



REDMOND PARKS, TRAILS & RECREATION COMMISSION

Vision: As stewards, we serve and connect Redmond by cultivating innovative, sustainable, and inclusive experiences and spaces that enrich lives.

Mission: To create, maintain, and enhance sustainable, accessible experiences and spaces that foster belonging and promote well-being through recreation, parks, trails, arts, events, customer service, and facilities management.

Meeting Agenda: 6:00 pm – 8:00 pm

Commissioners and Staff Participating In Person At City Hall Conference Room 130 & Remotely via MS Teams
Public can listen to meeting by dialing 206-800-4590, Conference ID: 285 735 259 995 # at 6:00pm or attend in person in Conference Room 130 at Redmond City Hall.

	Item	Time	Lead Speaker
I.	Call to Order/Welcome	3 min	Clint Smith, Commission Chair
II.	Approval of Agenda, last meeting minutes	2 min	Clint Smith, Commission Chair
III.	Items from the Audience <i>(3 min per individual, no comments during meeting) Public are able to submit comments in advance to czapata@redmond.gov</i>	5 min	Clint Smith, Commission Chair
IV.	Updates		
	a. Signage and Wayfinding Staff and Subcommittee Update	10 min	Lindsey Falkenburg, Parks Planning Manager and Stuart Hargreaves, Commissioner
	b. 2026 Parks Department Work Plan Overview	10 min	Lindsey Falkenburg, Parks Planning Manager
V.	New Business		
	a. Outdoor Programming Community Engagement	10 min	Cindy Johnson, Parks Supervisor
	b. Chair and Vice-chair Elections	5 min	Clint Smith, Commission Chair
	c. Agenda Setting Process and Format	15 min	Lindsey Falkenburg, Parks Planning Manager
	d. Commissioner Contact List	5 min	Clint Smith, Commission Chair
VI.	Talk Time		
	a. 2026 Workplan Review and Discussion	30 min	Clint Smith, Commission Chair
	b. 2026 Retreat Planning Discussion	20 min	Lindsey Falkenburg, Parks Planning Manager
	c. Open Talk Time and Motions	10 min	Clint Smith, Commission Chair
VII.	Adjourn		Clint Smith, Commission Chair

Meetings & Upcoming Events



Date, Time	Topic	Location
January 15 th from 5:00pm to 6:30pm	Redmond Youth Partnerships Advisory Committee	Redmond Community Center at Marymoor Village, Room 133

City of Redmond
Parks, Trails, and Recreation Commission Regular Meeting

Draft Meeting Minutes

Redmond City Hall and
Remote Meeting via MS Teams
December 4, 2025
6:30 p.m. to 8:30 p.m.-Meeting

Parks, Trails, and Recreation Commissioners in Attendance:

Clint Smith, Commission Chair
Kristina Wayland
Jim Kleppe
Siri Bliesner
Sayna Parsi
Jodi Peña
Kimberly Marcelino

Vacancies

(0)

Youth Advocate

Henry Weston

Absent

Garrett Michaud, Commission Vice Chair
Stuart Hargreaves, Commissioner
Shailja Tyagi, Youth Advocate

Guest

Pros Consulting, Brian Trusty, Principal
Pros Consulting, Jayne Miller, Principal

Staff in Attendance:

Lindsey Falkenburg, Park Planning Manager
Cameron Zapata, Parks Senior Planner
Dave Tucheck, Parks and Recreation Deputy Director
Erica Chua, Recreation Manager
Zach Houvener, Deputy Parks Director

Valerie Asaro, Program Coordinator



I. Call to Order/Welcome

Commission Chair Smith called the meeting to order at 6:00 p.m. on December 4, 2025.

II. Approval of Meeting Agenda

A motion was made to approve the December 4, 2025, meeting agenda and was seconded. The motion passed.

Approval of Meeting Minutes

Corrections were made to sections II, IV.b, and IV.f in the November 2025 meeting minutes. Commission Chair Smith declared the minutes approved as corrected.

III. Items from the Audience

Gary Smith proposed renaming the area currently known as Redmond Town Center Open Space. He suggested that the renaming be added to the Work Plan.

IV. Staff Updates

a. Recreation Program Plan Update, Pros Consulting, Brian Trusty, Principal

Brian Trusty presented an overview of the community engagement survey for the Recreation Program Plan. The comprehensive survey addressed various topics, including age demographics, programming needs and preferences, program participation rates, customer service, and community priorities.

Trusty also provided a program analysis that covered age segmentation, program lifecycles, program classification, pricing strategies, household income, and comparisons with similar providers in the area. Pros Consulting is expected to deliver a draft of recommendations and plan development by February 2026.

b. East Redmond Corridor (ERC) Capital Improvement Plan (CIP) Project Update, Lindsey Falkenberg, Park Planning Manager

Lindsey Falkenburg shared a draft outlining the projects that are in the current CIP budget. She highlighted several items related to the ERC project that staff will request to be funded through the CIP budget. Additionally, she mentioned other Park Operations projects that will also be requested.

c. ADA Playground Public Comment Update, Lindsey Falkenberg, Park Planning Manager

Lindsey Falkenberg researched information prompted by a public comment concerning accessibility in the public parks. She reported that park renovations and new park construction incorporate accessibility features.

- d. Calisthenics Equipment Update, Lindsey Falkenberg, Park Planning Manager**
Funds will be requested from the Capital Equipment Replacement Fund to replace the calisthenic equipment that was previously in place.

IV. Commission Updates

- a. Signage and Wayfinding Subcommittee Update, Jodi Peña, Commissioner**
Commissioner Peña provided an overview of an analysis conducted by the sub-committee while walking through parks and photographing the existing signage along the trails.

Commission members can use a guide that the consultant, Tool Design LLC provided when collecting supportive information for the Signage and Wayfinding Implementation Plan.

VI. Commission New Business

- a. Outdoor Programming Community Engagement, Lindsey Falkenberg**
Parks Supervisor, Cindy Johnson will attend the commission meeting in January 2026 to discuss plans to revive the outdoor recreation programming.
- b. Redmond Events Calendar, Sayna Parsi, Commissioner**
Commissioner Parsi identified several calendars from the City’s website that contained information about events and programs. Suggestions were made to improve clarity for locating information. The staff plans to dedicate more time and funding to the Parks’ webpage in 2026.
- c. Work Plan Brainstorm, Clint Smith, Commission Chair**
Commission Chair Smith encouraged the commission to collaborate on brainstorming ideas for the Work Plan. It was suggested that staff provide regular updates on several key items: the Parks webpage, the Recreation Program Plan, Southeast Redmond Park, the World Cup event, and the East Redmond Corridor. Further discussion for additional ideas will continue in January 2026.
- d. January Meeting Reminder, Clint Smith, Commission Chair**
The January commission meeting is rescheduled for Thursday, January 8, 2026.
- e. Redmond Lights Reminder, Lindsey Falkenburg, Parks Planning Manager**
The Redmond Lights event begins on Saturday, December 6, 2025.

VI. Commission Talk Time

- a. PTRC Retreat will take place on February 21, 2026.**
 - a. Feedback on meeting structures and processes – staff ask that the Commission send their comments and suggestions to Lindsey Falkenberg.

- b. Commissioner Wayland expressed disappointment that the Commission received a draft of the proposed items planned for the CIP budget at a late time, leaving no opportunity for the Commission to provide input. Staff will seek clarification on guidelines to follow during the biennial/CIP budget planning process.

VIII. Adjourn

At 8:00 p.m., Chairperson Smith declared the meeting adjourned.

Next Regular Meeting

January 8, 2025

6:00 p.m. – 8:00 p.m.