

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

February 2019

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 1/24/19

Public Utility Service – 12/18/18

Highway, Buildings, and Grounds – 1/23/19

Government Operations – 1/31/19

Finance, Ways and Means – 9/28/17, 10/26/17, 11/16/17, 12/5/17, 12/19/17, 6/28/18, 1/31/19

Administration and Oversight – 1/17/19

Criminal Justice, Public Safety and Emergency Communications – 1/17/19

Solid Waste and Recycling – 1/22/19

Health and Human Services – 1/22/19



Solid Waste and Recycling Committee Meeting
October 23, 2018 – Supervisors Conference Room,
County Office Building

The meeting was called to order by Chairman Jim Goldstein at 9:00 a.m.

Those attending were Chairman Jim Goldstein; Vice Chairman Yvonne Nirelli; Solid Waste Committee Members Eve Anne Shwartz, Rick Bargabos, and Mary Cavanagh; Solid Waste Director Amy Miller. Others present were: Public Information Officer Samantha Field, County Administrator Mark Scimone, and Second Assistant County Attorney Melissa E. Martel Felton.

Approve Minutes

Motion by Y. Nirelli to approve the September 25, 2018 Solid Waste & Recycling meeting minutes presented, seconded by M. Cavanagh and carried.

Recycling Program

Amy Miller reported that the Solid Waste Dept. is looking for ways to increase operational efficiency and financial sustainability when it comes to the County's recycling programs. The answer may be in simplifying what people put in their bins so there is less to sort by the ARC at the Recycling Facility. Amy's team is working on an education program for the County once any changes go into effect. Board would like messaging worked on, an analysis of cost savings and cut in man hours (if there are any) and what has markets.

Enforcement Violations

Motion by M. Cavanagh to bring committee into executive session for the advice of counsel at 10:00 AM, seconded by Y. Nirelli.

Motion by Y. Nirelli to come out of executive session at 10:10 AM, seconded by E. Shwartz.

Committee will form a hearing committee and set a date for a hearing of violations brought against McCarthy Roofing. Committee agreed that the issue with Bristol should be resolved with an acceptable fee.

Landfill Equipment

Amy Miller presented equipment at the landfill that will need updating in 2018/2019. The 2005 D6R Dozer's engine is in need of a rebuild. Currently the Dozer has put in over 6,000 hours. A rebuild will cost a fraction of buying a new Dozer and will expand the lifespan by at least 5 years. By consensus, the Committee agreed to move forward with the Dozer rebuild in 2018 using available funds in the existing 2018 budget.

As far as the 2004 landfill compactor, A. Miller recommends replacing the machine with a newer model in 2019. The cost of replacing the Compactor is more economical than rebuilding the engine and replacing other much needed parts. Committee consensus after looking at the facts is to purchase a new compactor in 2019.

Wind Turbine Disposal Project

Wind turbines in Fenner are being removed and replaced with newer models. The company has asked to dispose of the blades and turbine casings at the landfill. A. Miller put forth several options for the committee. The consensus is to see if the company will give the landfill one blade to determine how complicated the process is of disposing of these blades so that the Solid Waste Committee can come up with a fee for tipping and processing.

Landfill Updates

Radiation Detectors – Concrete is being poured for the new radiation detector on the scale. This equipment needs to be installed by January.

Gas to Energy – A. Miller reported that the Landfill Gas-to-Energy Plant has remained online since July. G. Gelewski is monitoring the wells for methane and oxygen on a daily basis. Some new well heads have been installed and recently methane levels were at 50%, which is ideal.

Tire Shredding – A. Miller talked about an agreement with NUCOR in Auburn who will now be accepting our shredded tires at no cost and recycling them into new steel.

DEC Grants

Miller discussed a grant that is in process for reimbursement of 2017 electronics recycling costs. Miller also talked about a grant application that would cover 50% of the budget for a new recycling coordinator and education programs. The Committee concurred with moving forward with both grant opportunities.

Miscellaneous Business

Y. Nirelli asked about RFP for Plastics-to-Energy. According to A. Miller, the October 4 pre-proposal conference had a low turnout but things are still on track for the deadline for comments on November 15, 2018. The final RFP should be issued at the end of January 2019.

Resolutions

Motion by E Shwartz to approve participation in local community clean-up programs in the year 2019, seconded by M. Cavanagh and carried.

Motion by M. Cavanagh to approve Lakeport Market, Inc. as a new punch card vendor, seconded by Y. Nirelli and carried.

Next Meeting Date

The next meeting of the Solid Waste and Recycling Committee will be 10 a.m. Tuesday, December 4, 2018 in the Supervisors Conference Room on the second floor of the County Office Building in Wampsville, NY.

Adjourn

Motion to adjourn the Solid Waste and Recycling Committee meeting made by Y. Nirelli, seconded by M. Cavanagh and carried.

The meeting was adjourned at 10:54 a.m.

Respectfully submitted by Amy Miller, Director of Madison County Department of Solid Waste.

**Administration and Oversight Committee
and
Finance, Ways, and Means Committee**

*Joint Meeting Minutes
November 27, 2018*

Administration and Oversight Committee: Chairman Pete Walrod
Vice Chair William Zupan
Supervisor Tom Boylan (via video conference)
Supervisor David Jones

Finance, Ways and Means Committee: Chairman John A. Reinhardt
Supervisor Cliff Moses
Board Chair John Becker

Others: County Administrator Mark Scimone
Board Vice Chairman Daniel Degear
Supervisor Roger Bradstreet
Highway Superintendent Joe Wisinski
Planning Director Scott Ingmire
Senior Planner Sarah Krisch
Purchasing Agent Laurie Winters
County Clerk Michael Keville
County Attorney Tina Wayland-Smith
Public Information Officer Samantha Field
Secretary to Town of Sullivan Supervisor Emily Burns
City Engineer Eric Schuler, City of Oneida
Comptroller Lee Ann Wells, City of Oneida
Michael Marshfield, Enterprise Fleet Management
Mark Werner, Enterprise Fleet Management (via conference call)

Chairman Pete Walrod called the meeting to order at 10:30 a.m. in the Supervisors Large Conference Room.

- I. Enterprise Fleet Management Proposal:
Account Executive Michael Marshfield and Government Marketing Manager Mark Werner presented an Enterprise Fleet Management proposal for Madison County's vehicles. Madison County currently owns and maintains the entire fleet of vehicles. The Enterprise proposal estimates the leasing of the vehicles through Enterprise would save approximately \$1.8 million over a ten-year period while allowing the County to update the fleet faster and create positive equity for Madison County. Enterprise would manage the schedule for vehicle maintenance and replacement. A maintenance program is also an option through Enterprise or it can be kept in-house. Enterprise will determine the optimal time to replace vehicles and use their buying power to reduce fleet costs. The goal is to structure the leases to have equity at the end and replace more vehicles with less capital.

Highway Superintendent Joe Wisinski asked how the Planning Department's fleet analysis would coordinate with Enterprise. Senior Planner Sarah Krisch stated that we can compare Enterprise's proposal with the independent consultant's results to determine what we have and what we need.

Supervisor Cliff Moses inquired whether towns would be able to piggyback on the agreement. County Administrator Mark Scimone stated that an intermunicipal agreement would be necessary. Enterprise would not be involved.

While Enterprise will be managing the fleet and reducing the administrative time spent by the Purchasing Agent and Highway Superintendent, Chairman Pete Walrod stated that it is important that the County monitor the numbers also and not rely on Enterprise's analysis. Enterprise representatives stated that a website portal will provide data on the vehicle fleet. They will provide the County Attorney with a contract to review and will be available to answer any further questions. Once under contract, Enterprise will move quickly to procure vehicles for 2019.

11: 37 p.m. Enterprise representatives were excused from the meeting.

Supervisor Tom Boylan questioned whether this proposal would be considered sole sourcing. Purchasing Agent Laurie Winters stated that it would be a cooperative purchasing through our Sourcewell RFP and is legal; several counties are doing the same. Additionally, County Attorney Tina Wayland-Smith stated that no bid is necessary for a true lease.

After review and discussion of the submitted Enterprise Fleet Management proposal, Supervisor Tom Boylan made a motion to lease the County's 2019 vehicles through Enterprise pending review of the agreement by the County Attorney. Board Chairman John Becker seconded the motion and it was unanimously approved.

Board Chairman John Becker made a motion that any equity resulting from the agreement would go into a dedication vehicle fund account for future fleet needs. Supervisor Cliff Moses seconded the motion and it was unanimously carried.

Board Chairman John Becker made a motion for agreement to provide services for all County departments with the option for towns, villages and City of Oneida to share the services through intermunicipal agreements. Supervisor Ron Bono seconded the motion and it was unanimously carried.

- II. Next Meeting Dates: Finance, Ways and Means Committee - Tuesday, December 4, 2018 (Time TBD)
Administration and Oversight Committee - TBD
- III. Adjournment:
The Committee adjourned at 11:56 a.m. on the motion of Supervisor Bono and second of Supervisor Moses. Motion unanimously approved.

Respectfully submitted by Christine J. Coe on behalf of Chairman John A. Reinhardt and Chairman Pete Walrod and approved on January 3, 2019.

Highway, Buildings and Grounds Committee

Minutes, November 28, 2018 Regular Meeting

PRESENT: Chairman Ronald Bono, Vice Chairman Alexander Stepanski
Supervisors Roger Bradstreet & Rocco DiVeronica, Supervisor
William Zupan

ALSO: Director of Public Facilities John Regan, Highway
Superintendent Joe Wisinski, Highway Operations Manager
Rich Durant, Deputy Highway Superintendent Brad Newman,
First Assistant County Attorney Jeffrey Aumell, County
Treasurer Cindy Edick, Board Chairman John Becker, Assistant
Board Chairman Dan Degear, Barton & Loguidice John
Condino & Taylor Bottar, Public Information Officer Samantha
Field, MRB Group Scott Bova (via phone)

Call to Order: The meeting was called to order at 2:07 p.m. in the Supervisors Large Conference Room by Chairman Ronald Bono.

Minutes: The minutes of the September 26, 2018 regular meeting were unanimously approved on the motion of Supervisor William Zupan and second of Supervisor Roger Bradstreet.

OTHER BUSINESS:

Resolution: The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with Barton & Loguidice for additional engineer services for the Clockville Water District No. 1 project on the motion of Bradstreet and second of Zupan.

Discussion: John Condino & Taylor Bottar from Barton & Loguidice presented an update on the Clockville Water District. It was explained that due to the addition of another township (Lenox) within the Clockville Water District (because it is a requirement) additional engineering services are required at a cost of \$148,500. Some additional services include revising map plan & report, extend construction duration, mileage. A public hearing is scheduled in the Town of Lenox for tonight (11/28) for the Town of Lenox residents.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2018 adopted county budget for Water Fund Engineering Expenses on the motion of Zupan and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Barton & Loguidice for engineer services for the ARE Park Sewer District Formation on the motion of Bradstreet and second of Zupan.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Barton & Loguidice for engineer services for the ARE Park Water District Formation on the motion of Zupan and second of Bradstreet.

Discussion: John Condino & Taylor Bottar from Barton & Loguidice explained that the infrastructure at the ARE Park is in place but no official district has been formed.

HIGHWAY

Discussion: Scott Bova from MRB Group called-in to give a brief summary/update on the proposed new Highway Facility and provide an estimate of construction costs. Feasibility study covered two potential site locations: Rt.46/Pratts Rd. and South St. both in the Town of Eaton. The Rt. 46/Pratts Rd. is the more favorable option. There has been preliminary talks of sharing the new facility with the Town of Eaton with different options. It was determined Madison County would hire a Construction Manager for the project and a RFP will be drafted with the Purchasing Dept. Question was raised on the demolition of the existing Morrisville Highway Garage.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2018 adopted county budget for County Road Fund on the motion of Bono and second of Zupan.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2018 adopted county budget for Road Machinery Fund on the motion of Board Chairman John Becker and second of Zupan.

Highway Superintendent Joe Wisinski stated this was revenue funds that was received for work done in the Towns.

Highway Highlights: Wisinski presented the highlights of the previous month's work by the Highway Department which is attached to and made part of.

BUILDINGS & GROUNDS

Resolution: The Committee unanimously approved a resolution authorizing the chairman to grant a natural gas easement with National Grid for parcel 37.-1-9 on the motion of Becker and second of Supervisor Rocky DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to grant a natural gas easement with National Grid for Canal Rd. right of way on the motion of Becker and second of Supervisor Rocky DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award Bid 18.38 and enter into an agreement with Murnane Building Contractors on the motion of Bradstreet and second of Vice Chairman Alexander Stepanski.

Director of Facilities John Regan Murnane was the low bidder for the job and they are the same contractor on the Courthouse Renovation project and doing a good job. It is his recommendation to move forward with Murnane.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2018 adopted county budget for County Building Project funds on the motion of Zupan and second of DiVeronica.

Regan explained that there was funds leftover from the COB Skylight project and was requesting to move the excess to the DSS Entry Renovation project.

Resolution: The Committee approved (4-Yes, 1-No-DiVeronica) a resolution authorizing the chairman to enter into an agreement with Zambelli Fireworks for a display during the Courthouse Celebration on the motion of Becker and second of Zupan.

DiVeronica asked if there was a budget for this event? Chairman Becker stated that one has not been established yet. Becker gave a summary of the intentions for the event.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2018 adopted county budget for Courthouse Renovation on the motion of Zupan and second of Bradstreet.

Buildings & Grounds Highlights: Regan presented the highlights of the previous month's work by the Maintenance Department & Project updates which is attached to and made part of.

Central Service: Monthly report was reviewed.

Preferred Agenda: The Committee unanimously approved all resolutions except Zambelli Fireworks for the preferred agenda on the motion of Zupan and second of Bradstreet.

Next Meeting: The next regular meeting is Wednesday, December 12, 2018 @ 2:00 p.m. in the Supervisors Large Conference Room.

Adjournment: The meeting was adjourned at 4:00 p.m. on the motion of Zupan and second of DiVeronica.

Respectfully submitted January 18, 2019, by Holly R. Fleming for Chairman Ronald Bono.

Facilities Updates

11/28/18

Maintenance Staff:

Delphi Falls will have to new underlayment flooring complete on 11/30.
Repaired cables at Highway Dept. Salt Building (Murnane Contractors).
Re- stripped Veterans parking lot and opened it up to public parking.

Facilities Projects:

- Courthouse Project – Exterior Masonry on south addition ongoing. Existing courthouse installing wood trim. Existing courtrooms gypsum finishes ongoing. South additions spray fireproofing and gypsum board installation. North addition exterior framing and dens board complete, interior mechanical, plumbing and electrical rough in is progressing.
- Fire Training Classroom – Concrete foundation and backfilling. Electrical power panel installed and awaiting permanent power from Nation Grid.
- D.S.S. Front Entrance Project – County received bids and King and King Arch. has recommended low bidder Murnane Const.
- Delphi Falls Park – Installing new flooring week of 12/3/18.
- Lincoln / Lennox Water District 1 – Informational Meeting at the Town of Lenox on 11/28 B&L Engineering and John Regan to attend.
- C.O.B. H.V.A.C. Study to be present to H&B Committee on 11/28/18.
- C.O.B. 1st and 2nd floors Terrazzo Project County to receive Bids on 11/29/18.
- C.O.B. Exterior Limestone Cleaning Project to be bid Feb / March 2019.
- Public Health Renovation for Fitness Area Project – King and King to issue bid set drawing and specifications to County 11/29/18.
- Public Health Workspace Review and Security Improvements Project – King and King proposal received for design.
- Mental Health Department Security Improvement Project – King and King and Mental Dept. did meet to discuss the needs of the departments and King and King to provide a design proposal.

- **D.A. Space Project** – King and King and the D.A. department did meet to discuss the department needs King and King will look at Mental Health and D.A. Space as one project.
- **B.O.S. Space Project** – Facilities awaiting proposal from B R Johnson.
- **Building #10 Patrol** – Facilities was asked to change out the standard glass at reception area to security ballistic and exterior window.
- **Jail Security Walls** – Facilities was asked to pursue removal of existing C.M.U. and security frames. Install new Security doors and frames at two locations in the jail.

Highway Highlights November 28, 2018

1. Shoulders on 2018 road projects are completed. All contract paving is complete. Road striping on projects was complete.
2. Beaver Creek Road Bridge is complete and Oxbow Road Bridge is complete. These were awarded a Central Branch APWA Project of the Year for 2018 at the Annual Banquet on 11-15-18.
3. Installation of cross culverts for 2019 Road projects is complete.
4. Bridge NY Awards have allocated approximately \$6.1M to Madison County for 2 bridges and 4 culverts. Culverts are reimbursed at 100% and Bridges are reimbursed at 95%. This is in addition to the \$2.7M from the NYSDOT regional office last month. (2nd in NYS!)
5. Bridge inspection is underway using the new inspection format.
6. All plow trucks are set up with Winter shift hours beginning Monday 11-26-18.
7. Will Sellers has been provisionally appointed to the Morrisville Senior Crew Supervisor position to filled a retired position.
8. Kick off meeting held with the Town of Lenox for the rail trail. Will start in Spring 2019.
9. End of Season luncheon for dept. Group photo was taken. Approx 75 crew and 4 office.



Solid Waste and Recycling Committee Meeting
December 4, 2018 - Supervisors Conference Room,
County Office Building

The meeting was called to order by Chairman James Goldstein at 10:08 a.m.

Those attending were Chairman James Goldstein; Solid Waste Committee Members Yvonne Nirelli, Rick Bargabos, and Mary Cavanagh; and Solid Waste Director Amy Miller. Others present were County Attorney Tina Wayland-Smith; Second Assistant County Attorney Melissa Martel Felton, Esq.; County Administrator Mark Scimone; Public Information Officer Samantha Field, and Solid Waste Office Assistant Sarah Gaudin.

Approve Minutes

Motion by R. Bargabos to approve the October 23, 2018 Solid Waste & Recycling Committee meeting minutes as presented, seconded by M. Cavanagh and carried.

Resolutions

Motion by Y. Nirelli to approve the Establishing a Special Tipping Fee for Wind Turbine Waste, seconded by M. Cavanagh and carried.

Motion by R. Bargabos to approve the 2018 Budget Modification Request, seconded by M. Cavanagh and carried.

Motion by Y. Nirelli to approve the 2019 Alarm Monitoring and Certification Contract, seconded by M. Cavanagh and carried.

Motion by M. Cavanagh to approve the 2019-2021 Household Hazardous Waste seconded by Y. Nirelli and carried.

Motion by M. Cavanagh to approve the 2019 Legal Service Contract, seconded by R. Bargabos and carried.

Motion by M. Cavanagh to approve 2019 Water Testing Contract, seconded by Y. Nirelli and carried.

Motion by J. Goldstein to approve the Professional Engineering Services Contract Extension, seconded by M. Cavanagh and carried.

Motion by M. Cavanagh to approve the Professional Surveying Services Contract Extension, seconded by Y. Nirelli and carried.

Motion by Y. Nirelli to have the above resolutions put on the preferred agenda, seconded by R. Bargabos and carried.

Landfill Updates

A. Miller informed the Committee that there was a truck fire at the Landfill earlier that morning. A hauler's garbage truck came in to the facility already in flames. The fire was put out quickly. The Lincoln and Oneida Fire Departments responded.

A. Miller updated the Committee that the landfill has accepted 5,222 tons of material from Phase 2, 3, and 4 of the Oneida City FEMA project to date. A Miller believes this project is almost done.

A. Miller also mentioned that the New Recycling Coordinator Kristin Welch will be starting on December 5, 2018.

Next Meeting Date

The next meeting of the Solid Waste and Recycling Committee will be 9 a.m. Tuesday January 22, 2019 in the Supervisors Conference Room on the second floor of the County Office Building in Wampsville, NY.

Adjourn

Motion to adjourn made by Y. Nirelli, seconded by M.Cavanagh and carried. The meeting was adjourned at 10:28 am

Respectfully submitted by Amy Miller, Director of Madison County Department of Solid Waste.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

December 4, 2018 – 3:30 P.M.- Conference Room #250

Supervisor	Present	Absent	Late	Time In
Salka	X			
Moses		X		
Jones	X			
Magliocca		X		
Reinhardt	X			

PRESENT:

Committee: John Salka, Dave Jones, and John Reinhardt

Absent: . Cliff Moses, and Joe Magliocca

County Staff: Jennifer Farwell, Melissa Martel Felton, Scott Flaherty, KippHicks, Scott Ingmire, Becky Marsala, Mark Scimone and Gwen Williamson

Additional Present: Claudia Dreschsel (CCE) and Tess Southern (CCE)

Meeting called to order at 3:01P.M. by Salka.

A-1: The Committee unanimously approved the November 15, 2018 meeting minutes on a **MOTION** by Jones and seconded by Reinhardt at 3:01 P.M. 3/0/0

A-2: There is no Sales Tax Update because the Committee reviewed it at the last meeting on November 15, 2018 (approximately 2 weeks ago).

A-3: Becky Marsala presented the County-Owned Parcel agenda item. There has been interest by more than one party in a certain parcel owned by Madison County in the town of Madison. The parcel (102-1-55) contains approximately 9.13 acres and was previously (but not recently) used as a gravel bed. The Committee provided consensus to move forward with placing this parcel in the 2019 land tax auction in order to return it to the tax rolls and asked that Joe Wisinski be consulted to make sure Highway doesn't need the parcel.

A-4: There is no Career Center Update due to the last update being so recent.

A-5: Kipp Hicks presented the IDA Update. The grant for Good Nature Brewery came through. Harbor Lights Business Park is exploring options for handling the wetlands issues on that site. Amy from the Department of Solid Waste will be presenting to the Town of Lincoln Planning committee regarding the ARE Park in January.

A-6: Jennifer Farwell presented the AED and CCE Update. The annual meeting is being held tonight (Dec. 4) and there will be two special award categories presented: one to the Otis Marshall Farm for 100 years, and a new "Heritage Award" presented to Woodstead and Sunny Acres Farms. The Heritage award winners this year have 160-170 years in Madison County, but going forward the award is intended to be presented to selected farms with 100 years or more. Jennifer introduced Tess Southern, the new educator at CCE, and Tess shared a brief bio and update on herself upon request. Tess will be working half time for AED and half time for AG. Jennifer introduced Claudia Dreschsel, the new intern. Claudia shared her bio and some information on the Ag. Education program she is working on for junior and senior high school students. The flyer was distributed announcing the "Celebrate Madison: Holiday Edition" event that is occurring this Saturday. Jennifer announced upcoming 4H courses to include a babysitting course, a snowmobile safety course and an active parenting class. Jennifer explained that the grant for approximately \$20,000.00 will be used for farms attending the training on promotion of their business' in Madison County. Farms who receive this training will receive \$1500.00 each. The CNY Hemp Processing facility

will be having a ribbon cutting ceremony after the 1st of the year. There will be Q & A session on January 22nd presented by Ag & Markets pertaining to becoming more informed about hemp.

A-7: Scott Flaherty presented the Tourism Update. Scott highlighted five campaigns that will be launching this month. The Winter Campaign launched last week. The Weddings Campaign launches next week. The Meeting/Conventions Campaign and the Group Tour Ads will both launch next week and this year they will be using Linked-In for the first time as a tool to better target interested parties. The CNY Food & Beverage Trail will launch in the next two weeks or so. Scott noted that the new visitors guide showcases Delphi Falls Park on its cover and should be available later this month.

A-8: Scott Ingmire presented the Delphi Falls Update. Scott said the flooring project should be completed this week and Mark Scimone noted that there is a Dept. Head meeting scheduled there next Thursday. Dec 18th is the expected date to hear about the CFA grant awards.

Scimone out 3:20

Salka asked Ingmire for status on the Buy Local marketing project. Ingmire responded that the website is being worked on. There will be a meeting soon to discuss it with our marketing consultant.

A-9: The Committee approved a resolution reappointing Richard Bargabos, Jonathan Haar, Calvin Wood, Matthew Critz, Steve Durfee, and Bee Tolman to the Madison County Agricultural and Farmland Protection Board on a MOTION by Jones and seconded by Salka at 3:22 P.M. 3/0/0

A-10: The Committee approved a resolution reappointing Jennifer Farwell, Kipp Hicks, Michael Magnusson, Fay Lyon, and Steve Denkenberger to the Madison County Agricultural Revolving Loan Fund Committee on a MOTION by Reinhardt and seconded by Jones at 3:22 P.M. 3/0/0

A-11: This resolution was pulled until specific names can be confirmed to fill the vacancies.

A-12: The Committee approved a resolution authorizing the Chairman to enter in to an agreement between the Madison County Soil and Water Conservation District and Madison County on a MOTION by Jones and seconded by Reinhardt at 3:25 P.M. 3/0/0

A-13: The Committee approved a resolution authorizing agreement for an annual Stream Maintenance and Resiliency Program on a MOTION by Reinhardt and seconded by Jones at 3:26 P.M. 3/0/0

A-14: The Committee approved a resolution authorizing a Public Transit agreement with Birnie Transit Inc, and a coordinated service memorandum of understanding with Birnie Transit Inc., Madison County, and Heritage Farm Inc. on a MOTION by Reinhardt and seconded by Jones at 3:27 P.M. 3/0/0

A-15: All of the above resolutions are recommended to be bundled in the preferred agenda per MOTION by Reinhardt and seconded by Jones at 3:28 P.M. 3/0/0

A-16: There was no new business.

A-17: The next scheduled Planning Committee meeting will be January 17th at approximately 10:35 A.M. immediately following the Board meeting.

John Salka announced that this was his last official Planning Committee meeting with this group. He said it was an honor to serve with the great people on this Committee. He applauded the creative teamwork and he believes that this Committee has done great things. The Committee expressed gratitude for his leadership during his time with us, and best wishes for happiness and fulfillment in his future endeavors.

A-18: The meeting was adjourned on a MOTION by Reinhardt and seconded by Jones at 3:31 P.M.

Respectfully submitted: Gwen Williamson

Sign in Sheet

Planning, Eco. Dev., Environ. & Intergov. Affairs	
Date of Meeting:	12/3/2018
John Salka	<i>J. Salka</i>
Cliff Moses	
Dave Jones	<i>Dave Jones</i>
Joe Magliocca	
John Reinhardt	<i>John Reinhardt</i>

Others Present:

NAME AND AFFILIATION

Maria Antoniazzi - Planning Dept.
Jess Southern - CCE
Claudia Drechsel - CCE
Steph Mitt - SEA
John Farwell - AED
John Reinhardt
Mack Skirrone
Scott Flaherty - M.C.T.
Scott Farnie
Yvonne E. Smith - Jefferson County Attorney's
Rebecca Skirrone

Finance, Ways and Means Committee

*Meeting Minutes
December 4, 2018*

- PRESENT: Chairman John A. Reinhardt
Vice Chairman Yvonne Nirelli
Supervisor Richard Bargabos
Supervisor John Salka
- ALSO: Board Chairman John Becker
County Administrator Mark Scimone
Finance Director Lou Ann Randall
Assistance Finance Director Keith Lummis
Treasurer Cindy Edick
Deputy Treasurer Rebecca Marsala
County Clerk Michael Keville
Solid Waste Director Amy Miller
Emergency Management Director Ted Halpin
County Attorney Tina Wayland-Smith
Public Information Officer Samantha Field
- ABSENT: Supervisor Clifford Moses

Chairman John A. Reinhardt called the meeting to order at 1:06 p.m. in the Supervisors Large Conference Room.

I. Resolutions:

1. Adopting Local Law No. 6 of 2018, entitled "A Local Law rescinding Local Law No. 4 of the Year 2018 related to the override of the Tax Levy Limit for Fiscal Year 2019 pursuant to General Municipal Law §3-c
Motion by Y. Nirelli to approve the resolution; seconded by J. Salka. Motion unanimously approved.
2. Authorizing the Chairman to enter into an agreement with Bonadio & Co. for auditing services
Motion by J. Becker to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.
3. County of Madison Deferred Compensation Committee resolution to amend and restate the Model Plan
Pulled – Government Operations Committee resolution
4. Authorizing the modification of the 2018 adopted County budget (Bundle)
Motion by J. Becker to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.
5. Authorizing the modification of the 2018 adopted County budget – Medical Insurance Claims
Motion by J. Salka to approve the resolution; seconded by J. Becker. Motion unanimously approved.
6. Authorizing the modification of the 2018 adopted County budget – Emergency Generators
Motion by J. Becker to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.
7. Authorizing the modification of the 2018 adopted County budget – Community College Tuition
Motion by Y. Nirelli to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.

8. Accepting Tentative Budget as filed by the Budget Officer
Motion by J. Salka to approve the resolution; seconded by J. Becker. Motion unanimously approved.
9. Apportionment of County Taxes
Motion by J. Becker to approve the resolution; seconded by J. Salka. Motion unanimously approved.
10. Appropriation for Conduct of County Government for Fiscal Year 2019
Motion by R. Bargabos to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.
11. Authorizing the modification of the 2019 adopted County budget –Municipal Disbursement
Motion by Y. Nirelli to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.
12. Authorizing the modification of the 2019 adopted County budget – Excess Fund Balance
Motion by R. Bargabos to approve the resolution; seconded by J. Becker. Motion unanimously approved.
13. Levy Unpaid Central School District Taxes
Motion by J. Becker to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.
14. Levying Unpaid Village Taxes
Motion by J. Becker to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.
15. Levying Unpaid Water, Sewer, Light Demotion and Maintenance Taxes for Various Towns and the City of Oneida
Motion by R. Bargabos to approve the resolution; seconded by J. Becker. Motion unanimously approved.
16. Authorizing 2018 budget modification for the Federal CDC Grant Public Health Drinking Water Programs to Reduce Drinking Water Exposures
Motion by J. Salka to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.
17. Authorizing attendance at an Out-of-State NACo Conference (County Clerk)
Motion by R. Bargabos to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.
18. Appointing a Budget Officer and a Deputy Budget Officer
Motion by J. Becker to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.

II. Next Meeting Date: Tuesday, December 18th – time to be determined.

III. Adjournment:

The Committee adjourned at 1:21 p.m. on the motion of R. Bargabos and second of J. Becker. Motion unanimously approved.

Respectfully submitted by Christine J. Coe on behalf of Chairman John A. Reinhardt and approved on January 31, 2018.

Highway, Buildings and Grounds Committee

Minutes, December 12, 2018 Regular Meeting

PRESENT: Chairman Ronald Bono, Vice Chairman Alexander Stepanski
Supervisor Roger Bradstreet

ABSENT: Supervisors Rocco DiVeronica & William Zupan

ALSO: Director of Public Facilities John Regan, Highway
Superintendent Joe Wisinski, Highway Operations Manager
Rich Durant, Deputy Highway Superintendent Brad Newman,
First Assistant County Attorney Jeffrey Aumell, County
Administrator Mark Scimone, Maintenance Supervisor Dave
Reiss, Public Information Officer Samantha Field, King & King
Architects Chad Rogers, MRB Group Scott Bova

Call to Order: The meeting was called to order at 2:07 p.m. in the Supervisors Large Conference Room by Chairman Ronald Bono.

BUILDING & GROUNDS:

Discussion: Chad Rogers from King & King Architects provided an updated and reviewed their proposal for design services at the Veteran's Building for Security and Office upgrades within the Mental Health and District Attorney Spaces. There has been security concerns in those areas for some time. On the 2nd floor in Mental Health the reception area is open and unsecure. On the 1st floor, the DA' space will be taking over the Temporary House Surrogate Courts basement area. The area will be repurposed to improve security and add office space. A total area of approx 2100 ft will be renovated in different areas of the building. Construction to take place this fall and be complete by December 2019.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with King & King Architects for design services for the Veteran's Building Security/Office Renovation on the motion of Vice Chairman Alexander Stepanski and second of Supervisor Roger Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award Bid 18.33 County Office Building Floor Replacement and enter into an agreement with Murnane Building Contractors on the motion of Bradstreet and second of Vice Chairman Alexander Stepanski.

Director of Facilities John Regan Murnane was the low bidder for the job and they are the same contractor on the Courthouse Renovation project and doing a good job. It is his recommendation to move forward with Murnane.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Upstate Temperature Control, Inc. for annual temperature control maintenance on the motion of Bradstreet and second of Stepanski.

Regan stated Upstate has been doing the maintenance for the past several years and the response time for service calls is good. The annual increase is less than 2% each year.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Wayne-Dalton for per-diem Overhead Door repair services on the motion of Bradstreet and second of Stepanski.

Buildings & Grounds Highlights: Regan presented the highlights of the previous month's work by the Maintenance Department & Project updates which is attached to and made part of.

Central Service: Monthly report was reviewed.

HIGHWAY

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Barton & Loguidice for design & construction inspection services for the Bolivar Rd. bridge on the motion of Bradstreet and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with C&S Companies for design & construction inspection services for the New Boston St. over Owlville Creek on the motion of Stepanski and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to execute all agreements, certifications or reimbursement requests for Federal or State Aid on behalf of Madison County with New York State Department of Transportation for project BIN#3308520 on the motion of Stepanski and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to execute all agreements, certifications or reimbursement requests for Federal or State Aid on behalf of Madison County with New York State Department of Transportation for project BIN#2309130 on the motion of Stepanski and second of Bradstreet.

Discussion: Highway Superintendent Joe Wisinski presented a Roads, Bridges & Large Culverts annual report to the committee.

Highway Highlights: Wisinski presented the highlights of the previous month's work by the Highway Department which is attached to and made part of.

Discussion: Scott Bova from MRB Group was present to provide an update on the proposed new Highway Facility and provided a draft proposal for their services for this project. Bova stated that the county chose to pursue the Rt. 46/Pratts Rd. location for the proposed new site. It is a 24 acre parcel of land, the new facility would occupy 17 acres. Proposed preliminary project costs were provided with some options for alternates. These were reviewed. Bova stated the advertising for this project is crucial in order to get more favorable construction bids. The property is still in the process of being acquired, with Committee Chairman Ron Bono to reach out to current land owner. A resolution authorizing an agreement with MRB group was tabled until a full committee was present and attorney Jim Hughes has reviewed. There are some things that are still undetermined and testing is to take place ie. Water, perk, geotech, borings, water drainage, oil/water separator, fire suppression.

Preferred Agenda: The Committee unanimously approved all resolutions for the preferred agenda on the motion of Stepanski and second of Bradstreet.

Next Meeting: The next regular meeting is TBD after January Board Re-Organization meeting.

Adjournment: The meeting was adjourned at 4:30 p.m. on the motion of Bradstreet and second of Stepanski.

Respectfully submitted January 18, 2019, by Holly R. Fleming for Chairman Ronald Bono.

Facilities Updates

12/12/18

Facilities Projects:

- Courthouse Project –
- Fire Training Classroom –
- D.S.S. Front Entrance Project –Murnane Construction has been awarded contract.
- Delphi Falls Park – Installing new flooring week of 12/3/18. Cleaning & preparation for Dept. Head meeting on 12/13.
- C.O.B. H.V.A.C. Study to be present to H&B Committee on 11/28/18.
- C.O.B. 1st and 2nd floors Terrazzo Project County to receive Bids on 11/29/18. Murnane lowest apparent bidder.
- C.O.B. Exterior Limestone Cleaning Project to be bid Feb / March 2019.
- Public Health Renovation for Fitness Area Project – King and King to issue bid set drawing and specifications to County 11/29/18.
- Public Health Workspace Review and Security Improvements Project – King and King proposal received for design.
- B.O.S. Space Project – Facilities awaiting proposal from B R Johnson.
- Building #10 Patrol – Facilities was asked to change out the standard glass at reception area to security ballistic and exterior window.
- Jail Security Walls – Facilities was asked to pursue removal of existing C.M.U. and security frames. Install new Security doors and frames at two locations in the jail. Also, looking at holding cells within the Vet's basement. NYS personnel to possibly review this week.

Highway Highlights December 12, 2018

1. Crews have been doing road maintenance in between plowing, including drainage, shoulders, trees, mailboxes, etc.
2. Crews have been installing additional snow fence from previous years to reduce wind spots and calls.
3. OPP training is progressing with new employees.
4. Bridge NY Awards have allocated approximately \$6.1M to Madison County for 2 bridges and 4 culverts. Culverts are done entirely by NYSDOT including the design, inspection, and administration.
5. Town of Brookfield Highway Supt was concerned about us loading up our shoulder machine to bring back to the Morrisville Shop. I talked to him and reassured him that we would return to finish some shoulder work on some Town roads as we had said we would.
6. The majority of the Highway dept staff do appreciate all the support from the Board, despite the one negative comment posted on Facebook by a highway employee.

MADISON COUNTY BOARD OF HEALTH
Monday, December 17, 2018
Madison County Health Department, Wampsville, NY

BOARD OF HEALTH MEMBERS PRESENT

Alex Stepanski, Board of Supervisors Representative
John Endres, DVM – President
Wendy Cary – Vice President
Travis Hall, Clinical Psychologist
Jennifer Meyers, MD
Sam Barr, DMD

NOT PRESENT

Rachel Elder, MD
Ofrana Reid, MD

OTHERS PRESENT

Eric Faisst, Director of Public Health
Dr. R. Seelan Newton, Medical Consultant
Geoff Snyder, Director of Environmental Health
Katie Mungari, Director of Community Health
Shawn Prieto, Director of Administrative Services
Deanna Matt, Confidential Secretary to the Director of Public Health

VP Cary called the meeting to order at 6:36pm indicating that there was a quorum. The Board reviewed the November 2018 minutes. Motion to approve the minutes was made by Supervisor Stepanski, seconded by Wendy Cary, and approved by all.

Audit of Claims

The record of claims was distributed for review and discussion.

- This month's meeting is early, bills are light as a result
- EH expenses appear high due to grant money having to be returned for the Gas Compressor study that was not used. Though it shows up as an expense, it was part of the funding from a grant in 2016 that was returned.

Motion to Accept made by Wendy Cary, 2nd by Spvr. Stepanski, All in Favor

Strategic Items

- Healthy Workplace
 - Pilot Site project meeting tomorrow (12/18).
 - Sites are working on Goals and Objectives
 - Will meet again in 2-3 months
 - Internal Team at PH completed the WISH Assessment and will need to catch up to other pilot sites.
 - Conference Planning continuing to move forward – Decided date October 15, 2019 – venue: White Eagle in Hamilton

- Dental Health
 - Oral Health Community Campaign group met with New York State on December 7th, at which they presented data – and gave examples of 5 different evidenced-based interventions of which the group chose 3:
 - Implementing Community Water Fluoridation
 - Increasing Fluoride Varnish Providers
 - Community Strategies for Increasing Preventative Dental Visits
 - PH Director and Community Health Director will meet with Oneida City School Superintendent on Dec. 18 to determine districts interest in a establishing a school based health clinic.
- Individual Water Systems
 - Conducted 4 well assessments, 3 of which tested positive
 - EH Director asked to group data by season
 - Fuel oil spill at a home on Old County Rd
 - Determined the fuel tank failed
 - DEC is installing equipment and devices
 - Family should be back in the home by this week
 - Neighbor wells were not impacted
 - EH still taking well testing referrals
- CHA/CHIP
 - An indicators tool has been created with Madison County data to be presented to the steering committee who will narrow down 5 priority topics for the data group to drill down more specific topics from.
 - Indicators pulled from Healthy People 2020
 - Feedback from the BOH to Community Health Director by the end of December

Reports

- County
 - Nothing to Report
- Director's Report
 - Corporate Compliance investigation conducted triggered by a personnel issue.
 - We have a vacancy for a EI service coordinator position. Candidates are being collected from results of Civil Service Exam which occurred last week – will be conducting interviews after the holidays.
 - Preparing End of Year Report for Corporate Compliance – was delayed due to investigation
 - Met with Division Directors to discuss goals and objectives for the new year
 - Workforce Development – Professional Development committee conducting meetings in the next month with all staff to go over the core competencies surveys all staff completed
 - Current Statistician is leaving in January (Alex Coyle). We will be posting the position after the holidays with hopes of filling it by the end of January.
 - New Environmental Health Sanitarian started today

- Environmental Health OAll Cindy Schaeffer retired today – will be looking to fill this position in January
- Stray voltage reported on a farm in Eaton
 - Power lines that were installed by Madison County Co-op causing 5-9 volts coming through the ground
 - Residents feel the effects
 - 60 cows have been lost – calves are dying within hours of birth
 - Madison County Co-op is not subject to State regulations
 - EH went to the farm to investigate, and has turned it over to NYSDOH
- City of Oneida – No Report
- Medical Director's Report
 - Chlamydia workgroup has gotten cooperation with self-swab initiative
 - 3 Documented cases of Type A flu – none of which received the flu shot
 - QA meeting on January 24, 2019
 - E Coli outbreak in California noted
- President's Report – No Report

Old Business

Discussion occurred regarding BOH members in need of Corporate Compliance Training, as well as position on the board. Decision made to send an official letter to inactive board member with deadline for discussion on appointment, include attendance requirements per bylaws.

New Business

Discussion regarding NY tracking chronic wasting disease in deer. Tracking no longer occurs at this time.

Motion to adjourn made by Dr. Meyers, 2nd by Wendy Cary, All in Favor – 7:20 pm

Next Meeting January 28, 2019 @ 6:30 pm
Madison County Department of Health – Large Conference Room

Respectfully submitted by Deanna Matt

HEALTH AND HUMAN SERVICES COMMITTEE
Tuesday December 18, 2018
Small Conference Room

Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge
James Goldstein, Vice-Chairman, Town of Lebanon
Mary Cavanagh, City of Oneida

Others Present

Michael Fitzgerald, Commissioner, Social Services
Teisha Cook, Director, Mental Health Services
Eric Faisst, Director, Public Health Services
Tina Louis, Director, Youth Bureau
Tina Wayland-Smith, County Attorney
Jim Monfort, CCSI Financial Consultant
Michele Browell, Confidential Secretary, Social Services

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 12:50 p.m., indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes for December 4, 2018. A motion to approve the minutes as written was made by Vice Chairman Goldstein seconded by Supervisor Cavanagh and carried unanimously.

Social Services

Commissioner Michael Fitzgerald presented the Expenditure and Refund Summary. At this point Social Services is within expectations going into 2019.

Director Tina Louis presented the following resolutions to the Committee:

Appointing Members to The Madison County Youth Board

A motion was made by Chairman Stepanski to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Reappointing Members to the Madison County Youth Board

A motion was made by Chairman Stepanski to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Amendments of the Madison County Youth Bureau Youth Board-by-Laws

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Mental Health

Director Teisha Cook presented the following resolution to the Committee:

Authorizing the Chairman to enter into Subscription and Support (Maintenance Agreement) with IMA Systems LLC.

A motion was made by Chairman Stepanski to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Public Health

Director Eric Faisst presented the following resolution to the Committee:

Authorizing the Chairman to enter into an Agreement with the New York State Department of Health for Rabies Reimbursement.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their Preferred Agenda, upon motion by Vice Chairman Goldstein and seconded by Supervisor Cavanagh.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Supervisor Cavanagh at 1:05 p.m., seconded by Vice Chairman Goldstein and carried unanimously.

Next meeting: January 22, 2019 at 11:00 a.m.

Respectfully submitted by Michele Browell for Chairman Alexander R. Stepanski

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
December 18, 2018*

PRESENT: Chairman Roger D. Bradstreet
Vice Chairman Daniel Degear
Supervisor Pete Walrod

ALSO: Board Chairman John Becker
County Administrator Mark Scimone
District Attorney William Gabor
Emergency Management Director Ted Halpin
College Student Nate Degear
Sheriff Todd Hood
Undersheriff RJ Lenhart
County Attorney Tina Wayland-Smith
Public Information Officer Samantha Field

ABSENT: Supervisor Rick Bargabos
Supervisor Tom Boylan

The meeting was called to order by Chairman Roger D. Bradstreet at 11:02 a.m. in the Supervisors Small Conference Room.

Minutes:

The minutes of the November 15, 2018 meeting were unanimously approved on the motion of Chairman Roger Bradstreet and second of Vice Chairman Dan Degear.

District Attorney:

District Attorney Bill Gabor informed the committee there will be a change to the 2019 Coroner's contract. The fees schedule was \$90K for 60 autopsies; it will now be \$90K for 50 autopsies, just covering the average autopsies per year. Vice Chairman Degear suggests there should be a buffer and the amount may need to be increased. County Attorney Tina Wayland-Smith says the price has doubled statewide. Gabor is concerned they may go over budget for 2019.

Mr. Gabor also informed the Committee that part-time Assistant District Attorney Bradley Moses will start working as full-time ADA in February 2019.

Sheriff's Office:

Sheriff Todd Hood presented the following resolutions to the Committee:

Authorizing Modification of the 2018 Budget – Medical Personal Care Expense

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

Authorizing Chairman to Enter into an Agreement for Jail Physician Services

The Committee unanimously approved the resolution on the motion of Walrod and second of Degear.

Authorizing Chairman to Enter into Agreement and Modifying the 2018 budget – Bridges Renewing Grant for Drug Free Communities Support

The Committee unanimously approved the resolution on the motion of Degear and second

of Walrod.

Authorizing Chairman to Enter into Agreement for Barber Services

The Committee unanimously approved the resolution on the motion of Walrod and second of Degear.

Authorizing Chairman to Enter into an Agreement – BRIDGES - Stop DWI

The Committee unanimously approved the resolution on the motion of Walrod and second of Degear.

Authorizing Chairman to Enter into Agreement with American Mobile Dental

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

Authorizing Chairman to Enter into Agreement with School Resource Officer Program

Discussion: County Administrator Mark Scimone reports there are six schools interested in the School Resource Officer (SRO) Program. Dan Degear says there will be one SRO, up to three, per school for those who wish to participate. Chairman Bradstreet asked who would speak with the school officials. Sheriff Hood replied that Jackie Starks will contact the school districts with the information regarding the SRO Program. Degear says the funding is in place to help schools while respecting schools authority.

The Committee unanimously approved the resolution on the motion of Walrod and second Degear.

Emergency Management:

Emergency Management Director Ted Halpin presented the following resolutions to the Committee:

Appointing Madison County Fire Advisory Board Member (Ronald Scott)

The Committee unanimously approved the resolution on the motion of Walrod and second of Degear.

Authorizing the Chairman to Enter into an Agreement with Pitney Bowes

The Committee Unanimously approved the resolution on the motion of Bradstreet and second of Walrod.

Authorizing Attendance at an Out-Of-State Conference (FEMA)

The Committee Unanimously approved the resolution on the motion of Degear and second of Walrod.

Authorizing the Chairman Sign a Memorandum of Understanding with the State of New York Division of State Police (NYSP) for 911 Back Up Center Space

The committee Unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Authorizing Attendance at an Out-Of-State Conference (EM 911 – NENA)

The Committee Unanimously approved the resolution on the motion of Degear and second of Walrod.

Authorizing Modification of Agreement with King & King Architects

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

Modifying a Resolution Authorizing the Chairman to Enter into an Agreement with Motorola Solutions, Inc. for 911 System Upgrades

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

Emergency Management Director Ted Halpin stated the 911 Study will kick off January 14th at 3:00 p.m. Winbourne Consulting will be at the county for Regional Emergency Communication Consolidation Analysis and continue over the next few days along with Onondaga County 911 Commissioner and elected officials. There will be an answer and question period to people in attendance. All Supervisors are strongly urged to attend. Mr. Halpin will be emailing out an agenda for the meeting dates and times.

Other Committee Business:

Chairman Roger D. Bradstreet presented the following resolutions to the Committee:

Re-appointing a Supervisor to the Jury Board (Alexander Stepanski)

The Committee unanimously approved the resolution on the motion of Bradstreet and second of Degear.

Authorizing the Modification of the 2019 Adopted County Budget (Grants 7 and 8 and CAFA Grant)

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

Preferred Agenda:

The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda on a motion of Bradstreet and second of Degear.

Adjournment: The Committee adjourned at 11:55 a.m. on the motion of Degear and second of Bradstreet.

Next Meeting Date: Thursday, January 17, 2019 at 9:00 a.m.

Respectfully submitted by Luann Bargabos on behalf of Chairman Roger D. Bradstreet and approved on January 17, 2019.

Administration and Oversight Committee

*Meeting Minutes
December 18, 2018*

COMMITTEE: Chairman Pete Walrod
Vice Chairman William Zupan
Supervisor Ronald Bono
Supervisor David Jones

OTHERS: Elections Commissioner Kelley Hood
Elections Commissioner Laura Costello
Purchasing Officer Laurie Winters
County Attorney Tina Wayland-Smith
Public Information Officer Samantha Field

ABSENT: Supervisor Thomas Boylan

Chairman Pete Walrod called the meeting to order at 12:30 p.m. in the Supervisors large conference room.

Approve Minutes:

The minutes of the November 15, 2018 meeting were unanimously approved on the motion of Vice Chairman Zupan and second of Supervisor Bono.

Purchasing:

Purchasing Agent Laurie Winters reported on the Annual Revision of the Purchasing Policy that was sent to the Committee to review. The annual update included some wording updates. One of the biggest changes was the wording that Bids only require 1 bidder instead of 2, as previously stated. The County Attorney's Office is reviewing the change. Winters also discussed the new Answering Service agreement. Reliable Telephone Answering Service will provide services for Mental Health, Public Health, the District Attorney and more departments.

Winters would like the option of receiving bids electronically and is looking into programs that still allow for bids to be sealed. The Committee gave approval for bids to be accepted electronically. Chairman Pete Walrod expressed appreciation to Laurie and Jaymie for all of the work that they do, and told the committee that the State auditors were impressed with our Purchasing Department.

Resolutions:

Amending Purchasing Policy and Procedures

The Committee unanimously approved the resolution on the motion of Bono and second of Zupan.

Authorizing the Chairman to Enter into an agreement for after-hours telephone answering Service with Reliable Telephone Answering Service

The Committee unanimously approved the resolution on the motion of Bono and second of Jones.

Authorizing the chairman to renew an agreement with NTS Data Services

The Committee unanimously approved the resolution on the motion of Jones and second of Bono.

Authorizing the chairman to enter into an agreement with Phoenix Graphics Inc. to Purchase Optical Scan Ballots

The Committee unanimously approved the resolution on the motion of Zupan and second of Bono.

Preferred Agenda:

The Committee unanimously approved including all resolution in the Committee's Preferred Agenda on a motion of Bono and second of Zupan.

Next Meeting: Thursday, January 17, 2018, 2018 – immediately following the Board Meeting.

Motion to Adjourn: The Committee adjourned at 12:47 p.m. on the motion of Supervisor Bono and second of Supervisor Jones.

Respectfully submitted by Samantha Field for Chairman Pete Walrod and approved on January 3, 2019.

Finance, Ways and Means Committee

Meeting Minutes

December 18, 2018

PRESENT: Chairman John A. Reinhardt
Vice Chairman Yvonne Nirelli
Supervisor Richard Bargabos
Supervisor Clifford Moses
Supervisor John Salka

ALSO: Board Chairman John Becker
Board Vice Chairman Daniel Degear
County Administrator Mark Scimone
Finance Director Lou Ann Randall
Assistance Finance Director Keith Lummis
Treasurer Cindy Edick
Deputy Treasurer Rebecca Marsala
County Clerk Michael Keville
County Attorney Tina Wayland-Smith
Public Information Officer Samantha Field
Confidential Secretary Marla Trew

Chairman John A. Reinhardt called the meeting to order at 12:00 p.m. in the Supervisors Large Conference Room.

I. Approval of Minutes:

Motion by J. Reinhardt to approve the minutes of the November 27, 2018 meeting; second by J. Salka. Motion unanimously carried.

II. Resolutions:

1. Authorizing the Chairman to enter and the Clerk to the Board of Supervisors to sign, seal and deliver tax warrants for fiscal year 2019

Motion by J. Becker to approve the resolution; seconded by J. Salka. Motion unanimously approved.

2. Establish Conference Room Rental Fee

Motion by Y. Nirelli to approve the resolution; seconded by J. Salka. Motion unanimously approved.

3. Authorizing the Chairman to enter into agreements with Abstract Companies for 2019

Motion by J. Becker to approve the resolution; seconded by J. Salka. Motion unanimously approved.

4. Authorizing the Chairman to enter into an agreement with King & King Architects

Resolution pulled.

5. Authorizing the Chairman to enter into agreement and modifying the 2018 adopted County budget

Motion by C. Moses to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.

6. Authorizing the modification of the 2018 adopted County budget (E911)
Motion by Y. Nirelli to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.
7. Authorizing the modification of the 2018 adopted County budget (Sheriff Correctional Facility)
Motion by J. Salka to approve the resolution; seconded by C. Moses. Motion unanimously approved.
8. Authorizing the modification of the 2019 adopted County budget (Public Defender Grants)
Motion by C. Moses to approve the resolution; seconded by J. Becker. Motion unanimously approved.
9. Authorizing the modification of the 2019 adopted County budget (Excess Fund Balance)
Motion by C. Moses to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.
10. Authorizing the modification of the 2019 adopted County budget (Enterprise Environmental Landfill Fund)
Motion by C. Moses to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.
11. Authorizing the modification of the 2019 adopted County budget (Veteran's Memorial)
Motion by J. Becker to approve the resolution; seconded by C. Moses. Motion unanimously approved.
12. Authorizing the modification of the 2019 adopted County budget (Madison County Fair)
Motion by J. Becker to approve the resolution; seconded by C. Moses. Motion unanimously approved.
13. Authorizing the Chairman to enter into an agreement with New York Arcadia Publishing and the History Press
Motion by J. Becker to approve the resolution; seconded by C. Moses. Motion unanimously approved.
14. Authorizing Taxing District Grants and modifying the 2018 adopted County budget
Discussion: Deputy Treasurer Rebecca Marsala stated that these one-time grants are payable to City, Towns, Villages, Special Districts, and School Districts and represent payment in-lieu of taxes for Oneida Nation lands not in trust.
Motion by C. Moses to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.

III. Other Committee Business:

MRB Group Agreement – discussion

MRB Group Engineering, Architecture, Surveying, D.P.C. performed a feasibility study for the proposed, new Highway garage in September 2018, as approved by Res. 18-400. Discussion was held regarding entering into the engineering project phase at this time. Cindy Edick proposed pursuing a \$13M bond to cover construction costs.

2018 Casino Revenue County Share Projects

As presented by Cindy Edick, the spreadsheet entitled 2018 YBR Casino Revenue County Share Projects outlines proposed Capital Projects and revised allocations.

Debt Service Summary

Cindy Edick noted that the County is maintaining a 9.3% average for debt service. To note, the Public Safety Communication Upgrade bond is nearing its 2020 final maturity date. The Courthouse project currently has a BAN for \$14M, but has been approved for a total of \$20M. The Clockville Water District figure of \$1,831,000 is anticipated to increase due to the Town of Lenox being added. The Highway Garage and County Office Building HVAC projects are both slated for Bond Resolutions at the February 2019 Board meeting.

Sales Tax Receipts

The Actual Sales Tax Receipts report was reviewed and Cindy Edick reported a very considerable decline in the December 13, 2018 figure. She will be talking with New York State regarding this variance and to confirm the possible cause, such as lack of internet sales tax during the holiday shopping season. There are three more Sales Tax distributions remaining for 2018 also (approximately 12/30/18, 1/2/19, 1/16/19). While the most recent distribution is a large decrease at this time, Cindy reports that, overall for 2018, the County has exceeded the budgeted \$25.5M. The 2019 Adopted Budget contains estimated sales tax revenue of \$29M.

IV. Next Meeting Date: To be determined.

V. Adjournment:

The Committee adjourned at 12:25 p.m. on the motion of C. Moses and second of J. Salka. Motion unanimously approved.

Respectfully submitted by Marla Trew and Christine J. Coe on behalf of Chairman John A. Reinhardt and approved on January 31, 2019.

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
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Ryan D. Aylward
Director of Labor Relations
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GOVERNMENT OPERATIONS COMMITTEE

December 18, 2018

MINUTES

Present: R. Bono, M. Cavanagh, D. Degear, C. Moses and P. Walrod

Also Present: R. Aylward, R. Bradstreet, D. Curtis, C. Edick, S. Field, P. Lutwak, Y. Nirelli,
L. Randall, J. Salka, M. Scimone, T. Wayland-Smith, E. Zehr and W. Zupan.

I. RESOLUTIONS

- A. Death Resolution - Motion by C. Moses to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- B. Retiree Recognition - Motion by M. Cavanagh to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- C. Appointing a Budget Officer and a Deputy Budget Officer - Motion by D. Degear to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- D. Appointing an Administrator of the Plan to Provide Counsel for Indigent Defendants and Establishing the 2019 Compensation Rate - Motion by C. Moses to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- E. Renewing the Stipend for the Administrative Assistant to the County Attorney to Provide Administrative Assistance for the Assigned Counsel Program for 2019 - Motion by M. Cavanagh to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- F. Establishing the Salaries of Certain Managerial/Confidential Employees for 2019 and Allocating a Title in the Management Salary Plan - Motion by D. Degear to approve the resolution. Second by M. Cavanagh. The motion was approved. C. Moses abstained.
- G. Amending the Non-Represented Deputy Sheriff SPO Policies and Procedures - Motion by M. Cavanagh to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- H. Authorizing Attendance at an Out of State NACo Conference (County Clerk) - Motion by M. Cavanagh to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- I. Authorizing Attendance at an Out of State Conference (E911) - Motion by C. Moses to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.

- J. Authorizing the Modification of an Agreement with Bonadio & CO. LLP - Motion by R. Bono to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- K. Authorizing the Chairman to Enter into an Agreement Park Strategies - Motion by D. Degear to approve the resolution. Second by M. Cavanagh. The motion was approved. C. Moses abstained.
- L. Authorizing the Chairman to Execute an Agreement with OneGroup for Professional Consulting Services - Motion by R. Bono to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- M. Selecting an Administrative Service Agency and Financial Organization for the Deferred Compensation Program and Authorizing the Chairman to Enter Into an Agreement (Mass Mutual Financial Group) - Motion by P. Walrod to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- N. County of Madison Deferred Compensation Committee Resolution to Amend and Restate the Model Plan - Motion by D. Degear to approve the resolution. Second by P. Walrod. The motion was unanimously approved.
- O. Acknowledging Introduction of Local Law #7 of the Year 2018 - Motion by D. Degear to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- P. Adopting Local Law #7 for the Year 2018 - Motion by R. Bono to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- Q. Retiree Recognition - Motion by M. Cavanagh to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- R. Authorizing Attendance at an Out of State Conference - Motion by P. Walrod to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- S. Designating Newspapers for 2019 - Motion by C. Moses to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.

II. PREFERRED AGENDA VOTE - Motion by R. Bono to include C, D, E, G, H, I, J, L, M, N, R and S, 2018 resolutions as the Government Operation Committee Preferred Agenda. Second by C. Moses. The motion was unanimously approved.

III. OTHER

- A. Special Patrol Officers - The Committee discussed Madison County providing six (6) local school districts with Special Patrol Officers.
- B. EAP Coordinator Stipend - The Committee discussed the EAP Coordinator job duties and increasing the stipend for said duties.

IV. MOTION TO ENTER EXECUTIVE SESSION - Motion by R. Bono to enter executive session. Second by M. Cavanagh. The motion was unanimously approved.

- A. Labor Relations
- B. Negotiations

Motion by C. Moses to exit executive session. Second by R. Bono. The motion was unanimously approved.

V. NEXT MEETING: Next Committee Meeting: *To be Determined*
Motion by P. Walrod to adjourn. Second by C. Moses.

Highway, Buildings and Grounds Committee

Minutes, December 18, 2018 Special Meeting

PRESENT: Chairman Ronald Bono, Vice Chairman Alexander Stepanski
Supervisors Roger Bradstreet, Rocco DiVeronica & William Zupan

ALSO: Director of Public Facilities John Regan, Highway
Superintendent Joe Wisinski, Highway Operations Manager
Rich Durant, First Assistant County Attorney Jeffrey Aumell,
County Administrator Mark Scimone

Call to Order: The meeting was called to order at 9:30 a.m. in the Supervisors Small Conference Room by Chairman Ronald Bono.

BUILDINGS & GROUNDS

Resolution: The Committee unanimously approved a resolution authorizing the chairman to amend an agreement with King & King Architects for additional design services for the Fire Training & Storage Building on the motion of Supervisor Zupan and second of Supervisor Rocco DiVeronica.

Director of Facilities John Regan stated the additional services were needed to fulfill a change order request for a generator, concrete pad and auto transfer switch at the Fire Training & Storage Building.

HIGHWAY

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with MRB Group for architect & design services for the new Highway Facility on the motion of Zupan and second of DiVeronica.

Adjournment: The meeting was adjourned at 10:02 a.m. on the motion of Bradstreet and second of Stepanski.

Respectfully submitted January 18, 2019, by Holly R. Fleming for Chairman Ronald Bono.

Administration and Oversight Committee

Meeting Minutes

January 3, 2019

COMMITTEE: Chairman Pete Walrod
Vice Chairman William Zupan
Supervisor Thomas Boylan (via video conference)
Supervisor David Jones

OTHERS: Board Vice Chairman Daniel Degear
Supervisor John Reinhardt
Supervisor Joe Magliocca
Supervisor Mary Cavanagh
Supervisor Loren Corbin

ABSENT: Supervisor Ronald Bono

Chairman Pete Walrod called the meeting to order at 12:45 p.m. in the Supervisors large conference room.

Approve Minutes:

The minutes of the November 27, 2018 and December 18, 2018 meetings were unanimously approved on the motion of Vice Chairman Zupan and second of Supervisor Jones.

Resolutions:

Requesting the Waiver of Rule No. 24 and No. 24-A

The Committee unanimously approved the resolution on the motion of Jones and second of Zupan.

Authorizing the Chairman to sign an agreement for the purchase of Real Property in the Town of Eaton

Discussion: Supervisor Boylan requested that documentation on all of the properties that were considered and a report identifying the overall financial savings with the chosen property be provided for review before the agreement is finalized. Walrod stated that the same request was made by the Highway, Buildings and Grounds Committee.

The Committee unanimously approved the resolution on the motion of Zupan and second of Jones.

Authorizing modification of the 2019 adopted County budget

The Committee unanimously approved the resolution on the motion of Jones and second of Zupan.

Authorizing the Chairman to enter into an agreement with Myers and Associates, PC

The Committee unanimously approved the resolution on the motion of Zupan and second of Jones.

Authorizing the Chairman to enter into an agreement with A. W. Kincaid, Inc.

The Committee unanimously approved the resolution on the motion of Zupan and second of Jones.

Next Meeting: Thursday, January 17, 2019 at 11:00 a.m. (or immediately following the Board Meeting).

Motion to Adjourn: The Committee adjourned at 12:59 p.m. on the motion of Vice Chairman Zupan and second of Supervisor Jones.

Respectfully submitted by Christine Coe for Chairman Pete Walrod and approved on January 17, 2019.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

January 3rd, 2019 – 2:30 P.M.- Large Conf. Room #250

Supervisor	Present	Absent	Late	Time In
Moses	X			
Zupan	X			
Jones	X			
Magliocca	X			
Reinhardt	X			

PRESENT:

Committee: **Cliff Moses**, Bill Zupan, Dave Jones, Joe Magliocca, and John Reinhardt

Absent:

Supervisors:

County Staff: Scott Ingmire, Melissa Martel Felton, Kipp Hicks

Additional Present:

Press:

Meeting called to order at 2:33 P.M. by Moses.

A-1: The Committee unanimously approved a resolution calling for a public hearing on February 12th for the submittal of a CDBG grant for Smokin' Brothers, Inc. expansion on a MOTION by Zupan and a second by Reinhardt.. 5/0/0

The meeting was adjourned on a **MOTION** by Jones and seconded by Reinhardt. 5/0/0

Respectfully submitted: Scott Ingmire

Highway, Buildings and Grounds Committee

Minutes, January 3, 2019 Special Meeting

PRESENT: Chairman Ronald Bono, Vice Chairman Alexander Stepanski
Supervisors Roger Bradstreet, Rocco DiVeronica & William Zupan

ALSO: Director of Public Facilities John Regan, Highway Superintendent Joe Wisinski, County Administrator Mark Scimone, Supervisors Pete Walrod, Cliff Moses & Eve Ann Schwartz, Chairman John Becker & Vice Chairman Dan DeGear, County Treasurer Cindy Edick, County Attorney Tina Wayland-Smith, Second Assistant County Attorney Melissa Martel-Felton

Call to Order: The meeting was called to order at 12:29 p.m. in the Supervisors Small Conference Room by Chairman Ronald Bono.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement Myers & Associates, PC for land surveying services for proposed new highway facility location on the motion of Supervisor Roger Bradstreet and second of Supervisor Rocco DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement A.W. Kincaid, Inc for well testing professional services for proposed new highway facility location on the motion of DiVeronica and second of Bradstreet.

Discussion: Bono stated that he met with the owner of the desired property on Rt. 46/Pratts Rd. in the Town of Eaton. After some back and forth, it was determined the owner wants \$8,000 for the 24 acres and will take nothing less. Supervisor Zupan asked if an appraisal of the property had been done. It was determined it had not been. Zupan raised his concerns that he believes due diligence should be done and get an appraisal so an education decision can be made. This will also help in his discussion with taxpayers who will question the purchase and the price. Bono and County Administrator Mark Scimone stated that an appraisal would look better but it is not necessary. It was determined an appraisal would be done before the purchase is complete.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement A.W. Kincaid, Inc for well testing professional services for proposed new highway facility location on the motion of DiVeronica and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement for the purchase of real property in the Town of Eaton for the new Highway Facility pending an appraisal on the motion of Zupan and second of Bradstreet.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2018 adopted county budget for land acquisition on the motion of Bradstreet and second of DiVeronica.

Adjournment: The meeting was adjourned at 1:06p.m. on the motion of Bradstreet and second of Stepanski.

Respectfully submitted January 18, 2019, by Holly R. Fleming for Chairman Ronald Bono.

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

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Ryan D. Aylward

Director of Labor Relations

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**GOVERNMENT OPERATIONS COMMITTEE
January 10, 2019**

MINUTES

Present: R. Bono, D. Degear, C. Moses and P. Walrod

Absent: M. Cavanagh

Also Present: R. Aylward, J. Becker, D. Curtis, J. Hughes, Y. Nirelli, M. Scimone,
T. Wayland-Smith and E. Zehr.

D. Degear called the meeting to order at 1:00 p.m.

I. MOTION TO ENTER EXECUTIVE SESSION- Motion by P. Walrod to enter executive session. Second R. Bono. The motion was unanimously approved.

Motion by P. Walrod to exit executive session. Second by C. Moses. The motion was unanimously approved.

Motion to Adjourn by P. Walrod. Second by C. Moses.

II. NEXT MEETING: Next Committee Meeting: January 31, 2019, immediately following Finance Ways and Means.