESSION FROM THE FLOOR**

This Public Session is for general questions or comments. Before we open this Session we ask Callers wanting to make a comment to first state your name and municipality. The Clerk will create a Roster and call each in the order received. Comments are limited to 3 minutes or less.

MOTION to open the floor for public comment:
(Voice vote)

MOTION to close the floor for public comment and return to regular business:
(Voice vote)

22. **REMINDERS**

Please check the County's website at www.sussex.nj.us for meeting schedules.

23. **EXECUTIVE SESSION – (Closed Session)**

RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.

WHEREAS, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the "Open Public Meetings Act" pursuant to N.J.S.A. 10:4-12 (b); and

WHEREAS, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time will recess until _____ PM and then reconvene to enter into an Executive Session from which the public shall be excluded; and

BE IT FURTHER RESOLVED, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

- _____ (1) **Matters Required by Law to be Confidential:**
- _____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**
- _____ (3) **Matters Involving Individual Privacy:**
- _____ (4) **Matters Relating to Collective Bargaining Agreements:**
- _____ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**
- _____ (6) **Matters Relating to Public Safety and Property:**
- _____ X (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege;**
 - **Fire Inspection Services**
 - **Contract negotiations – PBA 378 Corrections**
- _____ X (8) **Matters Relating to the Employment Relationship:**
 - **Personnel Policies**
 - **Various Appointments**
- _____ (9) **Matters Relating to the Potential Imposition of a Penalty:**

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

BE IT FURTHER RESOLVED that upon completion of the business, for which the Board has entered into the Executive Session, the Board shall not take formal action and will adjourn the meeting from Executive Session.

MOTION to recess the meeting until _____ PM and reconvene in Executive Session.
(Voice vote)

24. **ADJOURNMENT**

MOTION to adjourn the meeting:
(Voice vote)

County Engineer Report – Active Road Resurfacing Programs

Presented at the October 15, 2020 Sussex County Board of Chosen Freeholders Meeting

Resurfacing Program General Description: Resurfacing is a primary pavement management practice which removes and replaces the road's existing asphalt wearing surface, the "Top" layer of asphalt pavement box.

Why Resurface Roadways:

- Eliminating surface distress and minimizing infiltration of water. The new wearing surface minimizes daily and reoccurring operational maintenance requirements of the roadway and improves operational safety.
- Prevent deterioration of the asphalt subbase and roadway pavement box avoiding much more extensive and costly roadway repairs.

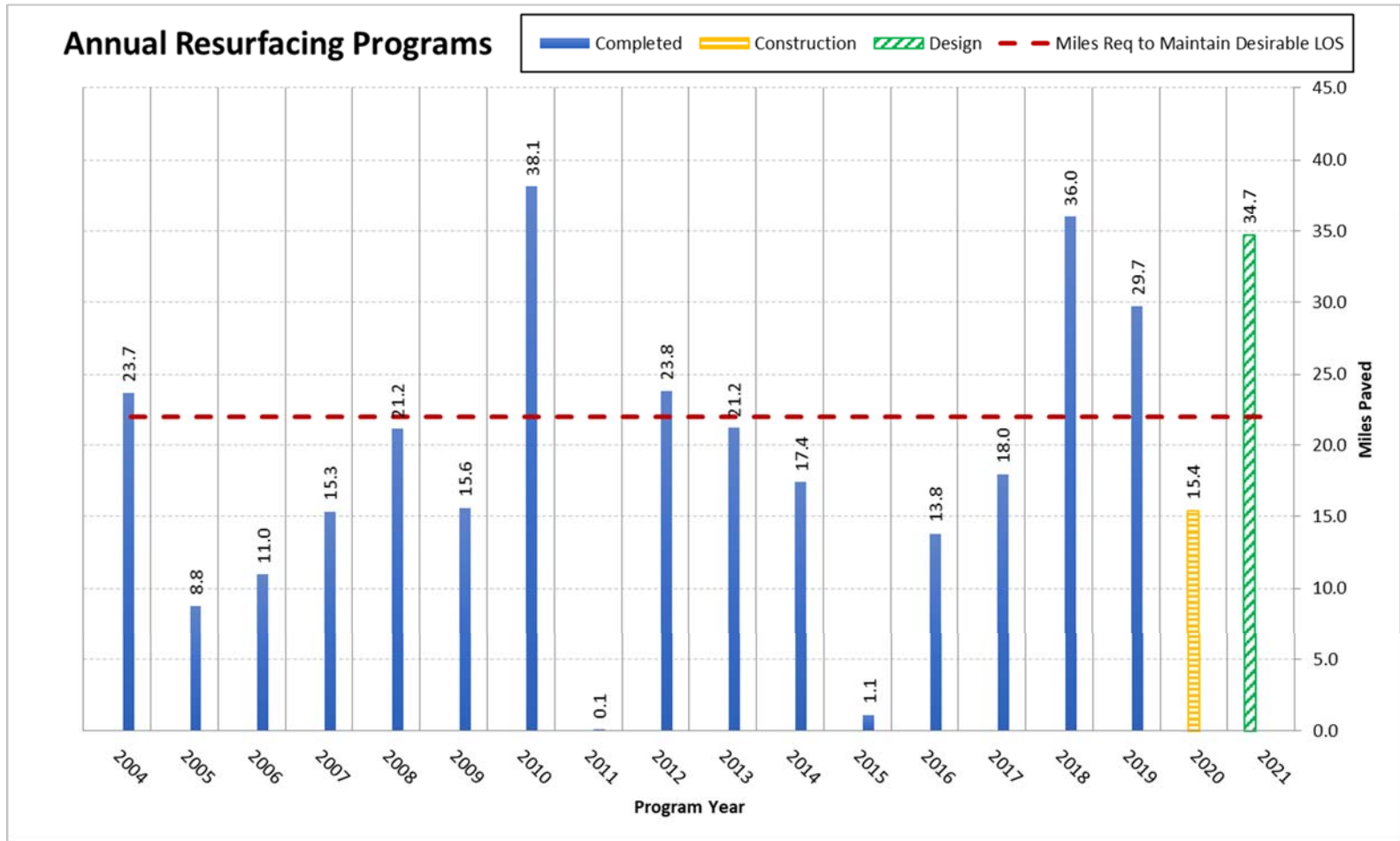
Resurface Program Planning and Design Considerations:

- Resurfacing programs are developed in consideration of road age and field condition assessments (ratings) performed by SC Engineering and Public Works staff, and other available preventive maintenance options.
- Resurfacing programs include upgrades to adjacent ADA facilities (curb ramps, signal push buttons, etc.)
- Resurfacing programs utilizing state aid funds require NJDOT technical review prior to public bidding.

General Information of the Sussex County Route System:

- System consists of 620 lane miles or 310 Centerline (CL) miles of County Routes (CR)
- Estimated Systemwide Average Service Life: 14 Years
- Avg Annual Resurfacing need to maintain desirable Level of Service (LOS): 22 Centerline Miles or 8% of the system per year.
- Estimated Value to Construct (New): \$2,500,000 per mile, Est. System Value \$775,000,000
- Current Estimated Value of Resurfacing Program per mile: \$285,000 – Subject to significant fluctuations.
- Estimated Annual Program Investment: 22 CR CL miles at \$285,000 per mile = \$6,270,000

Past & Current Resurfacing Program Chart:



FY 2019 Resurfacing Program – Construction Completed June 22, 2020

Project Status:

- Construction Completed June 2020
- Contract Closeout

Construction Dates:

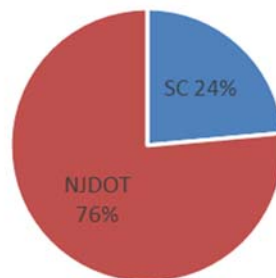
- Fall 2019: Sept 9 to Nov 21
- Winter Shutdown: Nov 21 to April 27
- Spring 2020: April 27 to June 22

Program:

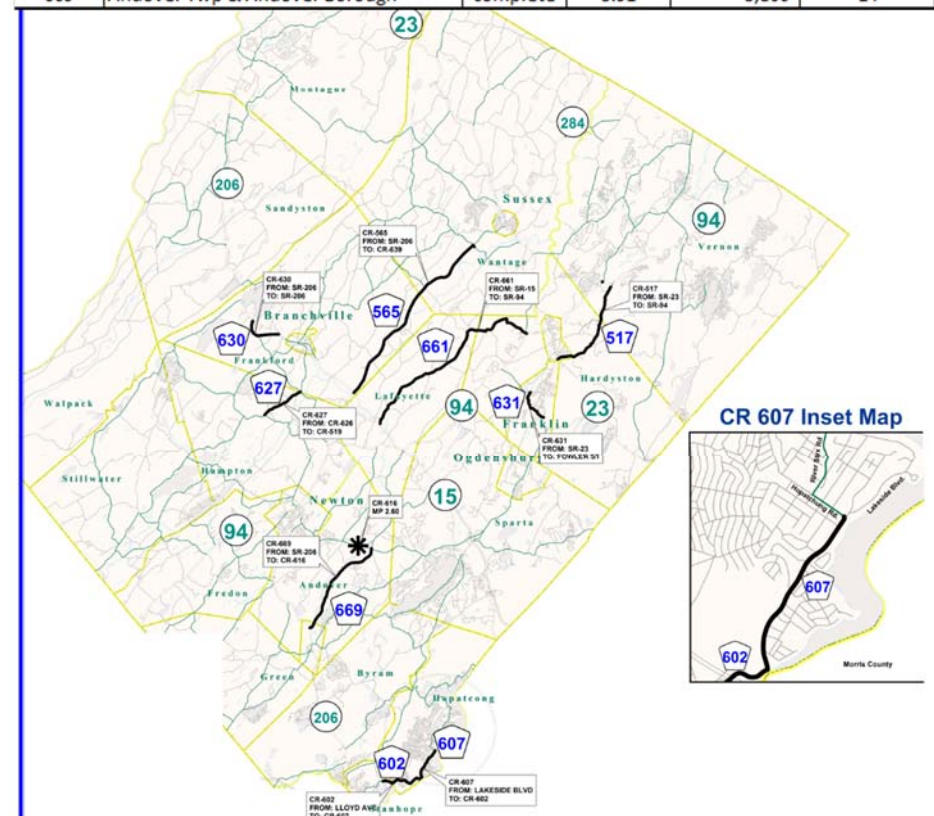
- Centerline Miles in Program: 29.7
- Percent of System: 9.6%
- Average Age Program Routes: 15.6 years
- Const Award Date: July 24, 2019
- Contract Award: \$8,963,204.33
- As-Built Cost: \$7,743,260.52
- Cost Per Mile: \$260,715
(*excludes* Inspection, Testing and Police Enhancement)

Program Funding

- County Capital:
\$1,823,903.97 (24%)
- State Aid:
\$5,919,365.55 (76%)



CR	Municipality	STATUS	Miles	Daily Traffic	Age (Years)
517	Hamburg, Hardyston & Vernon	complete	3.72	6,600	15
565	Frankford & Wantage	complete	7.24	11,000	16
602	Stanhope & Hoptacong	complete	1.63	7,800	14
607	Hopatcong	complete	1.22	21,000	15
627	Hampton	complete	1.57	2,000	17
630	Frankford	complete	1.45	3,300	17
631	Franklin	complete	1.24	6,900	15
661	Lafayette & Hardyston	complete	7.58	1,500	18
669	Andover Twp & Andover Borough	complete	3.91	3,800	14



FY 2020 Resurfacing Program – Construction Began Oct 6, 2020

Project Status:

- Active Construction

Construction Dates:

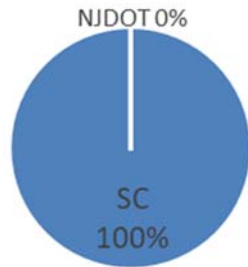
- Fall 2020: Oct 6 to (est.) Nov 15
- Winter Shutdown: TBD
- Spring 2021: Complete if Required

Program:

- Centerline Miles in Program: 15.4
- Percent of System: 5%
- Average Age of CR in Program: 14.8 years
- Award Date: September 9, 2020
- Contract Award \$3,977,258.77
- As-Built Cost: Pending Completion
- Cost per Mile: \$258,263
(*excludes* Inspection, Testing and Police Enhancement)

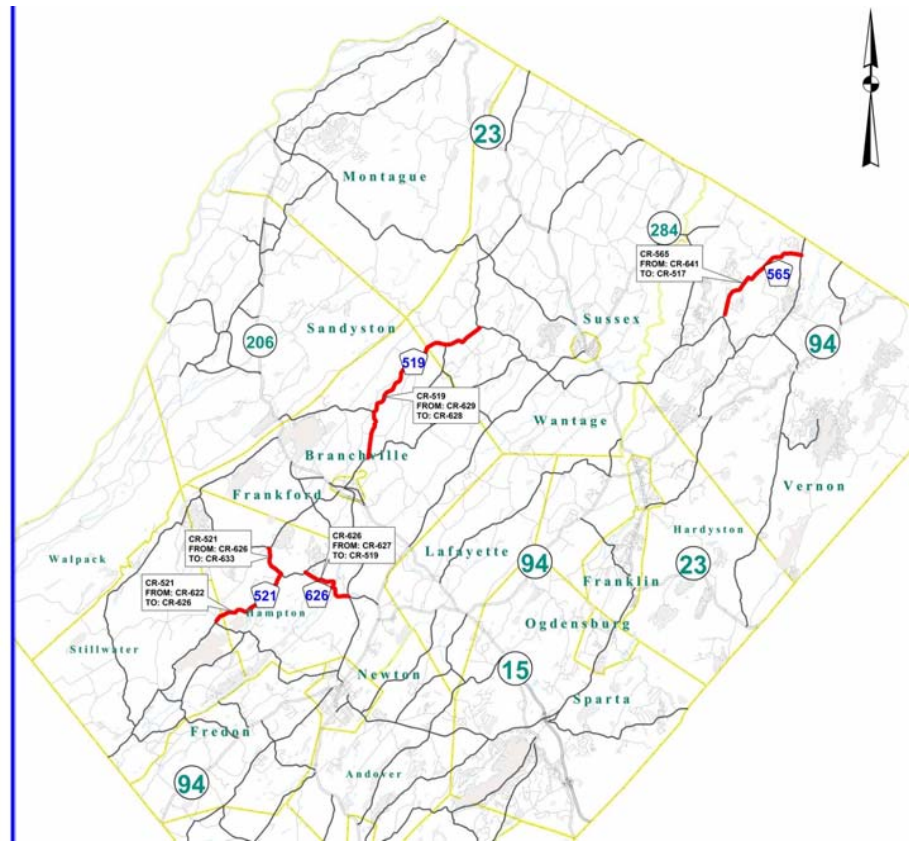
Program Funding

- County Capital: \$3,977,258.77 (100%)
- State Aid: \$0 (0%)



CR	Municipality	STATUS	Miles	Daily Traffic	Age (Years)
519	Frankford & Wantage	TBD	6.26	2,300	16
521	Stillwater & Hampton	Oct-2020	2.86	2,000	11
521	Hampton	Oct-2020	0.9	3,600	21
565	Vernon	Oct-2020	3.54	2,500	14
626	Hampton	Active	1.83	4,300	12

As of Oct 6, 2020



FY 2021 Resurfacing Program – Under Design Anticipated Spring 2021 Award

Project Status:

- Under Design

Est Construction:

- Summer 2021

Program Data:

- Centerline Miles in Program: 34.7
- Percent of System: 11.2%
- Average Age of CR in Program: 17.4 years
- Award Date: TBD Spring 2021
- Est Construction \$9,906,600
- As-Built Cost: TBD
- Est Cost per Mile: \$285,000 (*includes* Inspection, Testing and Police Enhancement)

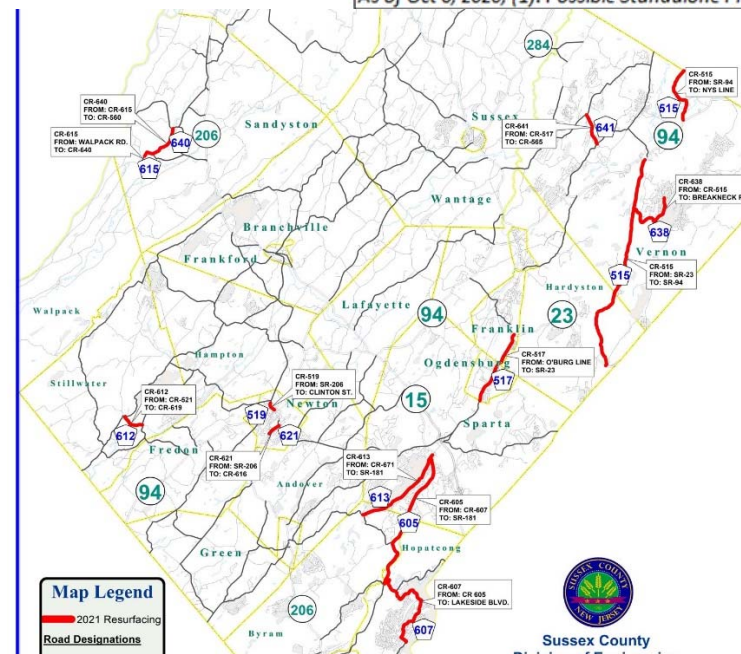
Program Funding

- County Capital: \$1,968,639 (20%)
- State Aid: \$7,937,961 (80%)



CR	Municipality	STATUS	Miles	Daily Traffic	Age (Years)
515	Vernon & Hardyston	Design	8.57	9,000	17
515	Vernon	Design	2.29	3,000	19
517	Ogdensburg & Sparta	Design	2.95	15,000	15
519	Newton (1)	Design	0.4	12,500	17
605	Sparta, Hopatcong & Byram	Design	5.48	7,100	15
607	Hopatcong	Design	4.44	13,000	18
612	Stillwater	Design	0.83	1,600	19
613	Byram & Sparta	Design	3.69	5,400	16
615	Sandyston	Design	0.7	500	25
621	Newton	Design	0.48	6,000	19
638	Vernon	Design	2.36	2,200	14
640	Sandyston	Design	1.34	700	19
641	Vernon	Design	1.23	4,600	14

As of Oct 6, 2020, (1): Possible Standalone Project



Summary Data

Active Resurfacing Program Summary Data						
Program Year	Status	Miles of CR's In Program	Construction Value	Average Age of CR's in Program (years)	Program Funding Source	
					SC Capital	NJDOT State Aid to Counties
2019	Construction Complete in closeout	29.7	\$7,743,260.52 (Final)	15.6	\$1,823,903.97	\$5,919,365.55
2020	Under Construction	15.4	\$3,977,258.77 (Award)	15.4	\$3,977,258.77	\$0
2021	Under Design	34.7	\$9,906,600 (Design Estimate)	17.4	\$1,968,639	\$7,937,961
2022	Initial condition assessment of roads are underway pursuant to guidance provided in the "Sussex County Department of Engineering and Planning Pavement Management & Condition Rating Guide". The evaluation findings of the pavement condition will be considered in conjunction with the wearing surface age (when was the road last resurface?), the routes average daily traffic, and other programmed projects to identify the preliminary project pool of county routes which will be included in the FY 2022 Resurfacing Program Capital Budget Request and the FY 2021 Annual Transportation Program.					
Totals (2019-2021):		79.8	\$ 21,627,119.29		\$ 7,769,801.74	\$ 13,857,326.55
		or 26% of System				

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