

**Bellaire Village Council
Meeting Minutes
March 4, 2026**

1). **Call to Order:** President Bennett called the meeting to order at 7:00 PM.

2). **Roll Call Attendance:**

Present: President Dan Bennett, Council Trustees Patrick Boyd, Trish Drollinger, Stacy Maza, Eldon McPherson, Helen Schuckel, and Andrew Turner.

Absent: none

Staff Present: Bill Drollinger, Chief of Police; Aaron Kirt, DPW Director; Nora Stead, Treasurer; Angela St. Pierre, Clerk

Staff Absent: none

3). **Approval of Agenda:** The agenda was approved as presented.

Motion by Boyd, seconded by Schuckel, to approve the agenda as presented. Motion carried by voice vote.

4). **Conflict of Interest:** None presented.

5). **Consent Agenda:** The consent agenda was approved as presented.

Motion by Boyd, seconded by Maza, to approve the consent agenda as presented. Motion carried by voice vote.

6). **Public Comment on Agenda Items:** None Presented.

7). **Unfinished Business**

a) **County Update:** Janet Koch gave an update on the Public Safety Center. Terry VanAlstine gave an update on the Health Department and Section 12 regarding the Sanitation Code update. He also gave an update on the Antrim County Road Commission and the Courts.

b) **DDA Update:** Margie Boyd gave an update on the DDA and that they were awarded a \$1,200 arts and culture grant and will accept that at their next meeting. She discussed the desire to update their bylaws which would require amending the Village Ordinance to reflect the same language.

8). **New Business**

a) **ASI Community Recreation Center Project Update: Dave Simcox:** Dave was present to give an update on the ASI Community Center.

No action.

b) **Bellaire Car Show Request:** The third annual Bellaire Car Show is requesting approval to close Broad Street from Bridge Street to Grove Street from 4:30 PM August 7th to 4:00 PM August 8th. They are also requesting the DPW supply barricades, cones, and road closed signs for the event

Motion by Boyd, seconded by McPherson, to approve the road closure from August 7th to 8th and have DPW supply barricades, cones, and road closure signs. Motion carried by voice vote.

c) **Cemetery Contract: Mortensen:** The contract renewal to have Mortensen Funeral Homes perform the burials for Lakeview Cemetery is due.

Motion by Turner, seconded by Boyd, to approve the contract for the FY 2026-27. Motion carried by voice vote.

d) **Resolution 5 of 2026: Bond Council:** Annual resolution naming the Bond Council for FY 2026-27.

Motion by McPherson, seconded by Turner, for a roll call vote on Resolution 5 of 2026. Yes: McPherson, Turner, Boyd, Drollinger, Maza, Schuckel, Bennett.

- e) **Resolution 6 of 2026: Street Administrator:** Annual resolution naming our street administrator for FY 2026-27.

Motion by Boyd, seconded by McPherson, for a roll call vote on Resolution 6 of 2026. Yes: Boyd, McPherson, Drollinger, Maza, Schuckel, Turner, Bennett.

- f) **Resolution 7 of 2026: Financial Depositors:** Annual resolution naming the financial depositors for FY 2026-27.

Motion by Drollinger, seconded by Schuckel, for a roll call vote on Resolution 7 of 2026. Yes: Drollinger, Schuckel, Boyd, Maza, McPherson, Turner, Bennett.

- g) **Resolution 8 of 2026: Cemetery PC:** Annual resolution setting the dollar amount of grave sales to place into perpetual care fund. Current balance is \$87,467.93 and the set amount for the last several years had been \$0.00.

Motion by Boyd, seconded by Schuckel, for a roll call vote on Resolution 8 of 2026. Yes: Boyd, Schuckel, Drollinger, Maza, McPherson, Turner, Bennett.

- h) **Resolution 9 of 2026: Performance Resolution:** Annual resolution required to work in the State right of way for FY 2026-27.

Motion by Schuckel, seconded by Maza, for a roll call vote on Resolution 9 of 2026. Yes: Schuckel, Maza, Boyd, Drollinger, McPherson, Turner, Bennett.

- i) **Resolution 10 of 2026: Budget Amendments (2025-26 Budget):** Resolution to amend the 2025-26 Budget before closing it out.

Motion by Boyd, seconded by McPherson, for a roll call vote on Resolution 10 of 2026. Yes: Boyd, McPherson, Drollinger, Maza, Schuckel, Turner, Bennett.

- j) **Rules of Procedure Review:** Annual review of the rules of procedure.

Motion by Drollinger, seconded by Turner, to accept the rules of procedures. Motion carried by voice vote.

- k) **Meeting Dates:** The meeting dates for FY 2026-27 were discussed. It was discussed to hold the meetings scheduled on July 1st, 2026 and August 5th, 2026 at 5:00 PM at the Village Hall due to the music in the streets held by the Chamber on Broad Street.

Motion by McPherson, seconded by Boyd, to accept the meeting dates with changes. Motion carried by voice vote.

9). Discussion Items: None

10). Department/Committee Reports:

- a) **Committee Reports:** None Presented.
- b) **Clerk/Zoning Administrator:** None Presented.
- c) **Treasurer/Deputy Clerk:** Nora Stead reported that she has been wrapping up taxes, wrapping up the last budget and starting the new budget.
- d) **Department of Public Works:** Aaron Kirt reported that they have started on the lead line replacement, have been "cold patching" the road where needed for potholes, and that the playground equipment is coming soon for Richardi Park. Mr. Kirt was asked about trimming dead trees around the Village that are safety issues and Mr. Kirt stated that he would take a drive around to see which ones would need to be trimmed. Mr. Kirt was also asked about the snow in the park and if there is a plan to clean up as there is a large amount of sand deposited from the snow dumping. He responded that it will be taken care of when we rent a street sweeper in the spring.
- e) **Police Department:** Bill Drollinger reported that the new cameras are in and that Officer Fisher did a great job getting the police department set up with them. He also reported that the application window for the Police Chief position has been closed. It was discussed that the Public Safety Committee would meet to interview the applicants.
- f) **Planning Commission:** None Presented.

11. Closing Member/Public Comment:

- a) **Trustee Boyd** asked for opinions on the tree downtown and the possibility of spading it out and placing it at Richardi Park and placing a new smaller one downtown. Mr. Kirt stated that he would look into spading it out and see if it is possible and if any local tree businesses would be able to do it.

12. Adjourn: Meeting adjourned at 7:40 P.M.

Compiled by Angela St. Pierre.

Minutes are subject to approval.

Approved: _____

Date: _____