



# MINUTES

Meeting of the  
**Scotts Valley City Council**  
**In-Person and Remote Access**  
**Date: March 1, 2023**  
**Time: 6:00 PM**

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference	The agenda was posted on 2-24-2023 at City Hall, SV Senior Center, SV Public Works and on the Internet at <a href="http://www.scottsvally.org">www.scottsvally.org</a> .

## CALL TO ORDER 6:00 PM

The City Council meeting was called to order at 6:00 pm.

## PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

### ROLL CALL

#### ELECTED OFFICIALS PRESENT:

Jack Dilles, Mayor  
Randy Johnson, Vice Mayor  
Donna Lind, Council Member  
Derek Timm, Council Member  
Allan Timms, Council Member

#### CITY STAFF MEMBERS PRESENT:

Mali LaGoe, City Manager  
Kirsten Powell, City Attorney  
Stephanie Hill, Administrative Services Director  
Lauren Lambert, Deputy City Clerk  
Chris Lamm, Public Works Director  
Taylor Bateman, Community Development Director  
Jonathan Kwan, Contract Planner

## SPECIAL SET MATTER

Jenna Espinosa, Manager of Customer Accounts and Services presented the Central Coast Community Energy Annual Member Agency presentation and answered questions from the council.

## **COMMITTEE REPORTS**

CM Lind attended a couple of Santa Cruz Metropolitan Transit District (METRO) board meetings and reported they heard updates on key performance indicators, budget, and ridership. In regards to ridership, the Highway 17 bus ridership was up 19% over last year although still 44% lower than before the pandemic in 2019.

CM Lind attended the production of the Wizard of Oz at the Scotts Valley Theatre, it was wonderful to see the theatre in use as well as a great production.

CM Lind, along with CM Timm, Mayor Dilles and City Manager LaGoe, attended the home dedication open house for a new family moving into a home built by Habitat for Humanity.

CM Timms attended a meeting of the Local Agency Formation Commission (LAFCO). This was CM Timms first official time attending a meeting for LAFCO. The commission welcomed three new members, Justin Cummings, Eduardo Montesino and CM Timms. The commission is receiving an uptick in homes trying to connect to sewers because of the recent rains.

CM Johnson attended the International Council of Shopping Centers (ICSC) conference along with City Manager LaGoe and CM Timm. The conference is a chance to listen to the best information about shopping centers, commercial production and all the things that go into retail.

CM Timm added onto CM Johnsons report on the International Council of Shopping Centers (ICSC) conference. The conference was well attended in comparison to last year's conference.

CM Timm reported Towncenter subcommittee met today to discuss moving forward with the City of Santa Cruz regarding land acquisition which they will bring to Council in closed session coming up.

Mayor Dilles attended a meeting of the Mayor's Selection Committee, it was a redo of a previous meeting which had some questions raised in regards to the Brown Act, also known as the Open Meeting Act, to make sure procedures were being followed correctly. CM Timms was appointed to the Local Agency Formation Commission (LAFCO) as the City of Scotts Valley's representative. CM Timm was appointed to the Visit Santa Cruz County Board. The Mayor's Selection Committee also voted to recommend Yvette Brooks, Council Member in Capitola, for an appointment to the California Coastal Commission. That recommendation will be delivered to the Speaker of the State Assembly Anthony Rendon, who ultimately makes the appointment.

Mayor Dilles also participated as a panelist for the Women's Council of Relators, along with the four mayors from around the county. They asked questions about housing projects, water supply, fire cautions, traffic conditions amongst many other topics.

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Mayor Dilles also attended the rededication of the home built by Habitat for Humanity along with CM Lind and CM Timm.

Mayor Dilles also attended Pajaro Valley Quilt Association Quilt Show as judge and had a great time looking at the beautiful work the quilters submitted.

### CITY MANAGER REPORT

**Green Hills Rd:** Green Hills Road has reopened. Thank you to the Public Works staff and the contracted workers for their hard work to get the road reopened. There is still some work that needs to be done.

**Staffing:** The City has been down two out of four maintenance workers, which has been hard during the recent storms but there are two candidates in the background check process and expect them to start in a couple weeks. With them the City will be fully staffed in the Maintenance Department. Also, two new Police Officer Trainees will go to the academy later this month. With the two trainees coming on, the Scotts Valley Police Department is fully staffed, on paper at least.

**Police Department:** The Scotts Valley Police Department sent two staff members, Sergeant Roberts and Officer Stoeberl, to the University of Monterey Bay Job Fair to continue to promote the Police Department as a great employer. The Police Department also participated in the Polar Plunge last weekend.

**Finance Department:** The Finance Department will be hosting OpenGov training tomorrow for all of the management staff, which will kick off the process for developing the 23/24 budget in the new OpenGov software. We also received the draft of the Annual Comprehensive Financial Report from our auditors from last year and will now be finalizing that report this month.

**METRO:** Participated in the Reimagining Metro process. METRO is looking at a study of their routes and what is the best use and how they can improve the routes. Last week along with our Senior Engineer Phillip Linarte, City Manager LaGoe participated in a focus group on the services that are provided in Scotts Valley and coming up their will be many options for the public to participate in the year long process of looking at the bus routes.

### PUBLIC COMMENT TIME

No one came forward.

### ALTERATIONS TO CONSENT AGENDA

**M/S: Lind/Timm**

**To approve the Consent Agenda.**

**Carried 5/0 (AYES: Dilles, Johnson, Lind, Timm, Timms)**

**CONSENT AGENDA**

- A. Approve meeting minutes of 02-15-2023
- B. Approve check registers dated 02-16-2023 and 02-23-2023
- C. Approve letter opposing Initiative No. 21-0042A1, The Taxpayer Protection and Government Accountability Act

**ALTERATIONS TO REGULAR AGENDA**

***M/S: Timms/Johnson***

***To approve the Regular Agenda.***

***Carried 5/0 (AYES: Dilles, Johnson, Lind, Timm, Timms)***

**REGULAR AGENDA**

- 1. Receive Fiscal Year 2022-2023 Mid-Year Financial Report, including Proposed Budget Amendments and Preparation of the Fiscal Year 2023-2024 Annual Budget

Administrative Services Director Stephanie Hill gave a presentation and responded to questions from Council.

***M/S: Timm/Lind***

***To approve the acceptance of FY 2022-23 Mid-Year Financial Report through December 31, 2022***

***Carried 5/0 (AYES: Dilles, Johnson, Lind, Timm, Timms)***

***M/S: Timm/Lind***

***To approve Resolution No. 630.42.1 Amending the FY 2022-23 Annual Budget***

***Carried 5/0 (AYES: Dilles, Johnson, Lind, Timm, Timms)***

***M/S: Timm/Lind***

***To approve Resolution No. 630.42.2 Adopting Guiding Budget Principles for use in preparing the FY 2023-24 Annual Budget***

***Carried 5/0 (AYES: Dilles, Johnson, Lind, Timm, Timms)***

- 2. Wastewater Treatment Plant -SCADA/PLC and Computer System Upgrades

Public Works Director Chris Lamm gave a presentation and responded to questions from Council.

***M/S: Timms/Timm***

***To approve the authorization of the City Manager to execute an agreement in a form acceptable to the City Attorney in an amount up to \$562,243***

**(including 10% contingency) with Sycal Engineering for the Computer and Software and SCADA/PLC Upgrades Project.  
Carried 5/0 (AYES: Dilles, Johnson, Lind, Timm, Timms)**

- 3. Consider approval of the Housing Element Annual Progress Report and authorize the submittal of the Annual Progress Report to the Department of Housing and Community Development

Contract Planner from CSG Consultants, Jonathan Kwan gave a presentation and answered questions from Council.

Tim Willoughby, from Affordable Housing Now, came forward and spoke on the next cycle of the RENA numbers and the challenges of the numbers. Tim also spoke on the frequency of bus service can affect affordable housing projects.

Linda Kerner, a resident of Scotts Valley, came forward and spoke on the City's goals to meet the affordable housing numbers. Linda offered some suggestions to meet the affordable housing numbers: 1. Expansion of Scotts Valley's inclusionary program. 2. Be aggressive in your community outreach efforts to get the community involved.

**M/S: Timm/Timms**

**To approve the submittal of the 2022 Annual Progress Report (APR) to the Department of Housing and Community Development (HCD) and State Office of Planning and Research (OPR)  
Carried 5/0 (AYES: Dilles, Johnson, Lind, Timm, Timms)**

- 4. Future Council agenda items  
(This portion of the Regular Agenda allows the Council to determine items to be placed on a future agenda and to choose a date, if so desired.)

CM Timm would like to bring to council a discussion of whether or not to seek input from the Parks and Recreation Commission on the recent noise complaints regarding the pickleball courts in Skypark.

**ADJOURNMENT**

The meeting adjourned at 7:21 p.m.

DocuSigned by:  
*Jack Dilles*  
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Approved: \_\_\_\_\_

Jack Dilles, Mayor

DocuSigned by:  
*Lauren Lambert*  
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Attest: \_\_\_\_\_  
Lauren Lambert, Deputy City Clerk