



Village of Brighton
206 S. Main St. Brighton, IL 62012

Board Meeting MINUTES November 3, 2025 at 7:00pm

VILLAGE OF BRIGHTON BOARD MEETING

- A. Call To Order/Pledge of Allegiance: 7PM
- B. Attendance: (RC)
- C. Approval of Board Minutes 10/6/25: Aaron Mead made a motion to approve, 2nd Don Little. Motion carried 5-0.
- D. Approval of Treasurers Report: Aaron Mead made a motion to approve, 2nd Bradley Arnold. Motion carried 5-0.
- E. Approval of Bills: Aaron Mead made a motion to approve, 2nd Marcella Wilfong. Motion carried 5-years 0-nays.
- F. Mayor Report: Brighton PD has been working on Ordinance Violations. Eight properties are currently being addressed. If no progress is observed, then fines will be issued.
- G. Public Comment: Per ORD. 2025-05, citizens may have **5 MINUTES** of uninterrupted speech in regard to items of proposed business. Please state your name before starting your comment.

A	Bradley Arnold-T	P
T	John Bramley-T	A
T	Don Little-T	P
E	Aaron Mead-T	P
N	Marcella Wilfong-T	P
D	Jim Winslade-T	P
A	Matt Kasten-Mayor	P
N	Tamara Jenkins-Clerk	P
C	Kaleb Kahl-PWS	P
E	Ashley Livers-Treas.	P
	Jennifer Watson-Attorney	P

COMMITTEE REPORTS

- A. Community Development Committee-10/23/25 Meeting Canceled.
- B. Park Committee-10/9/25 Meeting Canceled.
- C. Public Safety-10/20/25 Meeting Canceled.
- D. Public Works-10/27/25 Meeting Canceled.
- E. Zoning Committee-10/21/25 Meeting Minutes. Aaron Mead made a motion to approve, 2nd Jim Winslade. Motion carried 5-0.
 - 1. Zoning Permits Approved: Zoning Permit #24: 401 N Maple St-Storage Shed; Zoning Permit #25: 1782 W County Line Rd-House; Zoning Permit #26: 1697 Brighton Bunker Hill Rd-House. Aaron Mead made a motion to approve, 2nd Bradley Arnold. Motion carried 5-0.
 - 2. Discuss/Possible Action: Approve new Special Use Permit for Hibiscus Solar Land Holdings, LLC contract purchaser and terminating the former SUP granted on February 3, 2025, to Mr. Jon Loy. Aaron Mead made a motion to approve, 2nd Don Little. Motion carried 5-0.
 - 3. Discuss/Possible Action: Approve Variance Permit-accessory building for Sugar Shack Slow Smoke BBQ. Aaron Mead made a motion to approve, 2nd Jim Winslade. Motion carried 5-0.
- F. Public Hearing-10/2/25 Meeting Minutes. Aaron Mead made a motion to approve, 2nd Marcella Wilfong. Motion carried 5-0.

OLD BUSINESS

- A. 103 School St: Scott Watts reported that the structural stuff was done, shingles torn off and arms replaced. The West side should be sheeted by Thursday's court date.
- B. Action: Ongoing Municipal building repairs.
 - 1. Action: North wall tuckpointing and metal cap over windows have been completed. Final bill \$1,140.78 over original approval of \$22,000. Don Little made a motion to approve, 2nd Aaron Mead. Motion carried 5-Years 0-Nays.
 - 2. Ameren contacted twice to quote upgrading lighting to ballast free LED lights.
- C. Discuss: We are completing a bid package to have both gas and diesel tanks decommissioned. Also looking into EPA L.U.S.T Trust Fund to offset costs. (Leaking Underground Storage Tank)



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NEW BUSINESS

- A. Action: Allocate the \$4000 raised for Mustache March as follows: \$3550 for 4 new Police laptops & \$450 to purchase Sinclair gift cards to provide Thanksgiving dinner to 3 area families. Aaron Mead made a motion to approve, 2nd Marcella Wilfong. Motion carried 5-yeas 0-nays. Mayor Kasten informed the Board that the laptops are running windows 10 (no longer supported) and need to be upgraded. The cost of the computers will exceed the \$3550 that was received from Mustache March fund. They will be \$800-\$1000 per laptop.
- B. Action: Send Clerk to SWIMCA day class in South Roxana November 20th. Course expenses not to exceed \$60. Aaron Mead made a motion to approve, 2nd Marcella Wilfong. Motion carried 5-yeas 0-nays.
- C. Action: Permission to create bank account for USDA-RD water project. Aaron Mead made a motion to approve, 2nd Marcella Wilfong. Motion carried 5-yeas 0-nays.
- D. Action: Approve writing off debt from 7 water accounts totaling \$762.12. Aaron Mead made a motion to approve, 2nd Jim Winslade. Motion carried 5-yeas 0-nays. Mayor Kasten told the Board that the last account listed would be paid, thereby reducing the amount of the debt write-off.
- E. Action: Approve office assistant to get her Notary License at a cost of \$95. Cost includes course, bond, insurance, stamp & journal. Aaron Mead made a motion to approve, 2nd Marcella Wilfong. Motion carried 5-yeas 0-nays.
- F. Discuss: Approve ordinance to pay Mayor monthly by the end of the month and discuss business hours. Don Little made a motion to table, 2nd Aaron Mead. Motion carried 5-yeas 0-nays. Mayor Kasten explained that the current ordinances regarding the Mayor's pay and hours need to be updated from paying in arrears and being in office 10 hours a week to paying in the current month and in office one day a week. Trustee Little proposed the hours be 'in a manner and time necessary to provide service and accountability to the citizens' etc. Thereby removing the time requirement and replacing it with 'Duties as required'. Attorney Watson will draft an ordinance to amend the pay schedule and duties as required.
- G. Discuss/Possible Action: Approve spending up to \$650 for Senior Social Christmas Dinner. Aaron Mead made a motion to approve, 2nd Don Little. Motion carried 5-yeas 0-nays.

ADJOURNMENT: Aaron Mead made a motion to adjourn, 2nd Marcella Wilfong. Motion carried 5-0.

Time: 7:25pm

Submitted by:

Tamara Jenkins

Tamara Jenkins, Clerk
Village of Brighton