



# MINUTES

## Board of Directors Meeting

6:00 PM - Wednesday, March 18, 2026

Board Chambers, City Hall

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Invocation by Tyrone Burnell, Sr. with New Birth Fellowship  
Pledge of Allegiance led by Mayor Pat McCabe  
Call to Order

### A. ROLL CALL OF BOARD OF DIRECTORS

**Present:** Directors Erin Holliday - District 1, Marcia Dobbs-Smith - District 3, Dudley Webb III - District 4, Karen Garcia - District 5, Steve Trusty - District 6, Pat McCabe - Mayor

**Not Present:** Director Phyllis Beard - District 2

**Also Present:** Bill Burrough - City Manager, Brian Albright - City Attorney, Lance Spicer - Deputy City Manager, Denny McPhate - Deputy City Manager, Harmony Morrissey - City Clerk

### B. CONSIDER APPROVAL OF THE AGENDA

#### Motion to Approve the Agenda as Presented

Director Garcia made a motion, duly seconded by Director Trusty, to approve the agenda as presented. Upon voice vote the motion passed 6-0.

### C. CONSIDER APPROVAL OF MINUTES

#### Motion to Approve the Minutes as Presented

Director Dobbs-Smith made a motion, duly seconded by Director Trusty, to approve the minutes as presented. Upon voice vote the motion passed 6-0.

> Regular Meeting held on March 3, 2026

### D. RECOGNITION OF GUESTS

- Park Avenue Association presented a check from the Hot Springs Community Foundation Grant

### E. CONSIDER CITY MANAGER'S REPORT

- City Manager Bill Burrough reported on the following items:

- New Hires
  - Benjamin Witkowski - Parks and Recreation
  - Austin Buck - Utilities
  
- Promotions
  - Landon Powers - promoted to Driver - Hot Springs Fire Department
  
- Spring Leagues Registration
  - The following leagues are open for individual and team registration:
    - 14U Girls Fastpitch, registration closes April 3
    - COED Slow pitch, registration closes April 2
  
- Spring Tikes, Trikes and Trails
  - The City of Hot Springs Parks and Recreation Department will host the Spring Tikes, Trikes, and Trails event on Friday, March 27, from 12 p.m. to 2 p.m. at Velocity Park (325 Valley Street). The event is open to all ages and will include trail activities, giveaways, and a bike and helmet drawing. Participants may bring bikes, skateboards, scooters, or wheelchairs, and a limited number of bikes will be available to use. For more information call 501-321-6871.
  
- Stormwater Site Inspector Certification Class
  - The City's Stormwater Division will host a Site Inspector Certification class on March 20 for individuals conducting construction site inspections. The course covers regulations, pollution prevention, and inspection procedures, and includes an exam with certification valid for two years.
  
- Narcan Training
  - The Hot Springs Police Department Overdose Response Team will host a free Narcan training on Wednesday, April 1, from 6:00 p.m. to 7:30 p.m. at the Hot Springs Fire Department (310 Broadway Street). The training will cover how to recognize and respond to an opioid overdose. Attendees will receive a free box of Narcan, and seating is limited. To RSVP, call Carrie Montgomery at 501-762-4317 or 501-321-6789 ext. 7724.
  
- Coaching Clinic
  - On March 11, Parks and Recreation hosted a free youth softball coaching clinic at Kimery Park, led by Cutter Morning Star Head Coach Donnie Pogue with support from current and former players. The clinic provided volunteer coaches with instruction on fundamental skills and drills to better support the City's youth softball program.
  
- Henderson Business Expo
  - Recently, Henderson State University held its College of Business Conference Day, where City of Hot Springs Human Resources Director Brooke Gilbert

presented "Before You Sign: Culture, Fit, Negotiation, and Financial Basics" to the attending students.

- Following the presentation, she also assisted with the event's "Resume Roast" to help students improve their resumes as they prepare for the workforce.

#### F. BOARD OF DIRECTORS ANNOUNCEMENTS REGARDING UPCOMING EVENTS

- Director Erin Holliday
  - Glitter and Grit
    - Friday, March 20th from 7 p.m. to 9 p.m. The Music Box Lounge, 409 Park Avenue
  - Narcan Training
    - April 1st at 6 p.m. 310 Broadway Street
  
- Director Marcia Dobbs-Smith
  - CPR Class
    - Adult and Pediatric CPR class Saturday, March 28th from 12 p.m. to 5 p.m.
  
- Director Dudley Webb III
  - Global Grub Fest
    - March 21st from 5 p.m. to 9 p.m. 101 Whittington Avenue
  
- Director Karen Garcia
  - Friends of Majestic Park Crawfish Boil
    - March 21st at 3 p.m. 310 Whittington Avenue

#### CONSENT AGENDA SECTION

Director Holliday made a motion, duly seconded by Director Trusty, to approve the Consent Agenda as presented. Upon voice vote the motion passed 6-0.

1. **Consider Resolution R-26-52** A Resolution Acknowledging Receipt Of The City Of Hot Springs Financial Statements For January 2026.
2. **Consider Resolution R-26-53** A Resolution Approving The Purchase Of A Knuckleboom (CAPS) Truck from River City Hydraulics, Inc. Pursuant To The Sourcewell Cooperative Purchasing Program. (\$228,915.46)
3. **Consider Resolution R-26-54** A Resolution Approving The Purchase Of A Roll-Off Truck From River City Hydraulics, Inc. Pursuant To The Sourcewell Cooperative Purchasing Program. (\$266,155.24)
4. **Consider Resolution R-26-55** A Resolution Approving Work Order No. 26-01 To The At-Risk Construction Management And General Contractor Service Agreement With Hill And Cox Corporation For Phase II Remodel Of The Community Resource Center At 109 Hobson Avenue. (\$255,233)
5. **Consider Resolution R-26-56** A Resolution Awarding A Bid To Goslee Construction Corporation For Community Development Block Grant (CDBG)

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Street Lighting Improvements On Park Avenue, Church And Creek Streets.  
(\$69,000)

6. **Consider Resolution R-26-57** A Resolution Approving The Purchase And Installation Of A Splash Pad At David F. Watkins Memorial Park By Walden Chemical, Inc. d/b/a BlueWater CAS Pursuant To The T.I.P.S. Cooperative Purchasing Agreement. (\$139,950.00)
7. **Consider Resolution R-26-58** A Resolution Authorizing The City Of Hot Springs To Apply for FY 2027 Community Project Funding From The United States Department Of Homeland Security, Division Of Federal Emergency Management Agency For The Whittington Creek Detention Basin, Downtown Flood Mitigation Project; Authorizing A Budget Amendment; And Authorizing The Conditional Acceptance Of Any Resulting Grant Award.

#### **NEW BUSINESS**

1. **Consider Ordinance O-26-11**

**Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Webb, duly seconded by Director Garcia.

**A Motion Entitled,** "An Ordinance Adopting Updated Regulations Governing The Extension And Connection Of Municipal Water and Wastewater Services; Amending Ordinance No. 6264; Repealing Certain Ordinances; Declaring An Emergency; And For Other Purposes," was taken from the agenda and read once by title only (City Attorney).

**Discussion:** none

**Speaker:** none

**Staff:** Brian Albright - City Attorney

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to Adopt; and upon roll call the following voted "aye", Directors Holliday, Dobbs-Smith, Webb, Garcia, Trusty, McCabe, total 6. Voting "no", none, total 0. Motion passed 6-0.

#### **G. BOARD COMMENTARY**

- Director Erin Holliday
  - Thank you to Chris Joannides from the Community Resource Center for speaking to PACA
- Director Karen Garcia
  - Thank you to the Hot Springs Police Department for paying attention to high traffic areas and checking alarm notifications.

**H. ADJOURNMENT**

There being no further business to come the Board, a motion was made by Director Garcia, duly seconded by Director Webb, that the meeting be adjourned; and upon voice vote the motion unanimously carried 6-0. The meeting adjourned at 6:27 p.m. to meet again on Tuesday, April 7, 2026 at 6:00 p.m.

**PUBLIC COMMENTARY**

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DATE: April 7, 2026

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Harmony H. Morrissey, City Clerk

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Pat McCabe, Mayor