



Other Post-Employment Benefits (OPEB) Trust Meeting Minutes
July 15, 2025
11:00 AM

Municipal Building
355 East Central Street
Third Floor Training Room 326A

Meeting Minutes

In Attendance:

Committee Members: Chair Jamie Hellen, Town Administrator; Kerri Bertone, CFO; Jana Melotti, School Business Administrator; Chris Feeley, Resident Member

Additional Attendees: Anne Marie Duggan, Treasurer; Laura Strickland, Sr. Client Services Officer Mass PRIM

Absent: Greg McNeille, Resident Member

Call to Order: Jamie Hellen called the meeting to order at 11am

Election of Officers: The board reviewed the officer structure as outlined in Article 5 of the Trust Agreement. The Board of Trustees consists of five (5) members:

Town Administrator
Finance Director – CFO
School Business Manager
and two (2) residents

Jamie Hellen, Town Administrator, will continue to serve as Chairperson in accordance with the agreement.

[Review of Investments](#)

Laura Strickland, Senior Client Services Officer from Mass PRIM, presented a review of the Trust's current investment performance and strategy. Key highlights of the investment portfolio and performance metrics were discussed.

Next Meeting Date: Tuesday, April 7, 2026

Adjournment: Jamie Hellen adjourned the meeting at 11:53 am