

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the March 5, 2026, **Personnel and Human Services Committee** Meeting.

Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		
Julie Wuerfel		X	
Chokwe Pitchford		X	
Alex Ott	X		
			Kristin Reynolds, Robin McGinnis, Mike Sepic, Mac Elliott, Terry Freehling, Lora Freehling, Dana Black

COUNTY ADMINISTRATION

- o Meeting called to order at 9:19 a.m.
- o Attendance is reflected above.
- o Motion by Commissioner Harrison, supported by Commissioner Ott to approve the minutes of February 26, 2026, as presented. 2 yeas, 0 nays, motion carried.
- o Motion by Commissioner Harrison, supported by Commissioner Ott to approve a temporary schedule adjustment for Lindsey McNair. 2 yeas, 0 nays, motion carried.
- o Motion by Commissioner Harrison, supported by Commissioner Ott to approve approving Robert Byers and Kenneth Flowers appointments to the Kinexus Board. 2 yeas, 0 nays, motion carried.
- o Approved Resolution #P2603159 executing services with Sabo Public Relations for PR and Communication services with BCHD. Approved resolution #2603151 to approve an agreement with Gallagher for a Benefit Advocate Center.
- o The committee discussed the County Administrator search consensus was that current job description is appropriate, Corporate Counsel will be requested to review the contract, and Kristin will do further review of compensation and wages.
- o Robin McGinnis discussed the services that Robin McGinnis provides to the county including the empowerment center which provides services, housing, and support for victims of domestic violence. Funding discussion also ensued; The committee encouraged Robin to submit a formal funding request.
- o Mike Sepic and Mac Elliott discussed
 - o Updates on the administrator search and the intended process
 - o Committee of the Whole Scheduling
 - o Funding for BCHD Niles building

Adjourned : 10:24 a.m.

Respectfully submitted,

Kristin Reynolds, MBA, SHRM-CP

Human Resources Director