

Agenda for Council Meeting

April 13, 2026 / 7:00 PM / 203 Alley St.

Old Business

1. Cass Rural Water Usage for February- 95,390

New Business

1. Sheriffs report- Read by Nick
2. Grants:
 - a. Nothing to update
3. Board of Equalization: Matt S. with Cass Co. Gov. is requesting for April meeting to have the Board of Equalization meeting too
4. Moore Engineering- Water Levy
 - a. Updated map sent to me
 - i. On website and sent to council members
5. Amenia Hidden Beauty- closing her doors the end of the month
6. Reporting meeting minutes to newspaper:* bringing this up again*
 - a. Is it something we can do to try to vote not to do anymore?
 - i. Cost vs benefit
7. Block Bash-
 - a. I have a wedding to attend that day. I can get things organized and set up as much as I can the day before but will not be able to be there.
 - i. Do we want to keep the same day or move the date?
 - b. Do we want to do the car show?
 - c. What time do we want to start?

Next meeting:

May 4th, 2026 7pm

March Bills

Name	Amount	For
City of Fargo	\$14.00	Water testing for Feb.
City of Casselton	\$911.00	(30) 96 gallons, (2) 250 gallons, (3) 450 gallons
Cass Rural Water	\$883.00	129,830 gallons for 1/2/26 to 2/2/26
Tasha Pond	\$406.40	18 hours auditor hours,
Sandra Keller	\$225.00	
Cass Co. Reporter	\$90.56	Oct. (\$44.46) & Nov. (46.10) meeting minutes in newspaper
Otter tail Electric- Acct. 6002521	\$222.91	Street Lighting for January
Otter tail Electric- Acct. 6002522	\$113.87	Pump House for January
Otter tail Electric- Acct. 6002523	\$59.15	Sewer Lift for January
Otter tail Electric- 6029884	\$189.67	Town Hall/AHB for January
Otter tail Electric- 6048170	\$55.02	Picnic Shelter for January
Otter tail Electric- Acct. 6002521	\$266.30	Streetlighting
Otter tail Electric- Acct. 6002522	\$100.21	Pump House
Otter tail Electric- Acct. 6002523	\$54.00	Sewer Lift
Otter tail Electric- 6029884	\$173.15	Town Hall
Otter tail Electric- 6048170	\$48.00	Picnic Shelter
City of Casselton	\$911.00	Garbage (30) 96 gallon tote, (2) 350 Gal tote, (3) 450 gal. tote
Cass Rural Water	\$388.65	Water Usage 77,730 2/2/26-3/10/26
Tasha Pond	\$350.00	17.5 hours
Sandra Keller	\$218.75	8.75 hours for accountant work
Ohnstad Twichell	\$384.00	Flood plain ordinance updated
Casselton Fire Department	\$2,834.04	2026 Contract for fire protection and service
Total	\$8,898.68	

March

Date	Time In	Time out	Total hours	Description
3/1/2026	5:00 PM	6:00 PM	1	answered few questions about the grant sent in
3/4/2026	5:00 PM	6:00 PM	1	took water reading and picked up mail
3/5/2026	1:00 PM	1:30 PM	0.5	deposited checks
3/7/2026	11:00 AM	11:30 AM	0.5	Spoke to acct. about resident invoices and answered questions
3/7/2026	2:00 PM	3:00 PM	1	Answered residents concern about dead deer, contacted game and fish and observed the deer
3/10/2026	1:00 PM	2:00 PM	1	typed out meeting minutes, sent to Moores, submitted Cass Water Reading
3/16/2026	7:00 PM	9:30 PM	2.5	Sent Invoices to residents.picked up mail, scanned checks, and updated spread sheets
3/17/2026	12:30 PM	1:00 PM	0.5	deposited checks
3/23/2026	12:00 PM	1:00 PM	1	picked up mail, updated spread sheets, began typed out meeting minutes for reporter
3/25/2026	6:00 PM	9:00 PM	3	signed checks, updated spread sheet for deposits, sent deposits and bills to acct. sent bills to Mayor, saved invoices to google drive, sent certification for flood plain management (ordinance), submitted MRDL to NDDEQ, submitted meeting minutes to the reporter, typed Marches Meeting minutes, scanned ordinance, uploaded to website
3/26/2026	12:00 PM	12:30 PM	0.5	deposited checks, updated spread sheet
3/26/26	6:00 PM	7:00 PM	1	communicated with ND Water Resource Erin, regarding the amendment required, sent them current ordinances. (12 & 13)
3/27/26	12:00 PM	2:00 PM	2	started meeting agenda for April, sent reminders to residents that don't received email/facebook that garbage will be picked up on Monday not Friday with Easter,

				communicated with ND Water resource and Lawyer over issue with amendment, sent some bills to accountant that were paid,
3/30/26	12:00 PM	1:00 PM	1	picked up mail, updated spread sheets, signed checks, scanned checks, responded to emails, made facebook post about meeting, went through mail
3/31/26	5:00 PM	6:30 PM	1	updated all spread sheets, sent to account, prepped customer spreadsheet, answered emails, organized emails with tabs,
Total Hrs			17.5	
Total Wages			\$350.00	
Purchases				
Date	Item		Cost	
Total			\$350.00	