

Village of Ada Regular Council Meeting Agenda
March 3, 2026, 6:30p.m.
Municipal Building, Council Chambers
115 W. Buckeye Ave, Ada, Ohio

Call To Order: Mayor Dave Retterer

Pledge of Allegiance

Roll Call

Additions or changes to the agenda.

Approval of Agenda

Approval of Minutes: Regular Council Meeting of February 17, 2026

Claims Registers:

2026-5A	\$60,842.15	
2026-5B	\$69,074.17	Payroll 2.27.26
2026-5C	\$	

Open Floor to Public:

Mayor's Comments:

Resolutions:

Ordinances:

51-2025 March 3, 2026
Ordinance amending Ada Codified Ordinance 351.21
Snow Emergencies. (to be distributed)

52-2025 March 3, 2026
Ordinance amending Ada Codified Ordinance 351.13
Limitation on Parking; Length of Time (to be
distributed)

Old Business:

New Business:

Committee Reports:

Safety, Ms. Coressel:

Personnel, Ms. Mason:

Streets, Mr. Rowe:

Finance, Mr. Campbell:

- Committee of the Whole meeting minutes from February 17, 2026

Buildings and Grounds, Mr. Beck:

- Lydia Demascio’s request for senior banners.

Utilities: Mr. Wells:

- Leak adjustment request for 212 Kingswood Dr., Apt. A.

Fiscal Officer’s Report: Patty Navin:

- Income Tax Report

Police Chief’s Report: Alec Cooper:

Zoning Inspector’s Report: None

Code Enforcement Officers Report: None

Village Administrator’s Report: Amanda Sears

- Request to dispose of table.

Legal Counsel’s Report: Jane Napier

Executive Session (if needed) per ORC: _____ **Time in:** _____ **Time Out:** _____

Any Other Village Business:

Adjournment

2026 Upcoming Meetings and Events:

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
Mar. 3, 2026	Regular Council Meeting	6:30 pm	Municipal Building
Mar. 3, 2026	Personnel Committee	Following Regular Council Meeting	Meeting – Executive Session
Mar 16, 2026	Ada-Liberty Ambulance Dist.	5:30 pm	530 N. Gilbert St., Ada, OH
Mar 17, 2026	Regular Council Meeting	6:30 pm	Municipal Building
Mar 17, 2026	Streets Committee Meeting	Following Regular Council Meeting	
Mar 20, 2026	Tree Commission	9:00 am	Municipal Building
Apr. 7, 2026	Regular Council Meeting	6:30 pm	Municipal Building
Apr. 15, 2026	Ada CIC	12:00 pm	Depot
Apr. 17, 2026	Tree Commission	9:00 am	Municipal Building
Apr. 20, 2026	Ada-Liberty Ambulance Dist.	5:30 pm	530 N. Gilbert St., Ada, OH
Apr. 21, 2026	Regular Council Meeting	6:30 pm	Municipal Building

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REGULAR COUNCIL MEETING CALL TO ORDER: Mayor Retterer called the meeting to order at 6:30 pm. All recited the Pledge of Allegiance.

ROLL CALL: Council members Mr. Beck, Mr. Campbell, Ms. Coressel, Ms. Mason, Mr. Rowe, and Mr. Wells were present on roll call.

OTHER VILLAGE OFFICIALS PRESENT: Village Administrator Amanda Sears, Fiscal Officer Patty Navin, and Police Chief Alec Cooper.

OTHERS PRESENT: Paul Osborne, Marissa Osborne, Doyle Long, Kevin Wagner, Alec Keller – Ada Icon, and Joel McCullough – Kenton Times Phil Epley and Village Solicitor Jane Napier were present via zoom.

APPROVAL OF AGENDA:

Motion to approve agenda as amended to include claims registers 2026-4D in the amount of \$117,739.70 and 2026-4E in the amount of \$235.20, request to dispose of Village property, and minutes of the Utilities committee meeting of February 3, 2026.

1st: Ms. Coressel 2nd: Mr. Campbell

Discussion: None

Roll Call: Six ayes, with Mr. Campbell, Ms. Coressel, Ms. Mason, Mr. Rowe, Mr. Wells, and Mr. Beck voting aye. Motion carried.

APPROVAL OF MINUTES from Regular Council meeting on February 3, 2026:

1st : Ms. Coressel 2nd : Mr. Campbell

Discussion: None

Roll Call: Six ayes, with Ms. Coressel, Ms. Mason, Mr. Rowe, Mr. Wells, Mr. Beck, and Mr. Campbell voting aye. Motion carried.

CLAIMS REGISTER:

2026-4A in the amount of \$65,528.72 was presented for approval.

1st: Ms. Mason 2nd: Mr. Beck

Discussion: None

Roll Call: Six ayes, with Ms. Mason, Mr. Rowe, Mr. Wells, Mr. Beck, Mr. Campbell, and Ms. Coressel voting aye. Motion carried.

2026-4B in the amount of \$65,324.81 was presented for approval.

1st: Mr. Campbell 2nd: Mr. Beck

Discussion: None

Roll Call: Six ayes, with Mr. Rowe, Mr. Wells, Mr. Beck, Mr. Campbell, Ms. Coressel, and Ms. Mason voting aye. Motion carried.

2026-4C in the amount of \$1,316.06 was presented for approval.

1st: Mr. Campbell 2nd: Mr. Beck

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Discussion: None

Roll Call: Five ayes, with Mr. Wells, Mr. Beck, Mr. Campbell, Ms. Coressel, and Ms. Mason, voting aye. Mr. Rowe abstained. Motion carried.

2026-4D in the amount of \$117,739.70 was presented for approval.

1st: Ms. Coressel 2nd: Mr. Campbell

Discussion: Ms. Navin noted that this included purchase of a new backhoe. The current backhoe will be sold on GovDeals.

Roll Call: Six ayes, with Mr. Beck, Mr. Campbell, Ms. Coressel, Ms. Mason, Mr. Rowe, and Mr. Wells voting aye. Motion carried.

2026-4E in the amount of \$235.20 was presented for approval.

1st: Mr. Campbell 2nd: Mr. Beck

Discussion: None

Roll Call: Five ayes with Mr. Campbell, Mr. Coressel, Mr. Rowe, Mr. Wells and Mr. Beck voting aye. Ms. Mason abstained. Motion carried.

TRANSFERS:

1 - From General Fund to General Obligation Debt Service Fund \$100,000

1st: Mr. Campbell 2nd: Ms. Coressel

Discussion: Ms. Navin noted that all transfers were included in the 2026 budget.

Roll Call: Six ayes with Ms. Coressel, Ms. Mason, Mr. Rowe, Mr. Wells, Mr. Beck, and Mr. Campbell voting aye. Motion carried.

2 – From General Fund to Street Fund (Operations) - \$200,000

1st: Ms. Coressel 2nd: Ms. Mason

Discussion: None

Roll Call: Six ayes, with Ms. Mason, Mr. Rowe, Mr. Wells, Mr. Beck, Mr. Campbell, and Ms. Coressel voting aye. Motion carried.

3 – From General Fund to Capital Projects (Muni Bldgs.) \$100,000

1st: Mr. Campbell 2nd: Ms. Coressel

Discussion: None

Roll Call: Six ayes, with Mr. Rowe, Mr. Wells, Mr. Beck, Mr. Campbell, Ms. Coressel, and Ms. Mason voting aye. Motion carried.

4 – From General Fund to Revitalization/Beautification Fund \$5,000

1st: Ms. Coressel 2nd: Mr. Campbell

Discussion: None

Roll Call: Six ayes, with Mr. Wells, Mr. Beck, Mr. Campbell, Ms. Coressel, Ms. Mason, and Mr. Rowe voting aye. Motion carried.

5 – From Pool Fund to Pool Debt Service Fund - \$58,000

1st: Mr. Campbell Ms. Coressel

Discussion: None

Roll Call: Six ayes, with Mr. Beck, Mr. Campbell, Ms. Coressel, Ms. Mason, Mr. Rowe, and Mr. Wells voting aye. Motion carried.

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6 – From Water Fund to Water Capital Improvement Fund \$125,000

1st: Ms. Mason 2nd: Mr. Campbell

Discussion: None

Roll Call: Six ayes, with Mr. Campbell, Ms. Coressel, Ms. Mason, Mr. Rowe, Mr. Wells, and Mr. Beck voting aye. Motion carried.

7 – From Sewer Fund to Sewer Debt Service Fund \$120,000

1st Mr. Campbell 2nd: Ms. Mason

Discussion: None

Roll Call: Roll Call: Six ayes, with Ms. Coressel, Ms. Mason, Mr. Rowe, Mr. Wells, Mr. Beck, and Mr. Campbell voting aye. Motion carried.

8 – From Storm Sewer to Storm Sewer Debt Fund \$100,000

1st: Mr. Campbell 2nd: Mr. Beck

Discussion: None

Roll Call: Six ayes, with Ms. Mason, Mr. Rowe, Mr. Wells, Mr. Beck, Mr. Campbell, and Ms. Coressel voting aye. Motion carried.

OPEN TO THE FLOOR:

- Mr. Paul Osborn introduced himself to Council noting that he was a candidate for County Commissioner
- Mr. Doyle Long addressed the following issues: the intersection of Main and Lincoln by the McDonald's, a handicap spot on the side of the Methodist Church, and school zone signage going east on 81.
- Mr. Kevin Wagner reviewed his concerns, and the document is attached.

MAYOR'S COMMENTS: Mayor Retterer had no additional comments.

RESOLUTIONS: None

ORDINANCES: None

OLD BUSINESS: None

NEW BUSINESS: Mr. Campbell informed Council that he was appointed to the Ada Chamber Board of Directors. Ms. Coressel asked for a review of Village holidays by the Personnel committee.

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packets for review. Ms. Navin informed Council that the 2025 Hinkle report has been filed with the State Auditor. In addition, two vehicles that were replaced in 2025 were sold on GovDeals.

POLICE CHIEF’S REPORT: Chief Cooper reported that since the last Council meeting there have been 89 calls for service, 8 incident and offense reports and 2 vehicle accident reports. Chief Cooper noted that the National Night Out Kickoff meeting was held and things are moving forward in organizing this event.

ZONING INSPECTOR’S REPORT: None

CODE ENFORCEMENT REPORT: None

VILLAGE ADMINISTRATOR’S REPORT: Ms. Sears reported that the Strategic Plan kickoff presentation will be held during the March 17, 2026 meeting. Reminder that the Ada Chamber’s Distinguished Awards Night will be held Thursday, February 26, 2026.

LEGAL COUNSEL: Ms. Napier – No report.

ANY OTHER VILLAGE BUSINESS: None

ADJOURNMENT:

1st: Mr. Campbell 2nd: Mr. Beck

Discussion: None

Roll Call: Six ayes, with Mr. Beck, Mr. Campbell, Ms. Coressel, Ms. Mason, Mr. Rowe, and Mr. Wells, voting aye. Motion carried.

Time: 7:58 p.m.

Date Passed: _____

Attest: _____
Fiscal Officer

Mayor



Ada OH

2026-5A CLAIMS REGISTER Council 3.3.26

By Vendor Name

Payment Dates 3/3/2026 - 3/3/2026

Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
Vendor: A000102121 - AIRGAS, INC					
AIRGAS, INC	60807	Carbon Dioxide Blk Water Treatment	CHEMICALS	501-81-53-5-4440	5,017.37
Vendor A000102121 - AIRGAS, INC Total:					5,017.37
Vendor: A00270 - AMBURGEY CONSTRUCTION COMPANY					
AMBURGEY CONSTRUCTION ...	60808	Replace leaking cast iron sewer pipe	BUILDING REPAIR & MAINTEN...	101-17-73-5-2215	1,850.00
Vendor A00270 - AMBURGEY CONSTRUCTION COMPANY Total:					1,850.00
Vendor: A00286 - AMERICAN ELECTRIC POWER					
AMERICAN ELECTRIC POWER	60809	Electric Sewer Plant	ELECTRIC	530-85-54-5-2240	9,159.17
Vendor A00286 - AMERICAN ELECTRIC POWER Total:					9,159.17
Vendor: H00300 - CARMEUSE AMERICAS					
CARMEUSE AMERICAS	60810	Lime-Water 24.430 Ton	LIME	501-81-53-5-4443	9,371.34
Vendor H00300 - CARMEUSE AMERICAS Total:					9,371.34
Vendor: C00081 - CHALLENGE ELECTRIC II, LTD.-LIMA					
CHALLENGE ELECTRIC II, LTD.-L...	60811	Conduit & Wire Modifications to Gasoline Pump	PLANT REPAIR & MAINTENAN...	530-85-54-5-2218	1,591.98
CHALLENGE ELECTRIC II, LTD.-L...	60811	Conduit & wire to new hoist cable in Boiler Room	PLANT REPAIR & MAINTENAN...	530-85-54-5-2218	4,182.25
Vendor C00081 - CHALLENGE ELECTRIC II, LTD.-LIMA Total:					5,774.23
Vendor: M0009104 - CHAMBERS, MICHELE L					
CHAMBERS, MICHELE L	60812	Janitorial Services - February	JANITORIAL SERVICES	101-17-73-5-3325	400.00
Vendor M0009104 - CHAMBERS, MICHELE L Total:					400.00
Vendor: 001305 - GORDON FLESCH COMPANY, INC					
GORDON FLESCH COMPANY, ...	60813	Rent/Lease Copiers 3.5-6.4.26	RENT/LEASE	101-11-71-5-3340	284.77
GORDON FLESCH COMPANY, ...	60813	Rent/Lease Copiers 3.5-6.4.26	RENT/LEASE	101-12-71-5-3340	284.77
GORDON FLESCH COMPANY, ...	60813	Rent/Lease Copiers 3.5-6.4.26	RENT/LEASE	501-81-53-5-3340	345.54
GORDON FLESCH COMPANY, ...	60813	Rent/Lease Copiers 3.5-6.4.26	RENT/LEASE	530-85-54-5-3340	548.35
Vendor 001305 - GORDON FLESCH COMPANY, INC Total:					1,463.43
Vendor: H00010 - HACH COMPANY					
HACH COMPANY	60814	Sunroof controller w/ visor for outdoor instrument	OPERATING SUPPLIES	530-85-54-5-4415	376.20
Vendor H00010 - HACH COMPANY Total:					376.20
Vendor: U00048 - HD SUPPLY, INC					
HD SUPPLY, INC	60815	Treatment Plant Log Book 2/pk	LAB SUPPLIES	530-85-54-5-4412	298.55
Vendor U00048 - HD SUPPLY, INC Total:					298.55
Vendor: A00250 - HOFFMAN ANALYTIC SERVICES, INC					
HOFFMAN ANALYTIC SERVICES...	60816	Coliform Analysis 2.19.26	LAB SERVICES	501-81-53-5-3328	70.00
Vendor A00250 - HOFFMAN ANALYTIC SERVICES, INC Total:					70.00
Vendor: J00030 - JONES & HENRY ENGINEERS LTD					
JONES & HENRY ENGINEERS L...	60817	Const Adm Engineering	ENGINEERING - PROF SERV	510-81-53-5-3322	7,757.23
Vendor J00030 - JONES & HENRY ENGINEERS LTD Total:					7,757.23
Vendor: J00101 - JULIAN & GRUBE, INC.					
JULIAN & GRUBE, INC.	60818	Preparation of 2025 Hinkle Report	AUDIT/ACCT - PROF SERV	101-12-71-5-3320	1,500.00
Vendor J00101 - JULIAN & GRUBE, INC. Total:					1,500.00
Vendor: 001295 - LARICHE CHEVROLET CADILLAC INC.					
LARICHE CHEVROLET CADILLA...	60819	23 Tahoe - replace windshield fluid pump	VEHICLE REPAIR & MAINTEN...	101-21-11-5-2220	390.28
Vendor 001295 - LARICHE CHEVROLET CADILLAC INC. Total:					390.28

Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
Vendor: L000091 - LAURIA, KENNETH P					
LAURIA, KENNETH P	60820	Tech Prof Services - January	TECH - PROF SERV	101-11-71-5-3310	2,406.25
Vendor L000091 - LAURIA, KENNETH P Total:					2,406.25
Vendor: L000703 - LIMA SECURITY, INC					
LIMA SECURITY, INC	60821	Repair access control lock	EQUIPMENT REPAIR & MAINT...	101-21-11-5-2210	70.00
Vendor L000703 - LIMA SECURITY, INC Total:					70.00
Vendor: 001076 - LINCOLN NATIONAL LIFE INSURANCE COMPANY					
LINCOLN NATIONAL LIFE INSU...	60822	Life Insurance	Payroll Health Ins Liabilities	101-00-00-2-2023	60.48
LINCOLN NATIONAL LIFE INSU...	60822	Life Insurance	Payroll Health Ins Liabilities	201-00-00-2-2023	20.55
LINCOLN NATIONAL LIFE INSU...	60822	Life Insurance	Payroll Health Ins Liabilities	501-00-00-2-2023	21.00
LINCOLN NATIONAL LIFE INSU...	60822	Life Insurance	Payroll Health Ins Liabilities	530-00-00-2-2023	16.77
Vendor 001076 - LINCOLN NATIONAL LIFE INSURANCE COMPANY Total:					118.80
Vendor: L00160 - LIPPINCOTT PLUMBING & HEATING					
LIPPINCOTT PLUMBING & HE...	60823	Boilers repairs	PLANT REPAIR & MAINTENAN...	530-85-54-5-2218	457.50
LIPPINCOTT PLUMBING & HE...	60823	Replaced water heater	PLANT REPAIR & MAINTENAN...	530-85-54-5-2218	1,999.00
Vendor L00160 - LIPPINCOTT PLUMBING & HEATING Total:					2,456.50
Vendor: M00040 - MASI LABORATORIES					
MASI LABORATORIES	60824	3 - Total Coliform Analyses 26B2231-01 02 03	LAB SERVICES	501-81-53-5-3328	112.25
MASI LABORATORIES	60824	Phosphate and Nitrate Analysis 26B1146-01, 02	LAB SERVICES	501-81-53-5-3328	54.45
Vendor M00040 - MASI LABORATORIES Total:					166.70
Vendor: 001053 - MATHEWSON, LOGAN					
MATHEWSON, LOGAN	60825	Mathewson - 3 prs Workpants	CLOTHING ALLOWANCE	201-31-62-5-1240	69.97
Vendor 001053 - MATHEWSON, LOGAN Total:					69.97
Vendor: M00220 - MORTON SALT COMPANY					
MORTON SALT COMPANY	60826	2025/2026 Salt	SALT	201-31-62-5-4441	3,030.02
Vendor M00220 - MORTON SALT COMPANY Total:					3,030.02
Vendor: N00020 - NAPIER, JANE					
NAPIER, JANE	60827	March Legal Retainer	PROFESSIONAL SERVICES - LE...	101-11-71-5-3315	1,575.00
Vendor N00020 - NAPIER, JANE Total:					1,575.00
Vendor: N00101 - NORTHWEST OHIO AUTO PARTS					
NORTHWEST OHIO AUTO PAR...	60828	25 Fd Maverick Oil & Filter Change	VEHICLE REPAIR & MAINTEN...	201-31-62-5-2220	42.67
Vendor N00101 - NORTHWEST OHIO AUTO PARTS Total:					42.67
Vendor: 001414 - SARAH STEPHENS KRUPP					
SARAH STEPHENS KRUPP	60829	Strategic Planning Services	OTHER PROF SERVICES	101-11-71-5-3330	5,000.00
Vendor 001414 - SARAH STEPHENS KRUPP Total:					5,000.00
Vendor: S00316 - STAPLES BUSINESS ADVANTAGE					
STAPLES BUSINESS ADVANTA...	60830	ID Maker Ink Ribbons	OFFICE SUPPLIES	250-51-34-5-4410	193.44
Vendor S00316 - STAPLES BUSINESS ADVANTAGE Total:					193.44
Vendor: 001133 - WATER SOLUTIONS UNLIMITED, INC					
WATER SOLUTIONS UNLIMITE...	60831	Chlorine	CHEMICALS	501-81-53-5-4440	2,285.00
Vendor 001133 - WATER SOLUTIONS UNLIMITED, INC Total:					2,285.00
Grand Total:					60,842.15

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	13,821.55
201 - STREET FUND	3,163.21
250 - POOL FUND	193.44
501 - WATER FUND	17,276.95
510 - WATER CAPITAL IMPROVEMENT FUND	7,757.23
530 - SEWER FUND	18,629.77
Grand Total:	60,842.15

Account Summary

Account Number	Account Name	Payment Amount
101-00-00-2-2023	Payroll Health Ins Liabilit...	60.48
101-11-71-5-3310	TECH - PROF SERV	2,406.25
101-11-71-5-3315	PROFESSIONAL SERVICES...	1,575.00
101-11-71-5-3330	OTHER PROF SERVICES	5,000.00
101-11-71-5-3340	RENT/LEASE	284.77
101-12-71-5-3320	AUDIT/ACCT - PROF SERV	1,500.00
101-12-71-5-3340	RENT/LEASE	284.77
101-17-73-5-2215	BUILDING REPAIR & MA...	1,850.00
101-17-73-5-3325	JANITORIAL SERVICES	400.00
101-21-11-5-2210	EQUIPMENT REPAIR & ...	70.00
101-21-11-5-2220	VEHICLE REPAIR & MAIN...	390.28
201-00-00-2-2023	Payroll Health Ins Liabilit...	20.55
201-31-62-5-1240	CLOTHING ALLOWANCE	69.97
201-31-62-5-2220	VEHICLE REPAIR & MAIN...	42.67
201-31-62-5-4441	SALT	3,030.02
250-51-34-5-4410	OFFICE SUPPLIES	193.44
501-00-00-2-2023	Payroll Health Ins Liabilit...	21.00
501-81-53-5-3328	LAB SERVICES	236.70
501-81-53-5-3340	RENT/LEASE	345.54
501-81-53-5-4440	CHEMICALS	7,302.37
501-81-53-5-4443	LIME	9,371.34
510-81-53-5-3322	ENGINEERING - PROF SE...	7,757.23
530-00-00-2-2023	Payroll Health Ins Liabilit...	16.77
530-85-54-5-2218	PLANT REPAIR & MAINT...	8,230.73
530-85-54-5-2240	ELECTRIC	9,159.17
530-85-54-5-3340	RENT/LEASE	548.35
530-85-54-5-4412	LAB SUPPLIES	298.55
530-85-54-5-4415	OPERATING SUPPLIES	376.20
Grand Total:	60,842.15	

Project Account Summary

Project Account Key	Payment Amount
None	60,842.15
Grand Total:	60,842.15



Ada OH

Claims Register 2026-5B

Detail Register Payroll Summary

Packet: PYPKT00746 - PPE 2.21.26 MLC
Payroll Set: 01 - ADA

Pay Period: 02/08/2026 - 02/21/2026

Total Direct Deposits: 39,938.54
Total Check Amounts: 0.00

Males Paid: 20
Females Paid: 11
Unknown Paid: 0
Total Employees: 31

EARNINGS

Pay Code	Units	Pay Amount
COUNCIL	0.00	2,202.70
HSA	0.00	60.00
LONGEVITY	0.00	300.00
OT	39.57	1,515.24
PD DETECTIVE PAY	0.00	54.35
PD FIELD TRAINING OF	0.00	21.32
PD FIREARMS INST	0.00	24.50
PD HOLIDAY	40.00	1,095.36
PD HOLIDAY WRKD	40.00	1,705.57
PD OT	37.60	1,555.55
PD PERSONAL	17.25	463.57
PD PROPERTY ROOM MGR	0.00	19.02
PD REG PAY	550.80	16,482.52
PD SICK	10.00	301.84
PD VACATION	20.00	567.44
PERSONAL	12.50	369.65
REGULAR PAY	1,051.47	29,684.03
SICK	48.50	1,111.51
SUPPLEMENT	0.00	65.38
VACATION	34.00	1,056.54
ZONING SUPPLEMENT	0.00	190.00
Total:	1,901.69	58,846.09

BENEFITS

Pay Code	Units	Pay Amount
TAX FRINGE	0.00	100.00
Total:	0.00	100.00

TAXES

Code	Subject To	Employee	Employer
ADA CITY TAX	56,111.62	925.85	0.00
FEDERAL W/H	51,420.50	4,613.32	0.00
MEDICARE	56,111.62	813.65	813.65
OH STATE WH	51,420.50	1,278.35	0.00
SD ADA	17,573.15	263.61	0.00
SD BLUFFTON	8,603.12	43.02	0.00
SD CORY RAWSON	10,024.92	175.44	0.00
SD DELPHOS	1,890.64	9.45	0.00
SD KENTON	1,642.01	16.42	0.00
SD MCCOMB	2,439.25	36.59	0.00
SS	784.04	48.61	48.61
Unemployment	56,683.39	0.00	0.00
Total:		8,224.31	862.26

Earnings: \$58,846.09
OPERS: \$ 4,957.57
OP&F: \$ 4,405.25
Medicare: \$ 816.65
SS: \$ 48.61
TOTAL: \$69,074.17

DEDUCTIONS

Code	Subject To	Employee	Employer
DEF COMP	0.00	1,150.00	0.00
DEF COMP ROTH	0.00	15.00	0.00
DENTAL	0.00	462.76	0.00
HSA	0.00	60.00	0.00
INS. ELEC.	0.00	83.52	0.00
LIFE INS.	0.00	0.00	118.80
MEDICAL	0.00	2,147.14	12,167.22
OPERS	35,411.01	3,541.12	0.00
OPERS ER	35,411.01	0.00	4,957.57
POL PEN ER	22,591.04	0.00	4,405.25
POL PENSION	22,591.04	2,767.41	0.00
UNION DUES FOP	0.00	96.72	0.00
UNION DUES OPBA	0.00	255.00	0.00
VISION	0.00	104.57	0.00
Total:		10,683.24	21,648.84

RECAP 01 - ADA

Earnings: 58,846.09 Benefits: 100.00 Deductions: 10,683.24 Taxes: 8,224.31 Net Pay: 39,938.54

My name is Lydia Demascio and I am a senior at Ada High School and the class secretary for the graduating class of 2026. My fellow class officers and I are reaching out to ask for your support to continue the senior banner tradition.

In 2020 a new tradition was created. Senior banners were displayed on Ada's Main Street as a way of celebrating their senior class through the unfortunate COVID-19 pandemic. We recognize that our circumstances are not the same, but the senior class has loved the idea of continuing this very respectable tradition. It allows our community, friends, and family members to support and honor the seniors, as well as celebrate them as they transition into the next season of their lives. It also boosts morale of the community, establishes a spirit of unity, and it allows younger community members to be excited about the future and celebrate the seniors that they have gotten to know through the past years. While this is not a tradition in which the class of 2026 created, it has become a great tradition that we hope you will give us the opportunity to continue.

As a class we have 61 students between Ada and Apollo and we would like to ask for your approval to continue the tradition of hanging senior banners on Main Street. We would need 16 light posts (4 banners back to back), and the banners would be single sided (14 1/4" x 18"). For the past four years, the village has hung them using zip ties to fasten them to the poles. The banners are typically purchased with the funds collected via donations from Quest Federal Credit Union, The Middlefield Bank, and the senior parents. We will then have someone deliver the banners, transporting them to the village and back. We would also like to suggest that they be hung from May 1st through June 30th, 2026.

Thank you for your time and consideration, as we hope to continue the tradition of showcasing and supporting the Ada High School seniors. We are in the home stretch of our senior year, and on the brink of transitioning into the rest of our lives, and we would greatly appreciate this last bit of recognition of the journey that we have taken to get here.

Sincerely,

Lydia Demascio

Class Secretary

Ada High School Class of 2026

Ada Water & Sewer Department
Adjustment Request

Account # 102-02760-04 Date 02/16/2026
 Property Owner Kyle Hibbard Phone # 419-234-3938
 Tenant David A. Archer Phone #
 Service Address 212 Kingswood Dr. Apt. A

The above account has requested an adjustment for the bill due January 10th, 2026.
 printed on 12/22/2025, for usage from 11/14/2025 to 12/16/2025.
 Original usage 30 cu. ft. Average bill 1 cu. ft.

Original Bill		Late Charges		Total	Credit	Adjusted Bill	
\$ 187.26	WATER	\$ 0	WATER	\$ 187.26	(\$ 0)	WATER	\$ 187.26
\$ 13.30	STORM	\$ 0	STORM	\$ 13.30	(\$ 0)	STORM	\$ 13.30
\$ 160.30	SEWER	\$ 0	SEWER	\$ 160.30	(\$ 145.88)	SEWER	\$ 14.42
\$ 0	REFUSE	\$ 0	REFUSE	\$ 0	(\$ 0)	REFUSE	\$ 0
\$ 10.16	OM&R	\$ 0	OM&R	\$ 10.16	(\$ 0)	OM&R	\$ 10.16
\$ 25.00	WWT	\$ 0	WWT	\$ 25.00	(\$ 0)	WWT	\$ 25.00
\$ 396.02	TOTAL	\$ 0	TOTAL	\$ 396.02	(\$ 145.88)	TOTAL	\$ 250.14

I, Amanda Sears Amanda Sears, Village Administrator, **(recommend)**, OR
 (do NOT recommend) that the above listed account be adjusted as per Ordinance.

- Ordinance 925.07 Section 1 – underground leak, outside foundation
- Ordinance 925.07 Section 2 – unaccounted for high usage.
- Ordinance 925.07 Section 3 – break inside foundation.
- Other _____

The Utility Committee of the Village of Ada has reviewed this request for adjustment.

Date _____ Chairperson _____
 Printed name _____



Eileen Peterman <epeterman@adaoh.gov>

Re:

1 message

Kyle Hibbard <khubb3@gmail.com>

Sun, Feb 15, 2026 at 8:44 PM

To: Eileen Peterman <epeterman@adaoh.gov>

Good evening. Here is the timeline for the council.

Wednesday Nov 26 tenant in unit b called to say their floor was wet. Appx 930 am. Didn't seem too concerned so I said I'd be there after work.

I arrived at 615 and noticed water coming from wall. Immediately left to get a wrench.

My cousin was in the area with his work van we quickly shut the water off. We opened crawl space to identify cause of leak, and realized it was above the floor and coming around toilet flange.

We went around to the front, saw the lights on and water everywhere. We knocked and entered and found tenant deceased in the bathroom. Immediately 911 was called and Ada pd was quick to arrive. They called ems and notified family.

Once we went back in, it was identified the supply line on the toilet had been broken and that was the cause of the leak. Since then, the apartment has been redone by a contractor, all plumbing supply lines have been replaced back to line in crawlspace coming from meter. The bill was significant and as the remediation work finishes, I need to get another tenant in place so I would like to resolve the water bill on behalf of tenant Dave Archer. I would ask the council for a reduction due to a leak and the circumstances around the leak.

Thank you

On Fri, Feb 6, 2026 at 12:57 PM Eileen Peterman <epeterman@adaoh.gov> wrote:



Village of Ada
 115 W. Buckeye Ave.
 P.O. Box 292
 Ada, OH 45810



**** FINAL BILL * LANDLORD COPY ****

Account Number	AMOUNT DUE
102-02760-04	\$378.45
Due Date	After Due Date Pay
1/10/2026	\$378.45
Service Address	
212 KINGSWOOD DR A	

There will be a charge on all returned checks.
 Please return this portion with your payment.
 When paying in person, please bring both portions of this bill.

KYLE HIBBARD
 2900 Bentley Rd
 Ada, OH 45810-9208

Office Hours: 8:00 am - 4:30 pm
 Phone: (419) 634-4045
 www.adaoh.gov

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
DAVID A ARCHER		212 KINGSWOOD DR A			102-02760-04	
Status	Service Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Disconnect	11/14/2025	12/16/2025	32	12/22/2025		1/10/2026

PREVIOUS BALANCE	\$78.50
PAYMENTS	\$0.00
ADJUSTMENTS	\$0.00
PENALTIES	\$3.93
PAST DUE AMOUNT	\$82.43

CURRENT		PREVIOUS	
DATE	READING	DATE	READING
12/16/2025	42	11/14/2025	12

USAGE
30

WATER	187.26
STORM SEWER	13.30
SEWER	160.30
OPER MAINT & REPAIR	10.16
WASTE WATER TREATMEN	25.00
CURRENT BILL	\$396.02
DEPOSIT REFUND	\$100.00-
AMOUNT DUE	\$378.45
AMOUNT DUE AFTER 01/10/2026	\$378.45

VILLAGE OF ADA
WATER & SEWER DEPARTMENT
115 W. BUCKEYE * P.O. BOX 292
ADA, OH 45810

**After Hours Emergency Contact, Including Weekends and Holidays:
Contact Hardin County Sheriff, 419-673-1268. There will be a \$48.00 after hours call out fee.**

Payment Options:

Payments may be made in our office with cash, check, money order, debit/credit card. A night drop box is located in the Depot parking lot. Please put your bill stub along with your payment in an envelope, no cash please. All card payments are charged a convenience fee.

On-Line Payments Now Available. Debit/Credit card payments accepted.

Please visit our website at: www.adaoh.org or call 419-634-4045 (please have your account number ready).

Automatic Payment Options:

Offered at no additional charge to our customers.

Payments will be deducted directly out of the customer's bank account on the 10th of each month.

Please contact our office to receive an authorization form for this service.

Disconnection of Service:

If service is disconnected for non-payment, the total amount past due, plus a \$70.00 reconnect fee will be required for reconnection.

Are you Moving?

Please contact our office if you are moving in order to final out your account.

We will need your forwarding address for the final bill and deposit refund, if applicable.

**FAILURE TO RECEIVE BILL DOES NOT WAIVE PENALTY.
5% PENALTY WILL BE ADDED TO THE UNPAID BALANCE IF NOT PAID BY THE DUE DATE.**

PAYMENT OF WATER BILLS.

(a) Charges a Lien Against Property.

(1) All charges for water are assessed against the property to which the service is rendered and are an encumbrance upon such property per Ohio R.C. 743.02, 743.03, 743.04, collectible in the same manner as other taxes and assessment. It shall be the responsibility of persons purchasing property to ascertain if there are any unpaid water bills.

(2) When there is an outstanding water-sewer bill and the tenant cannot be located for payment, the water service to that address will be discontinued, and the bill will then be presented to the owner of the property and water service will not be reconnected until payment is made in full.

(b) Owner May Have Tenant Pay Water Bill. If the owner of any premises elects to have his tenant or lessee pay the water bill, such tenant or lessee does so as the agent of the owner. Such owner shall not be relieved from the payment of any bill, penalties or other charges that might occur.

(c) Bills to be Delivered to Consumer. The Water Department will undertake to deliver bills for water by depositing same in the Post Office only as a matter of convenience to the owner or consumer. Failure to receive a bill shall not relieve any person from his obligation to pay the bill.

(d) Unrepaired Leaks and Billing for Leaks. When a consumer has been notified of a leak and repair is not made within ten days, the service may be shut off without further notice. If the leak continues and the customer cannot locate it and does not wish service terminated, then the customer will owe the complete bill and it will not be adjusted.

(1) An underground leak, which is a leak from the outside of the foundation wall to the property line will be adjusted as follows: If proof of the leak can be shown, all of the sewer charge over the average usage will be dropped and one half of the water charge over the average usage will be dropped.

(2) Unaccounted for high bills: If a high bill occurs of 1,000 cubic feet or one hundred percent (100%) over average, whichever is greater, a meter test will be given at no charge. If the meter tests are found to be accurate and there is no reasonable explanation for the high reading the Village will take the following stand: The meter was not at fault, the water sent through the meter so the bill is owed, but for public relations only, the Village will adjust the bill by fifty percent (50%) if the customer and property owner or agent will sign an affidavit stating that the Village was not at fault. Under these circumstances the Village will adjust these bills for the current owner one time every three years.

(3) Any water line break inside the foundation line of a structure will be adjusted as follows: All of the sewer charge over the average usage will be dropped.

(4) Delinquent fees per Section 925.20 and Section 921.12(e), will be waived on the amount of the pending action under Section _____(d), if the request is made within thirty days of the bill's issuance.

(Ord. 90-03. Passed 2-20-90.)

(e) Water and Sewer Bill Disputes. When a customer disputes a bill for reasons not covered in subsection (d) hereof by filing an affidavit stating the reasons why the bill is being disputed, the Village Administrator may propose an adjustment with documentation to the Utility Committee. Any adjustment must be approved by the Village Utility Committee.

(Ord. 96-8. Passed 5-21-96.)

102-02760-04

DAVID A ARCHER

212 KINGSWOOD DR A Ada OH 45810

General Readings Billing History Consumption History Service Orders Service Actions Notes User Defined

View Style Grid Print

Bill Date	Bill Type	Class Code	Rate Code	Meter Group	Begin Read	End Read	Billed Consum
12/22/2025	Disconnect	4 - APARTM	WT-IN	WATER MET	12 00	42 00	30
11/21/2025	Regular	4 - APARTM	WT-IN	WATER MET	11 00	12 00	1
10/23/2025	Regular	4 - APARTM	WT-IN	WATER MET	9 00	11 00	2
9/24/2025	Regular	4 - APARTM	WT-IN	WATER MET	8 00	9 00	1
8/22/2025	Regular	4 - APARTM	WT-IN	WATER MET	6 00	8 00	2
7/23/2025	Regular	4 - APARTM	WT-IN	WATER MET	5 00	6 00	1
6/24/2025	Regular	4 - APARTM	WT-IN	WATER MET	4 00	5 00	1
5/22/2025	Regular	4 - APARTM	WT-IN	WATER MET	3 00	4 00	1
4/24/2025	Regular	4 - APARTM	WT-IN	WATER MET	1 00	3 00	2
3/24/2025	Regular	4 - APARTM	WT-IN	WATER MET	0 00	1 00	1
2/24/2025	Regular	4 - APARTM	WT-IN	WATER MET	341 00	342 00	1
1/24/2025	Regular	4 - APARTM	WT-IN	WATER MET	339 00	341 00	2
12/23/2024	Regular	4 - APARTM	WT-IN	WATER MET	338 00	339 00	1

Handwritten: Avg = 1.33



Village of Ada
 115 W. Buckeye Ave.
 P.O. Box 292
 Ada, OH 45810



Account Number	AMOUNT DUE
102-02760-04	\$78.50
Due Date	After Due Date Pay
12/10/2025	\$82.43
Service Address	
212 KINGSWOOD DR A	

There will be a charge on all returned checks.
 Please return this portion with your payment.
 When paying in person, please bring both portions of this bill.

DAVID A ARCHER
 212 KINGSWOOD DR APT A
 ADA, OH 45810-2007

Office Hours: 8:00 am - 4:30 pm
 Phone: (419) 634-4045
 www.adaoh.gov

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
DAVID A ARCHER		212 KINGSWOOD DR A			102-02760-04	
Status	Service Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	10/17/2025	11/14/2025	28	11/21/2025	12/11/2025	12/10/2025

PREVIOUS BALANCE	\$78.50
PAYMENTS	\$78.50-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

CURRENT		PREVIOUS	
DATE	READING	DATE	READING
11/14/2025	12	10/17/2025	11

USAGE
1

Example of average bill

WATER	15.62
STORM SEWER	13.30
SEWER	14.42
OPER MAINT & REPAIR	10.16
WASTE WATER TREATMEN	25.00
CURRENT BILL	\$78.50
AMOUNT DUE	\$78.50
AMOUNT DUE AFTER 12/10/2025	\$82.43

• Beginning January 2026, residents will be automatically enrolled in a 12-month gas aggregation program with Nordic Energy featuring a 27.5¢/ccf adder—about 5¢/ccf below Columbia Gas’s current rate. Watch for mailed letters with details and opt-out instructions.
 For questions, contact Jay Sell at Aspen Energy: 614-884-5300 ext. 234.
 • Season’s greetings from the Village of Ada! Our offices will be closed December 25th in celebration of the Christmas holiday.

VILLAGE OF ADA
INCOME TAX RECEIPTS

Received	2026	% Chg 2026 v 2025	2025	2024	%Chg 2024 v 2023	2023	%Chg 2023 v 2022	2022	% Chg 2022 v 2021	2021	% Chg 2021 v 2020
January	89,293.93 44,646.97 13,394.09	-27.93%	123,907.15 61,953.58 18,586.07	96,092.14 48,046.07 14,413.82	-19.33%	119,111.70 59,555.86 17,866.76	75,978.60 37,989.30 11,396.79	88,456.14 44,228.07 13,268.42	145,952.63 -19.76%		
February	97,854.48 48,927.23 14,678.17	6.22%	105,465.45 52,732.73 15,819.82	115,896.43 57,948.21 17,384.46	30.49%	88,813.65 44,408.82 13,322.05	90,789.44 45,398.72 13,619.91	69,487.01 34,743.50 10,423.05	114,653.56 -21.36%		
March	114,194.17 57,097.09 17,129.12	22.37%	174,018.00 86,163.83 43,091.92	142,203.32 72,268.17 28,227.57	3.28%	137,692.88 68,118.91 28,559.45	136,188.25 84,072.91 42,036.46	134,508.34 91,612.87 45,806.43	-3.28%		
April	133,215.34 66,607.66 19,982.30	17.40%	152,546.65 76,273.33 22,882.00	160,492.47 81,559.22 28,562.86	4.46%	134,694.31 67,347.15 20,204.14	121,250.99 60,625.52 18,187.66	112,247.98 56,123.99 16,837.18	151,161.23 15.56%		
May	136,758.09 68,379.05 20,513.72	12.00%	187,170.22 93,585.11 28,075.53	201,469.87 108,917.22 54,458.61	12.11%	132,007.87 66,003.94 19,800.57	224,931.56 112,465.78 33,739.73	105,342.44 53,171.22 15,951.37	175,465.03 11.51%		
June	133,714.31 66,857.16 20,057.14	-28.56%	220,628.61 101,130.96 50,565.48	308,830.86 158,917.22 81,590.01	41.79%	198,007.87 108,917.22 54,458.61	108,917.81 54,458.91 16,337.84	100,060.09 50,030.05 15,009.02	165,099.16 -32.33%		
July	134,690.16 67,345.08 20,203.53	-17.86%	152,217.60 77,608.80 17,282.64	166,866.08 88,124.15 12,238.41	23.95%	134,623.43 68,124.15 12,238.41	113,075.25 56,537.63 16,961.29	85,922.94 42,961.47 12,888.45	141,772.86 131.41%		
August	90,972.30 45,486.14 13,645.85	16.90%	222,238.77 97,154.30 48,577.15	190,109.04 113,654.67 56,827.34	30.74%	113,654.67 56,827.34 17,048.20	96,252.63 48,131.28 14,439.39	89,235.64 44,617.92 13,385.37	156,221.31 -17.51%		
September	99,857.97 49,928.99 14,978.70	-8.36%	109,754.66 54,828.45 12,504.76	160,304.59 83,365.08 41,682.54	-14.52%	97,058.91 48,528.45 14,558.84	92,034.85 46,017.43 13,805.23	66,936.36 43,468.17 13,040.46	143,444.99 -20.49%		
October	356,450.04	1.91%	349,781.13	343,076.84	1.95%	343,076.84	275,183.76	260,606.19	143,444.99		
November	308,794.87		308,794.87	308,794.87		308,794.87	275,183.76	260,606.19	143,444.99		
December	308,794.87		308,794.87	308,794.87		308,794.87	275,183.76	260,606.19	143,444.99		
Year to Date	308,794.87		308,794.87	308,794.87		308,794.87	275,183.76	260,606.19	143,444.99		
Annual Total	308,794.87		308,794.87	308,794.87		308,794.87	275,183.76	260,606.19	143,444.99		
Administrative Fee Rate											

2026 2025 2024 2023 2022 2021 2020

119,111.70 59,555.86 17,866.76 75,978.60 37,989.30 11,396.79 88,456.14

159,552.03 -19.33% 186,534.32 56.77% 125,364.69 -14.11% 69,487.01

83,445.27 -2.19% 146,542.52 30.67% 149,819.07 30.67% 114,653.56

41,722.64 12,974.97 137,692.88 1.10% 136,188.25 1.25% 134,508.34

93,118.91 46,559.45 13,967.83 84,072.91 45,806.43 13,741.93 91,612.87

134,694.31 67,347.15 20,204.14 121,250.99 60,625.52 18,187.66 112,247.98

108,917.22 54,458.61 16,337.84 93,910.80 46,227.47 15,951.37 105,342.44

132,007.87 66,003.94 19,800.57 224,931.56 112,465.78 33,739.73 150,030.05

198,007.87 108,917.22 54,458.61 108,917.81 54,458.91 16,337.84 12,888.45

134,623.43 -25.09% 134,623.43 -25.09% 179,714.56 26.76% 141,772.86

113,654.67 56,827.34 17,048.20 96,252.63 48,131.28 14,439.39 89,235.64

97,058.91 48,528.45 14,558.84 92,034.85 46,017.43 13,805.23 66,936.36

343,076.84 125,047.62 -21.92% 343,076.84 14.23% 275,183.76 5.59%

2,103,085.42 2,129,150.01 2,129,150.01 2,129,150.01 2,129,150.01 2,129,150.01 2,129,150.01

23,844.00 29,024.00 29,024.00 29,024.00 29,024.00 29,024.00 29,024.00

0.01134 0.01363 0.01611 0.01611 0.01611 0.01611 0.01611



VILLAGE OF ADA

PO Box 292 • 115 W. Buckeye Ave. • Ada OH 45810
Phone: (419) 634-4045 • adaoh.gov • Fax: (419) 419-634-4065

To: Mayor and Council

From: Michele Chambers, Admin. Assistant

Date: March 3, 2026

RE: Disposal of Table

I would like to request permission to dispose of the large table that is currently in my office.
We will be replacing it with a smaller table.

Thank you,

Michele Chambers, Administrative Assistant

Village of Ada Committee Meeting
Meeting of the whole
Date: 2/17/2026 Time: 8:12pm
Municipal Building, Council Chambers
115 W. Buckeye Ave., Ada, OH

CALL TO ORDER: Chair Jason Campbell called the meeting to order at 8:12pm

PRESENT:

Council members Mr. Beck, Mr. Campbell, Ms. Coressel, Ms. Mason, Mr. Rowe and Mr. Wells

OTHER VILLAGE OFFICIALS PRESENT:

Mayor Dave Retterer, Village Administrator Amanda Sears, Alec Cooper Chief of Police & Ken Lauria

COMMITTEE BUSINESS:

Cloud Initiative

Presented by Ken Lauria

Mr. Lauria provided council with information regarding Cloud Storage. His presentation covered the village's storage needs, security features, cost breakdown of new expenses vs. obsolete expenses and a time line for the project. The presentation broke down an action plan separated into 2 phases. The focus today was on Phase 1. Mr. Lauria will put together a comprehensive plan for council to review at a future regular council meeting. Phase 2 will be examined later in the year.

ADJOURNMENT:

Time: 8:53pm