

**OFFICIAL MINUTES
TOWN OF HOLIDAY LAKES, TEXAS
REGULAR MEETING
JUNE 20, 2023**

TOWN OF HOLIDAY LAKES

A regular meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, June 20, 2023, A.D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said town.

INVOCATION AND PLEDGE – Mayor Pro Tem Disa Schulze.

Call to Order – Mayor Norman Schroder called the meeting to order at 7:00 p.m.

Record Members Present and Establish Quorum – City Secretary Cindy Clark called roll and established a quorum was present. The quorum included Mayor Norman Schroeder, Mayor Pro Tem Disa Schulze, Alderwoman Roberta Hamby, Alderman Lorenzo Macias Jr., Alderman Terry Mitchell, and Alderwoman Kay Young.

Public Comments – County Commissioner Linder addressed the City Council and presented information on the status of the bridge and the rebuilding of County Road 30 North. In regard to the bridge, he informed the city council that the Texas Department of Transportation told him it will probably be August before all work on the bridge is complete. Then he stated that Brazoria County is about to go out for bids for the rebuild on County Road 30 North, but that work probably would not be completed before sometime this fall. Then Ms. Briones asked about the status of the grant that will pave her road and several others. She was informed that the decision would be made about that tonight, and that Secretary Clark would contact her with information. Then Mr. Castro came to discuss charges for moving his water meter after instillation was complete. After a lengthy discussion Mayor Pro Tem Disa Schulze made a motion to offer a compromise the Town would split the cost of the relocation because there seemed to be some confusion on what was to happen and what actually happened. She stated that the Deposit and Connection Fee would still have to be paid as well as the final payment for the initial line tap fee and the initial service connection fee. Total due would drop from \$880.37 to \$608.91. Alderman Terry Mitchell seconded the motion, and it carried on a vote of 5 Ayes and 0 Nays, and Mr. Castro agreed with the compromise.

Approve/Reject: Minutes of May 16, 2023 – After review of stipulated minutes Mayor Pro Tem Disa Schulze made a motion to approve the minutes as submitted, the motion was seconded by Alderwoman Roberta Hamby and carried on a vote of 5 Ayes and 0 Nays.

Approve/Reject: Pending Bills and Actual Disbursements for May 2023 – After reviewing submitted Mayor Pro Tem Disa Schulze made a motion to approve as submitted. The motion was seconded by Alderwoman Kay Young and carried on a vote of 5 Ayes and 0 Nays.

Presentation of Police Department Report- Report was presented there were 31 calls for service: 1 Warrant, 4 Traffic Stops, 2 Public Service Requests, 1 Hit and Run , 2 disturbances, 2 noise complaints, 1 juvenile, 1 Ambulance assist, 1 suspicious person, 1 threat, 2 burn violation, 2 Discharge of Firearm , 1 repossession, 1 – 911 hang up, 2 Animal Calls, 1 Close Patrol, 2 welfare checks, 1 civil matter, and 1 follow-up. Vehicles were driven One Thousand, Two Hundred and Forty-four (1,244.3) miles.

Approve/Reject: Proposal from Mr. Sanchez- After perusal of the offer and verification that no one else submitted a response, Mayor Pro Tem Disa Schulze made a motion to approve the sale for Two Thousand (\$2,000) dollars pending verification of clear deed to the property by the Town. The motion was seconded by Alderwoman Kay Young and carried on a vote of 5 Ayes and 0 Nays.

Approve/Reject: Travel Trailer Permit- City Secretary Cindy Clark reported none had been submitted.

Approve/Reject: Manufactured Home Permit Requests – Secretary Cindy Clark reported that none had been submitted.

Approve/Reject: Ordinance 2023-05 Governing On-Site-Sewage-Facilities (OSSF). After review of the stipulated ordinance Mayor Pro Tem Disa Schulze made a motion to approve as submitted. Alderwoman Kay Young seconded the motion which carried on a vote of 5 Ayes and 0 Nays.

Approve/Reject: Ordinance 2023-06 Governing Animal Control- After reviewing said ordinance Mayor Pro Tem Disa Schulze made a motion to approve as submitted. The motion was seconded by Alderwoman Roberta Hamby and carried on a vote of 5 Ayes and 0 Nays.

Approve/Reject: Investment Policy- After reviewing the Investment Policy Mayor Pro Tem Disa Schulze made a motion to approve as submitted. The motion was seconded by Alderman Lorenzo Macias and carried on a vote of 5 Ayes and 0 Nays.

Presentation of Court Report for February 2023 – City Secretary Cindy Clark presented the Court Report: There were 2 citations issued, both were for traffic violations. The Court collected \$1597.00 of that \$783.61 was State Fees, \$206.21 in court costs, \$537.00 in Fines, \$31.55 went to the Technology Fund, \$38.63 went to the Building Security Fund.

Closed Executive Session – Mayor Pro Tem Disa Schulze made a motion to adjourn to executive session. Alderman Lorenzo Macias seconded the motion which carried on a vote of 5 Ayes and 0 Nays. Mayor Norman Schroeder closed the open meeting to go into executive session at 9:05 p.m.

Action taken as result of closed executive session – Mayor Norman Schroeder called the open meeting back to order at 9:55 p.m. Mayor Pro Tem Disa Schulze made a motion to provide the following raises retroactive to March 1st: Mrs. Guevara \$1.50 per/hour, Officer Dodd \$2.00 per/hour, and Mr. Jones \$2.50 per hour. The motion was seconded by Alderman Terry Mitchell and carried on a vote of 4 Ayes and 0 Nays, Alderwoman Young was indisposed.

Elected Officials Reports – Mayor Norman Schroeder reported that the shutters came in and will be installed soon. Then there was a question to Ms. McCall's account, it was reported past due. Secretary

Cindy Clark was told to have Mrs. Guevara close her account, apply her deposit to her final bill, and refund anything left. Someone asked about the letter regarding our zip code, Mayor Schroeder said he had not written it yet. Then Mayor Pro Tem Disa Schulze told Secretary Cindy Clark to have the Grant information ready for the Auditor by Thursday end of day. Then there was a discussion to the Brazoria County Community Development Block Grant, Secretary Clark reported it had to be turned in before noon tomorrow. It was discussed and decided to turn in as many Courts as possible for paving. Secretary Clark reported that Surveys of residents on the Courts would be needed to provide the low to moderate income information required.

Adjournment – Mayor Pro Tem Disa Schulze made a motion to adjourn. The motion was seconded by Alderwoman Kay Young and carried on a vote of 5 Ayes and 0 Nays. Mayor Norman Schroeder adjourned the meeting at 10:08 p.m.

Cindy K. Clark

Cindy Clark, City Secretary

Norman Schroeder

Norman Schroeder, Mayor

ATTEST: THIS IS A TRUE AND ACCURATE COPY OF THE CITY COUNCIL MEETING CONDUCTED ON THE 20TH DAY OF JUNE 2023.

Cindy K. Clark

Cindy Clark, City Secretary