

Regular Meeting Minutes  
Monday June 9th, 2025  
6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Brian Moeller, with Council Members Wagner, Marshall, Keefe, Newton & Benner present. City staff were City Clerk Rebecca Schau, Librarian Sunny Robbins & Police Chief Brad Roberts. Others in attendance were Nadine Allen, Fred Heins, Jodi Schulte & Brenda Mohrfeld.

Motion by Newton second by Keefe to approve the agenda: all ayes.

Citizen comments - None

Motion by Marshall, second by Benner to approve the consent agenda: all ayes.

- a. Approval of the minutes of the May '25 meetings.
- b. Approval of May 25' financial reports.
- c. Approval of May '25 disbursements and June '25 bills to be allowed.
- d. Approval of Building Permit for 420 Dewey to tear down garage.
- e. Approval of Class C Retail Alcohol License for R&T Stumble Inn
- f. Approval of Sidewalk Permit for 420 Dewey Ave

Fred Heins addressed the council regarding notice to abate.

Motion by Newton second by Benner to support the Friends of Green Acres Pool Committee with a \$5,000 donation as well as a letter of support to construct a new pool house at Green Acres: all ayes.

Motion by Newton second by Keefe to award the tree removal contract for 2025 to Brians Tree Service in the amount of \$6,000: all ayes. Bid were as follows: Brians Tree Service - \$6,000, Thacher Tree Care - \$7,625, Top Saw - \$9,975, Hoenig Tree Service - \$16,378, Hawkins Tree Service- \$19,955, Darren Hoenig - \$29,227  
Annual Exam Report FY24 was reviewed.

Motion by Keefe second by Marshall to approve Resolution 2025-07 A Resolution of Donnellson, Iowa Adopting the Lee County Multijurisdictional Pre-Disaster Mitigation Plan Update, 2024: RCV All Ayes.

Motion by Marshall second by Wagner to Approve Resolution No 2025-08 A Resolution Establishing a Policy for Maintenance and Disposition of Abandoned Property Acquired Pursuant to Iowa Code 657A.10B: RCV All Ayes.

City of Donnellson was awarded a \$322,000 Regional Tap Grant FY2029 to construct Phase II Trail at Westview Park.

Motion by Keefe second by Newton to approve Resolution 2025-09 A Resolution Authorizing the Filing of an Application for the Iowa Department of Transportation State Recreational Trails Program for Construction of the Westview Park Trail Phase II: RCV All Ayes.

Motion by Marshall second by Wagner to approve Resolution No 2025-10 A Resolution Setting Salaries and Wages for City Employees for FY2025-26: RCV Keefe abstained, 4 ayes. Street/Water/Wastewater Supt. Todd Herdrich \$71,080.96 per year, Part time Water/Sewer Alvin Krebill \$70.96 per day/\$35.48 per hr, Part time Maintenance Scott Shaffer \$18.22 per hour City Clerk/Treasurer Rebecca Schau \$53,187.97 per year, Deputy Clerk Alisha Davidson \$18.63 per hour

Reserve Police Officer's \$17.63 per hour Librarian, Sunny Robbins \$23.03 per hour, Assistant Librarian Elaine Overton \$16.08 per hour, Part time Library Clerk Marcia Miller \$13.96 per hour, Part time Library Clerk Toni Petersen \$13.96 per hour, Part time Library Clerk Rosemary Keefe \$12.94 per hour

Motion by Wagner, second by Keefe to Approve Real Estate Purchase Agreement for 14.52 acres of farmland on S/W side of town in the amount of \$174,240: All Ayes

Motion by Newton, second by Marshall to Approve the First Reading of an Ordinance Amending The Code of Ordinances of the City of Donnellson, Iowa, By Amending Provisions Pertaining to Fireworks: RCV All Ayes.

ORDINANCE NO. 201 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DONNELLSON, IOWA, BY AMENDING THE USE OF CONSUMER FIREWORKS. Be it Enacted by the City Council of The City of Donnellson, Iowa: SECTION 1: SECTION MODIFIED. SECTION 41.14.3 is hereby amended to update the use of consumer fireworks. SECTION 2: SECTION 41.14.3 shall now read, in its entirety, as follows: 41.14.3 Consumer Fireworks. A. It is unlawful for any person to use or explode consumer fireworks on any day other than July 3<sup>rd</sup>, July 4<sup>th</sup> and December 31<sup>st</sup> in accordance with Code of Iowa, Section 727.2 Subsection 4. B. It is unlawful for any person to use or explode consumer fireworks at times other than

between the hours of 9am and 12:30am on the immediately following day. SECTION 3: If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional. SECTION 4: This ordinance shall take effect after its final passage, approved and publication as provided by law.

The mayor appointed Dan Benner to the Board of Adjustment.

The mayor appointed council members to the following committees.

Parks and Buildings – Keefe & Benner

Streets and Sidewalks – Newton & Wagner

Water and Sewer – Keefe and Benner

Insurance and Salaries – Wagner and Keefe

Public Safety – Newton and Wagner

Library – Benner and Marshall

Nuisance – Newton and Marshall

Update was given on current nuisance properties.

Set Special Meeting and workshop for June 30<sup>th</sup> 2025 5pm at City Hall.

Police Report – There were 40 calls for service, 14 traffic stops w/ 6 citations.

City Clerk Report – Clerk continues to work with Gworks to resolve outstanding issues.

There being no other business to come before the Council, motion by Wagner, second by Newton, Mayor Moeller declared the meeting adjourned: all ayes.

\_\_\_\_\_, Brian Moeller, Mayor

Attest: \_\_\_\_\_, Rebecca Schau, City Clerk

**Summary of All Receipts:** General \$63,437.59 Capital Equipment Reserve \$0 Road Use Tax \$10,078.45 Employee Benefit \$2977.53 Local Option Sales Tax \$11,456.73 Debit Service \$28,721.56 Rathbun \$0 ARPA \$0 Water \$22,430.41 Water Sinking USDA \$1,816 Sewer \$28,629.62 Sewer Sinking \$0. **Summary of All Disbursements:** General \$29,246.09 Capital Equipment Reserve \$0 Road Use Tax \$7,954.81 Employee Benefit \$1570.48 Local Option Sales Tax \$60.00 Debit Service \$54,907.50 Capital Project Fund \$0 Rathbun \$0 ARPA \$0 Water \$40,682.45 Water Sinking \$1816 Sewer \$10,945.72 Sewer Sinking \$0.

Vendor Name	References	Amount
ACCESS	LIBRARY	61.35
AFLAC	AFLAC	\$133.96
ALLIANT ENERGY	315 S MAIN-SIREN APR	\$4,288.22
ARMSTRONG TRACTOR LLC	WEED EATER PART	\$26.98
BAKER & TAYLOR	LIBRARY	\$19.95
BTNCO, LLC DBA EXCITE CONSULTI	MONTHLY BILLING JUNE	\$143.00
CESSFORD CONSTRUCTION CO	PATCH MIX	\$2,165.34
CITY OF WEST POINT	POLICE EXPENSES	\$3,376.33
CULLEN PEST CONTROL	LIBRARY	\$180.00
DONNELLSON TIRE & SERVICE	SERVICE-TAHOE	\$97.00
EFTPS	Payroll Run	\$4,954.43
EXCEL IT SERCICE	LIBRARY	\$72.00
GREEN ACRES CLUB	POOL SUPPORT	\$2,000.00
HAMILTON CONCRETE PRODUCS	MANHOLE RISERS	\$236.00
INGRAM	LIBRARY	\$801.62
ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	\$709.00

IOWA DEPARTMENT OF REVENUE	FILING PERIOD MAY 31-2025	\$1,272.81
IOWA FINANCE AUTHORITY	SEWER LOAN PAYMENT C0518R-WRR	\$145,683.25
KEMPKERS TRUE VALUE	SHIPPING	\$13.17
KOHLMORGAN HAULING	GARBAGE HAULING -MAY	\$5,440.00
KROGMEIER HAULING	HAULING PATCH MIX	\$144.00
LYNCH DALLAS, P.C.	NUISANCE	\$1,960.60
MAGICIAN MIKE	LIBRARY	\$400.00
MASTERCARD	MISC SUPPLIES	\$916.93
MCFARLAND - SWAN OFFICE CITY	OFFICE SUPPLES	\$96.85
Microbac Laboratories Inc	WATER TESTING	\$17.50
MIDAMERICAN ENERGY	O N MAIN ST	\$84.53
MT. HAMILL ELEVATOR	ROUND UP	\$379.60
MUNICIPAL SUPPLY	SUPPLIES	\$428.57
PILOT GROVE SAVINGS BANK	INTEREST	\$15,025.95
PILOT GROVE SAVINGS BANK	PRINCIPAL	\$27,000.00
RATHBUN REGIONAL WATER	May-25	\$6,227.20
RIVERFRONT FLOWERS	LIBRARY	\$160.50
TED M. WIEGAND, CPA	ANNUAL EXAM	\$6,296.95
T-MOBILE	CHIEF PHONE	\$120.10
TODD HERDRICH	CELL PHONE	\$50.00
USDA RURAL DEVELOPMENT	LOAN PAYMENT	\$1,816.00
USPS	WATERBILL POSTAGE	\$157.92
VERIZON BUSINESS	TOUGHBOOK CHIEF	\$80.02
VERTICAL COMMUNICATIONS	PHONE SERVICE	\$57.50
Wellmark Blue Cross Blue Shiel	EMPLOYEE HEALTH	\$1,410.53
WEX BANK	FUEL	\$808.36
WINDSTREAM	LIBRARY APRIL	\$46.45
PAYROLL		\$17,222.26
<b>Total</b>		\$252,582.73